



# Organizational 2025 Minutes

Wading River Fire District

1/6/2025 6:00 PMEST

@ 1503 N Country Rd Wading River NY 11792

## **Attendance**

### **Present:**

Members: Tim Cangelieri, Commissioner Hegermiller, Commissioner McQueeney, Chairman Meyer, Greg Michalakopoulos, Amanda Telepan

Guests: Chief Donnelly, Chief Gluck, Chief Ryan, Chief Whelan

### **Absent:**

Members: Commissioner Deveny

#### I. Procedural

The Organizational meeting of the Wading River Fire District conducted by the Board of Fire Commissioners was called to order by Commissioner Wallace at 18:00 hours with the Pledge of Allegiance and a moment of silence for all those that have made the supreme sacrifice, our military, police, firefighters, ems.

#### II. Executive Session (If Needed)

Motion to adjourn into Executive Session at 18:17 for the purpose of discussing the employment history of particular persons. Reconvened at 18:21

### **Motion:**

Motion moved by Commissioner Wallace and motion seconded by Commissioner McQueeney. Unanimously approved

#### III. Statement of Legal Notice of Compliance

The legal notice regarding the date and time of the meeting was published in compliance with the Public Officer's law.

#### IV. Swearing in of Newly Elected Commissioner

I, David Hegermiller, do solemnly swear that I will support the Constitution of the United States of America, and , the State of New York, and, that I will faithfully discharge the duties of the Office of Fire District Commissioner of the Wading River Fire District according to the best of my ability.

#### V. Appointment of BOFC Chairman for 2025

Greg Meyer nomination by Commissioner Wallace

### **Motion:**

commissioner meyer

Motion moved by Commissioner Wallace and motion seconded by Commissioner McQueeney. Unanimously approved

VI. Appointment of BOFC Vice Chairman for 2025

Chairman Meyer nominated Commissioner Wallace

**Motion:**

Motion moved by Commissioner Hegermiller and motion seconded by Commissioner McQueeney. Unanimously approved

VII. Appointment of District Treasurer

I, Timothy Cangelari, do solemnly swear that I will support the Constitution of the United States of America, and, the State of New York, and, that I will faithfully discharge the duties of the Office of Fire District Treasurer of the Wading River Fire District according to the best of my ability.

**Motion:**

Motion moved by Commissioner McQueeney and motion seconded by Commissioner Hegermiller. Unanimously approved

VIII. Appointment of District Secretary

I, Amanda Telepan, do solemnly swear that I will support the Constitution of the United States of America, and, the State of New York, and, that I will faithfully discharge the duties of the Office of Fire District Secretary of the Wading River Fire District according to the best of my ability.

**Motion:**

Motion moved by Commissioner Wallace and motion seconded by Commissioner Hegermiller. Unanimously approved

IX. 2025 Chief Appointments

Motion to certify and accept the Wading River Fire Department 2025 election results for Chief Officers:  
Chief Mark Donnelly

1st Assistant Chief Thomas Whelan

2nd Assistant Chief Keith Ryan

3rd Assistant Chief Denise Gluck (Provisional)

**Motion:**

Motion moved by Commissioner Hegermiller and motion seconded by Commissioner Wallace. Unanimously approved

A. Chief Mark Donnelly

I, Mark Donnelly, do solemnly swear that I will support the Constitution of the United States of America, and, the State of New York, and, that I will faithfully discharge the duties of the Office of Fire Chief of the Wading River Fire District according to the best of my ability.

B. 1st Assistant Chief Thomas Whelan

I, Thomas Whelan, do solemnly swear that I will support the Constitution of the United States of America, and, the State of New York, and, that I will faithfully discharge the duties of the Office of Fire Chief of the Wading River Fire District according to the best of my ability.

C. 2nd Assistant Chief Keith Ryan

I, Keith Ryan, do solemnly swear that I will support the Constitution of the United States of America, and, the State of New York, and, that I will faithfully discharge the duties of the Office of Fire Chief of the Wading River Fire District according to the best of my ability.

D. 3rd Assistant Chief Denise Gluck - (Provisional)

I, Denise Gluck, do solemnly swear that I will support the Constitution of the United States of America, and, the State of New York, and, that I will faithfully discharge the duties of the Office of Fire Chief of the Wading River Fire District according to the best of my ability.

X. Approval of Chief's List of Officers

**Company 1** - Captain: Vacant, 2nd Lt: Kenneth Rothwell (Provisional) Sr. 2nd Lt: Matthew Jakubowsky (Provisional)

**Company 2** - Captain: Chris Cummings, 1st LT: Brendan Donnelly, 2nd Lt: Salvatore Como, 2nd Lt: Hardy Harrell (Provisional)

**Company 3** - Captain: Vacant, Lieutenant: Kenneth Rothwell

**Company 4** - Captain: Michael Hammer, Lieutenant: John Mashmann

 [2025 Officers.pdf](#)

**Motion:**

Motion moved by Commissioner Wallace and motion seconded by Commissioner Hegermiller. Unanimously approved

XI. Appointment of WRFD Legal Representation

General Legal Counsel - Law Office of Christopher P. Ring

**Motion:**

Motion moved by Commissioner McQueeney and motion seconded by Commissioner Wallace. Unanimously approved

XII. Appointment of Custodian of Records to District Secretary Amanda Telepan

**Motion:**

Motion moved by Commissioner Hegermiller and motion seconded by Commissioner Wallace. Unanimously approved

XIII. Appointment of Records Access and Management Officer to District Manager Greg Michalakopoulos

**Motion:**

Motion moved by Commissioner Wallace and motion seconded by Commissioner Hegermiller. Unanimously approved

XIV. Authorize the Continuation of the Surety Bond of the Fire District Treasurer, which is currently in effect with the current insurance company.

**Motion:**

Motion moved by Commissioner Wallace and motion seconded by Commissioner Hegermiller. Unanimously approved

XV. Designate Official Newspaper

- Newsday (Suffolk County Edition)
- The Riverhead News Review
- The Suffolk Times
- Riverhead Local (Online Only)

**Motion:**

Motion moved by Commissioner Hegermiller and motion seconded by Commissioner Wallace. Unanimously approved

XVI. Designate Official District Bank

M&T Bank and any other commercial bank operating a branch with the Fire District as the official bank for the Fire District provided that the collateralization of 100% of the assets is maintained.

**Motion:**

Motion moved by Commissioner Wallace and motion seconded by Commissioner Hegermiller. Unanimously approved

XVII. Maintenance of the Wading River Fire District's Equipment and Building Reserve Funds

Previously established by the BOFC Resolution

**Motion:**

Motion moved by Commissioner Wallace and motion seconded by Commissioner McQueeney. Unanimously approved

XVIII. Authorization of Three(3) People to Sign Checks for the 2025 Calendar Year

District Treasurer - Timothy Cangeleri  
Commissioner - Meyer  
Commissioner - Wallace

**Motion:**

Motion moved by Commissioner Hegermiller and motion seconded by Commissioner McQueeney. Unanimously approved

XIX. Approve Membership & Authorization of Attendance to National, State & County Organizations Including but not Limited to

- Brookhaven Town Fire Museum

- Brookhaven Town Fire Police Association
- Brookhaven Town Safety Officers Association
- International Association of Fire Chief's
- National Fire Protection Association (NFPA)
- New York state Finance Officers Association
- New York State, Suffolk County, and the Towns of Brookhaven & Riverhead - Fire Chief's and Fire District Associations and Council's.
- New York Association of Local Government Records Officer's
- North Fork Volunteer's Fireman Association
- Northern Brookhaven Fire Chief's
- Suffolk County Fire District Managers Association
- Suffolk County Fire District Secretary/Treasurer Association
- Suffolk County Safety Officer's Association
- Suffolk County Volunteer Fireman's Association
- FDIC International
- FDSOANY Fire Department Safety Officers Association of NY

**Motion:**

Motion moved by Commissioner Wallace and motion seconded by Commissioner Hegermiller. Unanimously approved

XX. Acceptance of the Following Members Names who Live Outside of Wading River Fire District Using the District's Past Resolution

- Frederick Besold
- Kevin Brayer
- Alex Rosini
- Keith Ryan
- Steve Martin

**Motion:**

amended original motion, added steven martin to out of area members revote with all members shown.

Motion moved by Commissioner McQueeney and motion seconded by Commissioner Hegermiller. Unanimously approved

XXI. Review & Re-Examine All Leases and Contracts. Re-Approve if Required

- Accelerated Information Systems
- Adept Technology Consulting
- Clean Air Company
- Commander Power Systems
- Crystal Clear
- Cunningham Duct Cleaning
- Eastern Fuel
- Elite Action Fire
- Emergency Decon Services Corp
- ESO Solutions

- Fire Training Plus
- Fourth Stage Inc.
- Intellishift
- Island Occupational Medical Resources
- Johnson Control Fire Protection
- Laserfiche
- LEAF Financing
- Lexipol
- Maggio Environmental Services
- MK Lawn Care & Maintenance
- OnBoard
- Operative IQ
- Panther Compressors/Firehouse Systems Inc.
- Pro Claims
- Quality AC & Heating
- Quick Med Claims
- Robinsons Oxygen
- Sansio
- SCM Products / Fire Rescue Systems
- Sprague Energy
- Stryker Sales Corporation
- Teamup
- Tk Elevator Corporation
- TM Kenney Garage Doors
- Ultimate Pest Control
- Vector / Target Solutions

**Motion:**

Motion moved by Commissioner Wallace and motion seconded by Commissioner McQueeney. Unanimously approved

XXII. Approval of Fire District Official Insurance Agencies

- Neefus-Stype Insurance - Official Insurance Agency
- Fire Districts Mutual - Fire Districts Worker's Compensation & VFBL Carrier
- VFIS - Fire District's General Liability Carrier (Glatfelter)

**Motion:**

Motion moved by Commissioner Hegermiller and motion seconded by Commissioner McQueeney. Unanimously approved

XXIII. Approval of Fire District Official Medical Services

Island Occupational Medical Resources

**Motion:**

Motion moved by Commissioner Wallace and motion seconded by Commissioner Hegermiller. Unanimously approved

XXIV. Approval of Fire District Official Medical Director

Jeffery Cangelosi MD

**Motion:**

Request for Dr. Cangelosi to come down during a meeting

Motion moved by Commissioner Hegermiller and motion seconded by Commissioner McQueeney. Unanimously approved

XXV. Approval of Fire District Shared Service Agreement, EMS Training, CME & QAQI Programs

Shared services agreement between Wading River Fire District & Ridge Fire District for EMS training services, CME Program & QAQI Program.

**Motion:**

Motion moved by Commissioner Wallace and motion seconded by Commissioner Hegermiller. Unanimously approved

XXVI. Approval of Fire District Auditors

Craig, Fitzsimmons & Meyer, LLP as district auditors for 2024 and 2025.

**Motion:**

Motion moved by Commissioner McQueeney and motion seconded by Commissioner Wallace. Unanimously approved

XXVII. Adoption of 2025 IRS and GSA Reimbursement Rates for Travel

IRS and GSA standards for travel reimbursement and set the Fire District's personal vehicle travel reimbursement rate to \$0.70 per mile for 2025.

**Motion:**

Motion moved by Commissioner Hegermiller and motion seconded by Commissioner McQueeney. Unanimously approved

XXVIII. Approval of the LOSAP Standards & Criteria which Were Established in the WRFD 2014 Organizational Meeting which is Part of NY State Law & to Continue the Same Standards in 2025

**Motion:**

Motion moved by Commissioner McQueeney and motion seconded by Commissioner Wallace. Unanimously approved

XXIX. Approval & Reaffirmation of the Existing Resolution on Defense & Indemnification of Fire District Officers per town law 178.d & Public Officers Law Section 18

Reaffirm the existing resolution on Defense and Indemnification of Fire District Officers as per Town Law 178.d and Public Officers Law section 18

**Motion:**

Motion moved by Commissioner Hegermiller and motion seconded by Commissioner Wallace. Unanimously approved

XXX. Annual Registration of Domain Name(s) Wadingriverfd.org & Wadingriverfiredistrict.org

**Motion:**

Motion moved by Commissioner Wallace and motion seconded by Commissioner Hegermiller. Unanimously approved

XXXI. District Secretary Oaths of Office Filing with the Towns of Riverhead & Brookhaven

**Motion:**

Motion moved by Commissioner Hegermiller and motion seconded by Commissioner Wallace. Unanimously approved

XXXII. BOFC requesting the 2024 Losap Report Submittal to the BOFC by first regular BOFC meeting of 2025 set for January 13th.

**Motion:**

Motion moved by Commissioner Wallace and motion seconded by Commissioner Hegermiller. Unanimously approved

XXXIII. Motion to Approve & Reaffirm the Standard Work Day for the NYS Local Retirement System

- District Manager - 8 Hours
- District Secretary - 8 Hours
- District Treasurer - 6.5 Hours
- District Clerk - 6.5 Hours
- Part-Time & Full-Time Custodial Employees - 8 Hours
- Part-Time & Full-Time Maintenance Employees - 8 Hours
- Part-Time, Full-Time & Call-In First Responders (Paramedic) - 8 Hours

**Motion:**

Motion moved by Commissioner Hegermiller and motion seconded by Commissioner McQueeney. Unanimously approved

XXXIV. Motion to Approve the Following Salary Increases as discussed in executive session

District Manager Gregory Michalakopoulos  
District Secretary Amanda Telepan  
District Treasurer Timothy Cangelieri  
Sr. Houseman James Pirnak  
Maintenance Mechanic Joseph Meyer  
Maintenance Mechanic Michael Teague  
Per Diem Paramedics

Full Time Paramedics  
Shift Paramedics  
Per Diem EMT/Driver

Will sit with all employees and go over salaries individually.

**Motion:**

Motion moved by Commissioner Wallace and motion seconded by Commissioner Hegermiller. Unanimously approved

XXXV. Adjournment at 18:30

**Motion:**

Motion moved by Commissioner Wallace and motion seconded by Commissioner McQueeney. Unanimously approved