



## Regular BOFC Meeting 20 Minutes

Wading River Fire District

10/28/2024 6:05 PM EDT

@ 1503 N Country Rd Wading River, NY 11792

### **Attendance**

#### **Present:**

Members: Commissioner McQueeney, Chairman Meyer, Greg Michalakopoulos, Amanda Telepan, Commissioner Wallace

Guests: Chief Donnelly, Chief Ryan, Chief Whelan

#### **Absent:**

Members: Tim Cangelieri, Vice Chairman Culhane, Commissioner Deveny

#### I. Procedural

The meeting of the Board of Fire Commissioners regular meeting was called to order by Chairman Meyer at 18:26 hours delayed start due to lack of quorum with the Pledge of Allegiance led by Chief Whelan and a moment of silence for all those that have made the supreme sacrifice, our military, police, firefighters, ems.

#### II. Consent Agenda

##### **Motion:**

Approve the consent agenda

Motion moved by Commissioner Wallace and motion seconded by Commissioner McQueeney. Unanimously approved

##### A. Adoption of Minutes

 [10.15.24 Minutes.pdf](#)

#### III. Public Comment

#### IV. Secretary's Report

- I did not receive anything from the Department or Chief's office with approved new members for a December 1 start. Next new member start date is March 1st 2025.
- Total New Members for 2024 year per SCM Report: 14
- Election Update
- East Wind Big/Little Holiday Party Dec. 13 7-11
- Thank you for AFDSNY Conference

 [2024 Big little Flyer.pdf](#)

Discussion regarding classes that I took at Turning Stone Conference.

Commissioner Meyer asked for copy of flyer from East Wind Holiday Party  
Discussion regarding election

V. Treasurer's Report

 [Meeting 10.28.24.pdf](#)

VI. Chief's Report

 [Chief's Report BOFC Meeting - 10-28-24.docx](#)

 [Trezza G - EMT Book receipt.pdf](#)

 [Trezza Gavin EMT Exam Certificate.pdf](#)

A. Past Month Alarm Totals 117 (September)

Fire - 42

EMS - 75

SCM Reports Submitted, Websites and Sign updated

B. Year to Date Alarm Totals - 1114 (September)

Fire - 260

EMS - 854

SCM Reports Submitted, Websites and Sign updated

C. Training/Drills

- Dept. Mandated/Refresher – N/R.
- Hazmat – N/R
- Dept. Drill/Training -
- Prior Month Actual – 12 held
- Current Month Anticipated – 7
- 10/3 – Thursday = FHT+ - SCBA Confidence
- 10/13 – Sunday = FHT+ - Palmer house & Ladders
- 10/19 – RVAC MCI Drill
- 10/24 – Thursday = SCFA – Thermal Imaging
- Every Sunday = Small group and focused drills.(10/20 & 27)
- Mutual Aid Drill/Training
- 1. Out of district drill/training (non FFI/EMT) – Approved members attending classes currently.
- 2. 10/19 – Riverhead VAC MCI Drill – NOT ATTENDED
  - Specialized training (Medic, HazMat, Confined Space, Heavy Rescue, FFII, Etc.)
- 1. Members #446 & 447 have both successfully completed their NYS-EMT-B course and have started to be precepted. As previously approved, member #446 has submitted his receipts for his book reimbursement.
- 2. Multiple members have completed the Fire Police course, awaiting certificates.
- 3. BLS level 12 Lead and CPAP training started on 10/24. Additional classes will be held.
  
- Other Details (include hours & member participation)
- Standbys -Standbys at SWR HS Football Games. 10/26 moved to 10/25
- Fire Police – Fire Police activities for the Suffolk County Marathon on 10/20 in Babylon
- Work Details – Companies continue to have

- Officers Meeting – NR
- Company Drills – See Trainings
- Parades – NR.
- Funeral/Flag Details – Flag detail on 10/11 @ Calverton – Requested by SCCC – NOT ATTENDED
- Meetings Hosted – NR – Brookhaven Fire Districts on 10/24? - MOVED
- Meetings Attended – Multiple meetings attended by representatives and reported back to Chiefs.
- Fire Prevention & Events – WR Elem (10/1). Open house was held on 10/6 and was well attended. St Johns (10/8 & 10/9). Have Kiddie Academy on (10/17)

D. Monthly Crew Night/Day Schedule

- Duty Crew SOG Was rolled and is in effect for 10/1 as directed.
- Prior Month Actual –
- Current Month Anticipated –

E. Member Status

- Chief Availability/Delegation (out of town, vacation, etc.) – NR
- Change of Qualification/Status (new certification, expired) - NONE
- Driver Qualifications – No Change.
- Change of Address – No Change
- Medical Leave – NR
- Military Leave - None
- Probationary Member Report (New, FF1, EMT, Drills, Trainings, Alarms) – NR

F. District Issued Personnel Equipment

None

G. Vehicle & Equipment Maintenance Report

Mileage:

30 = XXXX

31 = XXXX

32 = XXXX

Out of Service/Back in Service –

H. Miscellaneous

**OLD Business:**

- 1) Radio / Pager activation issues – Thank You to Commissioner McQueeney and the District manager for working on the issues with our radio vender and SCFRES.
- 2) Uniforms – Ex-Chief – Spoke with All American, they have that Current Chiefs, Officers and Commissioners are the ONLY White shirts. All others are blue. Chief Whelan will look to get this resolved as we head into the new year with any possible officer changes.
- 3) Discussion about Line Officers in 2025.
- 4) Direct Trans

**NEW Business:**

- 1) Thank You to the BOFC and ALL of the District staff for their help with the services for Bill Scheibel. All went well and the family was very impressed and appreciative.

2)

**REQUEST FOR EXECUTIVE SESSION**

## Personnel issues

Discussion with Commissioner McQueeney and Chief re uniform shirt color  
Further discuss qualifications for officers/chief department etc.

Discussion regarding membership start policy and start dates quarterly going forward.

Policy and procedures discussion.

Direct transfer policy needed, and guideline needed. Chairman Meyer asked what happened to all the rules we had. What a direct transfer is, break in service is no longer a direct transfer. Ask Attorney Ring what direct transfer how it affects tax break and what rules apply for that. grace period?

Discussion re line officers - 1 captain each house 2 lieutenants Co 1 - 1 Cap 2 lieu, Co 2 - 1 cap 3 lieu, Rescue- 2 Lieu no captain, Fire Police - 1 captain 1 lieu.. Must be fully qualified for these positions. Chairman Meyer - please throw it in policy and send to district secretary for boards review. Resend officer requirements to board as well.75/80 members 3rd assistant.

Discussion re antique vehicle to be fixed, discussion re funeral for member.

Discussion re contacting commissioners if/when an accident occurs with a vehicle.

## VII. District Managers Report

 [DM Report BOFC Meeting 10-28-24 \(1\).docx](#)

Discussion re responder's vehicle 150 vs 250 vs 350.

### A. Deposits

Received the following checks:

None

All funds were turned over to the district treasurer for deposit.

### B. Repair/Maintenance of Buildings

- HQ Foundation Repair  
In progress, BBS made second inquiry on 10/22 to Riverhead Town regarding submission, no response as of 10/25.
- Annual Fire Alarm Inspection  
Station 2 semi annual inspection performed on 10/23

### C. Repair/Maintenance of Equipment

- 6-3-11  
Vehicle scheduled to go to Firematic on 10/29 to continue troubleshooting the open issue.
- 6-3-13

OIC portable charger not charging, service request submitted to IWT and is scheduled. Additional equipment such as thermal imaging camera will be installed at that time.

- 6-3-27  
Vehicle repairs and NYS inspection have been completed 10/21. Vehicle in service.
- Alarm Paging Activation  
The district has been converted to UHF paging, experiencing issues with siren activation. IWT scheduled for 10/28 to troubleshoot the issue.
- Annual SCBA Flow Testing  
2024 flow testing is scheduled for 10/28
- Annual Gear Cleaning  
2024 gear cleaning is scheduled for 11/25

#### D. Personnel Report

None

#### E. Permissive Referendum Project(s)

- HQ – Building Renovations  
In progress, final coat of paint is in process as per project schedule.
- Sta 2 Generator Project  
In progress, Plans and application at Suffolk County Pollution and Control, waiting for county approval. Vendor scheduled to install new tank on 10/30. Once approval has been granted by SCHED fuel will be transferred to new tank.
- District Maintenance & First Responder Vehicle Replacement  
OGS bid has been submitted, closing bid dates are as follows: Responder vehicle 11/6, Maintenance vehicle 11/20.

#### F. Budget Items

None

#### G. Other

- New District Maps  
All changes from 10/9 meeting have been made. Vendor has a few additional locations to verify and will have final product over the district in a few weeks.
- Fire Policies & Training  
In progress, Next meeting scheduled for Tuesday 11/5.
- BLS 12 Lead & CPAP Training  
First BLS 12 lead & CPAP training began on 10/24 with the first 6 members in attendance.
- S.T.O.P. Program  
Fire District participated in the Riverhead Town Stop Throwing Out Pollutants (S.T.O.P.) Program on Saturday October 26, 2024

### VIII. Commissioner & Committee Reports

#### A. Chairman Meyer

civic association update - believes it went well and was presented. Thank you secretary telepan for presentation on PowerPoint. Communication tower that vice chairman Culhane spoke about turned out to be positive and every person who attended meeting all were for the communication tower residents support. 1 - 2x a year to keep relations.

Would like to recommend to host meetings for associations here when we attend. something to think about.

B. Commissioner McQueeney

Why is department using Zona vs Greek Island? Chief states the cost quantity and quality is better at zona vs Greek island. try to keep business in town.

Driver training policy - how people drive truck out verify/confirm they are allowed to go out for driver training.

Funeral detail committee - would like this not to fully rely on district. Discussion on how to fix and make it better for the future.

Supply chain issue - IV 2 plants closed, blood on ambulance please look into this.

Brush truck by station 2 for response with the dry weather conditions. Can we put one up there temporarily?

6-3-4 limited drivers, winters coming. class maybe sign up sheet.

C. Commissioner Wallace

Sticker update for rear window update.

IX. Executive Session

Motion to adjourn into Executive Session at: 19:25 for the purpose of discussing matters leading to the discipline of a particular person(s) reconvened at 20:22

**Motion:**

Motion moved by Commissioner Wallace and motion seconded by Commissioner McQueeney. Unanimously approved

X. New Business & Action Items

A. Approval to pay bills \$28,649.10

**Motion:**

Motion moved by Commissioner Wallace and motion seconded by Commissioner McQueeney. Unanimously approved

B. Approval to adopt budget adjustments per treasurers report as of 10/28

**Motion:**

Motion moved by Commissioner Wallace and motion seconded by Commissioner McQueeney. Unanimously approved

C. Approval for 2024 annual election board of election workers: Stephen Tosi, Marlene Vera-Viteri, Randall Finnegan, & John Heinrich III. Judith Heinrich alternate worker.

**Motion:**

Motion moved by Chairman Meyer and motion seconded by Commissioner Wallace. Unanimously approved

D. Approval to reimburse member 446 for books in the amount of \$424.68

**Motion:**

Motion moved by Commissioner Wallace and motion seconded by Commissioner McQueeney. Unanimously approved

E. Approval

XI. Adjournment

20:36

**Motion:**

Motion moved by Commissioner Wallace and motion seconded by Commissioner McQueeney. Unanimously approved