



BOFC Minutes

Wading River Fire District

11/24/2025 6:00 PMEST

@ 1503 N. Country Rd. Wading River, NY 11792

Attendance

Present:

Members: Commissioner Deveny, Commissioner Hegermiller, Commissioner McQueeny, Chairman Meyer, Greg Michalakopoulos, Amanda Telepan, Vice Chairman Wallace

Guests: Chief Donnelly, Paramedic Gottschalk, Paramedic Manzella, Chief Whelan

Absent:

Members: Tim Cangeleri

I. Procedural

The meeting of the Board of Fire Commissioners meeting was called to order by Commissioner at 18:00 hours with the Pledge of Allegiance and a moment of silence for all those that have made the supreme sacrifice, our military, police, firefighters, ems.

II. Consent Agenda

Motion:

Motion moved by Commissioner Deveny and motion seconded by Commissioner Hegermiller. Unanimously approved

A. Members

Members:

David Coronel - HQ Fire

Scott Engelhardt - HQ Fire

Joseph Pozgay - Sta 2 EMS Only

** Kieren McCabe - HQ Fire Reinstatement (can start day after we receive background check and physical come back clean/pass.)

Matthew Hattan - HQ Fire

Members to start January 1, 2026 contingent upon passing a background check and physical.

Background check and physical for all prospects must be completed and received by the District Secretary no later than Friday, December 19, 2025.

B. Minutes

 [BOFC Regular Meeting 16 Minutes.pdf](#)

III. Policies

 [Overtime.pdf](#)

 [Family and Medical Leave.pdf](#)

 [Sick Leave.pdf](#)

 [Return to Work.pdf](#)

 [Military Leave.pdf](#)

Not discussed - held until 12/15 worksession.

- IV. Executive Session adjourned at 18:15 for the purpose of discussing personnel.
Reconvened at 19:25

Motion:

Motion moved by Commissioner Hegermiller and motion seconded by Commissioner McQueeney. Unanimously approved

- V. District Secretary

- SCFDOA Annual Brunch at East Wind Sun. 3/8/26 11:00 - 2:00 \$250 for 2 tickets, response needed by December meeting.
- Election Update - Petitions were received : Contested election.
- Coffee System - Recommending switching from corporate coffee systems to aramark. will obtain 2 machines and supplies for price of 1 machine from corporate coffee.
- Brookhaven Town Fire Police Association - Department to host meeting on 9/21/26.
- Toys for Tots started - Donations will be accepted through Dec 18th for 12/19 drop-off.
- Little Flower hosting a parade and toy run 12/7 they ask for community members and media attend if possible.
- Installation invitations and responses received will be mailing out middle of January.
- Member 404 Requesting the hall on 12/14 from 12:30 - 4:30 for Riverhead PBA kids holiday event. around 30 people. Obtained parking
- December meeting change discussion
- LI Fire/EMS Expo January 30 - February 1 at Nassau Coliseum

 [fire Police.pdf](#)

 [LIHOG Press Release 2025.docx](#)

 [404 Hall.pdf](#)

 [2-page-fax-from- 16315890189.pdf](#)

- VI. District Treasurer

 [Meeting 11.24.25.pdf](#)

- VII. District Manager

Approx. 30-32 bid notifications sent, only received one completed bid package from the following:
DeNooyer Chevrolet – (2) 2026 Tahoe Victory Red - \$202,135.72 (\$101,067.86 each)
Verizon Fios Sta 2

- VIII. Chief's Report

 [Chiefs report for 11-24-25.docx](#)

IX. Commissioner Report

A. Chairman Meyer

Rehab Trailer & Equipment discussion
Frost Buddy's for Installation discussion
Discuss purchase engine from Marion
Elected Chief & Commissioner Meeting
Work session to discuss Policies & Employees
FDIC, International Fire Chief, AFDSNY, Symposium in the Sun
Fix how people contact us at the fire house
Group me app - Chief Whelan is there a way we can add this to your phone or get you something else
Will not be accepting reimbursements for snacks and drinks ever again going forward please submit a material request
6-3-4 truck accident - what is taking so long for this report and for the investigation to be finished
12/15/25 6pm work session policies main, executive session for personnel and bills for payment.
Thu Fri Sat - ambulance check list please print out and send to us.

B. Vice Chairman Wallace

update on physicals - please bring flu shots 10 of each if they came
Did we ever hear back from losap? no set up meeting with hometown

C. Commissioner Deveny

sw frank mancini from district water to install hydrant instead of us to do it but he doesn't have time. will reach back out to jodi giglio to see if she can assist with this at all.
went back to east end sign design with the additional information we discussed - \$600 each \$4200 for all signs to be completed and installed. (7 in total)
Letter for support to 1st vice president of fire district - from board
Fuel pump for generator? - Has to be full rebuild not partial they are working on it. looking into alternatives

D. Commissioner Hegermiller

None at this time

E. Commissioner McQueeney

Asset management - company did not return any calls but the staff has started asset tagging in our system. Gave update on in house staff and the status of this project.
Awning over station 2 fuel tank / generator discussion - crossed off list no longer wanted/needed.
Can we re arrange the parking lot at sta 2 so we don't have an issue with the truck to obtain fuel - move back to gravel area.
Training prop to bring it down to HQ for winter? Chief Donnelly states there's no room here, and don't think it will be used. Potentially shrink wrap for the winter, will check with Chief Ryan if he has any plans.
Insurance from Association? did we ever hear back from the department ? - no, will send a letter will find out what has to be dropped and what they need to obtain.
Chairs out of copy room
Employees trained and get a CDL for events that happen when the department cant.
Chief communicate with us better please

X. Material Request

- A. Material Request 2025-047

 [District Manager First Review 11 22 2025 9 19 46 AM.pdf](#)

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Hegermiller. Unanimously approved

XI. New Business Items

- A. Approval to pay bills \$244,163.58

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Deveny. Unanimously approved

- B. Approval for member 404 to use room on 12/14

Motion:

Motion moved by Commissioner Deveny and motion seconded by Commissioner Hegermiller. Unanimously approved

- C. Approval to purchase Chief Vehicle's from DeNooyer Chevrolet – (2) 2026 Tahoe Victory Red - \$202,135.72 (\$101,067.86 each)

Motion:

Motion moved by Commissioner Deveny and motion seconded by Vice Chairman Wallace. Unanimously approved

- D. Approval to switch sta 2 from cablevision to verizon fios

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Hegermiller. Unanimously approved

- E. Approval to host brookhaven fire police 9/21/26

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner McQueeney. Unanimously approved

- F. Approval to switch to Aramark from Corporate Coffee Systems

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Deveny. Unanimously approved

G. Approval to write a letter for commissioner deveny from the fire commissioners

Motion:

Motion moved by Commissioner Hegermiller and motion seconded by Vice Chairman Wallace. Unanimously approved

XII. Adjournment at 20:40

Motion:

Motion moved by Commissioner Deveny and motion seconded by Vice Chairman Wallace. Unanimously approved