



BOFC Regular Meeting 16 Minutes

Wading River Fire District
11/10/2025 6:00 PMEST
@ 1503 N Country Rd Wading River, NY 11792

Attendance

Present:

Members: Tim Cangelieri, Commissioner Deveny, Chairman Meyer, Greg Michalakopoulos, Vice Chairman Wallace

Guests: Chief Donnelly, Paramedic Gottschalk, Attorney Ring, Paramedic Schultz

Absent:

Members: Commissioner Hegermiller, Commissioner McQueeney, Amanda Telepan

I. Procedural

The meeting of the Board of Fire Commissioners Regular meeting was called to order by Commissioner Deveny at 18:00 hours with the Pledge of Allegiance and a moment of silence for all those that have made the supreme sacrifice, our military, police, firefighters, ems.

II. Consent Agenda

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Deveny. Unanimously Approved

A. Adoption of Minutes

 [Budget Hearing & Regular BOFC Minutes.pdf](#)

 [BOFC Work Session Minutes.pdf](#)

III. Public Comment

Employee 1098 request's conversation with the board per email sent on 10/26/25

IV. EMS Report

 [EMS Report 11-10-2025.pdf](#)

A. EMS/Ambulance Response Breakdown

B. Alarms Handled by Crews

C. Average Response Times (Responding ambulance from activation until signal 2)

D. QAQI

E. Other / Misc.

F. Mileage as of

V. Attorney's Report

VI. Secretary's Report

AFDSNY 2026 Membership dues went up \$250.00 for the year.

Room Usage Request 1/10/26

Room Usage Request 11/28/25

Secretary Training 11/20 with DM

Corporate Coffee

 [Brookhaven Town Fire Police Assoc Meeting 2026.pdf](#)

 [SCFD Ltr.pdf](#)

 [M. Wallace Room.pdf](#)

 [A Telepan Room.pdf](#)

VII. Treasurer's Report

 [Meeting 11.10.25.pdf](#)

VIII. Chief's Report

 [Chief's Report BOFC Meeting - 11-10-25 \(003\).pdf](#)

 [EMS LEADERSHIP - 445.pdf](#)

 [EMS LEADERSHIP - 447.pdf](#)

 [FIRE AND EMERGENCY INSTRUCTOR 2 - 227.pdf](#)

 [Alarm Summary 10-25 Month.pdf](#)

 [Alarm Summary 10-25 YTD.pdf](#)

 [Department Points 10-25 Month.pdf](#)

 [Department Points 10-25 YTD.pdf](#)

A. Past Month Alarm Totals - 141 (Oct)

- Fire - 40
- EMS - 101
- FRS Reports - Submitted, Websites and Sign updated.

B. Year to Date Alarm Totals - 1266 (Oct)

- Fire - 332
- EMS - 934
- FRS Reports – Submitted, Websites and Sign updated.

C. Training/Drills

- Dept. Mandated/Refresher – 2025 mandatory trainings are COMPLETE.
- Hazmat – 2025 mandatory training is COMPLETE.
- Dept. Drill/Training –

- Prior Month Actual – 7
- Current Month Anticipated – 7
 - 11/6 Department drill – hose handling / EMS
 - 11/13 Co Drills
 - Sundays – small unit drills and vehicle training/qualifications
- Mutual Aid Drill/Training
 - 1) Out of district drill/training (non FFI/EMT) – Approved members attending classes currently.
 - Specialized training (Medic, HazMat, Confined Space, Heavy Rescue, FFII, Etc.)
 - Approved members attending classes – FF1, EVOC
 - Member #227 completed the National Certification course for Fire Emergency Service Instructor -1
 - 6-3-2 and crew will be attending the Suffolk County MOBEX large scale mobilization drill on 11/22
- Standbys – NR
- Fire Police – NR
- Work Details – Companies continue to have an 2nd Thursday & drills
- Officers Meeting – NR
- Company Drills – Ongoing on Thursdays and Sundays
- Parades – NR
- Funeral/Flag Details – NR
- Meetings Hosted – NR
- Meetings Attended – Multiple meetings attended by representatives and reported back to Chiefs.
- Fire Prevention & Events – NR

D. Monthly Crew Night/Day Schedule

Prior Month Actual – Chiefs and Officers continue to work to get a driver on every night. All nights have been covered.

E. Member Status

- Chief Availability/Delegation (out of town, vacation, etc.) – 6-3-32 is out of town until Early December.
- Change of Qualification/Status (new certification, expired) – NR
- Driver Qualifications – NR
- Change of Address – No Change
- Medical Leave – NR
- Military Leave - None
- Probationary Member Report (New, FF1, EMT, Drills, Trainings, Alarms) – NR.

F. District Issued Personnel Equipment

- NR

G. Vehicle & Equipment Maintenance Report

- Chief Vehicles Mileage
 - 30 = 42019
 - 31 = 75824
 - 32 = 72782
 - 33 = 99200

H. Miscellaneous

- A medal and certificate for Ex-Commissioner Daniel Wiwczar appeared on my desk from the NYSAOFD Turning the items over to the BOFC.

I. Old Business

- Any update on Flu shots and the possibility of CHS providing them to the members?
- Members are again asking about hearing from someone about LOSAP and other benefits (insurance etc) provided by the district. Can a meeting/training be set up with a subject matter expert for the members? Also can a printout of individual LOSAP statements be provided to the members as in the past?

J. New Business

- NR

IX. District Managers Report

 [DM Report BOFC Meeting 11-10-25.pdf](#)

 [Fuel Log Oct 2025.pdf](#)

 [Material Request 44.pdf](#)

 [Material Request 45.pdf](#)

 [QUOTE #098257-00.pdf](#)

 [QUOTE #098258-00.pdf](#)

 [QUOTE #098256-00.pdf](#)

A. Deposits

- None

B. Repair/Maintenance of Buildings

- Gear Washer & Dryer
 - Washer/dryer installation – project complete, working with gear manufacturer to schedule training day on proper washing of gear.
- Station 2 Generator
 - Repairs have been completed and generator is online. Both vendor and manufacturer rep came onsite to receive issue. While onsite manufacturer performed software updates and notified us that wrong panel wire was installed to the radio room panel. New wire will be run by district staff then manufacturer will return to program.
- Headquarters Generator
 - In progress, waiting for parts, generator remains OOS.
- A/C Roof Penetration/Repairs
 - In progress, walk schedule for middle to end of next week 11/14.
- HQ vehicle washing station at apparatus bay 6 installed by district staff
- Station 2 Repairs to apparatus bay 1 lights & finger reader completed by district staff
- Walk-in & Kitchen Cleaning
 - Servpro schedule to perform cleaning on Friday 11/14.

C. Repair/Maintenance of Equipment

- 6-3-3

Work Orders Submitted for the following:

1. NYS Inspection – Completed
2. TPMS Light on – 2 sensors replaced

- 6-3-4

Work Orders Submitted for the following:

1. Thermal image cameras on ladder 4 are not charging, camera number 1 and 4 are not charging – District mechanic was unable to find anything wrong, closing ticket.
2. During truck inspections, the rear outriggers diamond plate cover on both sides seems to be pushed in and crooked - District mechanic unable to find anything wrong, closing ticket.
3. Pressure relief valve for front bumper discharge will not reset (stuck open) – Repaired

- 6-3-5

Work Orders Submitted for the following:

1. Portable radios, charging gang units on driver's side compartment are not working. Driver side rear compartment. - unable to repair due to outdated portables and chargers. Recommendation is to replace equipment for both fire police vehicles at a cost of \$19,943.56

- 6-3-11

Work Orders Submitted for the following:

1. High band Radio Mic on pump panel is not functioning. – Repaired
2. The broom head was broken from the handle – Repaired

- 6-3-13

Work Orders Submitted for the following:

1. Command radio will not turn on. Part of the ongoing electrical issues with the rig – Repaired
2. Position 1 portable radio charger is not working. It also does not light up and charge. Repaired

- 6-3-17 Work Orders Submitted for the following:

1. Transmission not shifting properly - Vehicle was evaluated by Riverhead Ford and it was determined at replacement transmission is needed, vehicle not drivable. Approval was given for repair, and vehicle is expected to be back in service by Tuesday 11/11.

- 6-3-18B

Work Orders Submitted for the following:

1. Work Order submitted - power steering hose is kinked and needs to be replaced. – Repair in progress
2. Work Order submitted - GPS/Plotter not working - "no GPS information" error message. Repair in progress, waiting quote for parts from vendor
3. Motor Winterization – In progress

- 6-3-32

Work Orders Submitted for the following:

1. eBrake not holding - Repaired
2. Door Shield need replacing – In progress

3. Oil Change performed

- 6-3-33

Work Orders Submitted for the following:

1. Oil Change needed – Repaired
2. Heat intermittently blows cold air – Repaired

- 6-3-90

1. Tahoe detailed completed

- Annual Gear Cleaning

1. Annual Gear Cleaning has been completed, once report is received it will be distributed.

- Annual SCBA Flow Testing has been completed, once report is received staff will verify if any SCBA packs were missed and report will be distributed.

- Annual Physicals

1. Reminder - Annual physicals are tentatively scheduled for Sunday November 30th

D. Permissive Referendum Project(s)

HQ Foundation Repair

- In progress, vendors are working on insurance & bond information and obtaining permits from Riverhead Town Building Department. BBS is working on contract which will be send over to district counsel for review and input before submitted to awarded vendors for signatures.

HQ Elevator Mod

- In progress – Project scheduled to begin Monday November 10th . Elevator will be inoperative for approx. 5-6 weeks.

HQ 2nd Floor Renovation

- Phase I completed, phase II 2nd floor hallway renovation phase has been put on hold till after the holidays.

New Tanker Pumper

- In progress, Tank level changes being addressed, front intake, punch list items such as compartment lights install, etc. tool mounting also in progress. Received information from chief staff and officers on mounting locations, also forwarded to vendor for reference.

New Rescue Pumper

- In progress, body has returned from paint, pump panels arrived from powder coating. Waiting on photos.
- Final inspection itinerary has been set for Friday December 5th – Monday December 9th with the following in attendance – Chairman Meyer, Vice-Chairman Wallace, Chief Donnelly, LT Donnelly, and DM Michalakopoulos.

District Van Mini Bid OGS 23166-45788 – (1) Ford Transi-350 Passenger AWD Medium Roof Van

- Mini bid Results
 - **Bob Johnson Ford (Red or Black) - \$73,250.00**
 - **Hempstead Ford (Red) - \$73,244.00 (Black) - \$73,544.00**
 - **All American Ford of Paramus - \$74,728.23**

Recommendation is to award to Bob Johnson Ford

E. Budget Items

F. Other

Brush Truck Modifications (6-3-9)

- In progress, lasted update as of 11/4 eta for completion is two weeks w/e11/21.

EMS First Responder Vehicle

- In progress, vehicle delivered, working with vendor to address ALS cabinet in the rear. DMV registration completed, processing DOH vehicle registration.

Radio Infrastructure & Data Upgrades (ResponseMesh)

- Received email on 10/29 from vendor that wrong connectors for SAT. Confirmed shipping address with vendor and awaiting tracking information.

District Maintenance Pickup

- In progress, vehicle cap & emergency lights have been installed. Staff waiting on shelf for side compartment. Staff will begin mounting equipment into vehicle.

New Fire Police Pickup

- In progress, rear cap installed, lettering is schedule to begin Tuesday 11/11. Emergency lighting will be installed by district mechanic w/e 11/21.

Fuel Log

- Submitting monthly fuel log for the month of October 2025.

X. Commissioner & Committee Reports

A. Chairman Meyer

Uniform fittings will be done at December meeting. Chief please let department know to come in Full Class A day of department election. Please let us know if there will be any problems with this request - chief donnelly stated he will inform the department at next meeting.

All members running for any positions must meet all qualifications and there will be no 3rd assistant chief

Greg look into the ceramic coating for the vehicles, if you need my contact please let me know. - DM asked for information.

Tractor supplies fundraiser for rvac, why was this in our district and how come we weren't asked to assist? Please let us know.

B. Vice Chairman Wallace

Chief - Accident investigation for 6-3-4 incident at HQ? - Chief will look into he wasn't aware.

Obtain pricing to have the same coffee machine put in at sta 2.

Discuss the cancellation of Dec. 8 2025 meeting - schedule conflict for pumper inspection. Flying home on this date.

C. Commissioner Deveny

Entering the WRFD Fire District Signs - \$525 per sign would need 7, will get quotes for double sided signs.

Reached out to Jodi Giglio re sta 2 grant for a hydrant and reached out to super attendant at the water authority

XI. Executive Session

Motion to adjourn into Executive Session at: 18:27 for the purpose of discussing proposed litigation.
Reconvened at 18:50

Motion:

Motion moved by Commissioner Deveny and motion seconded by Vice Chairman Wallace. Unanimously Approved

XII. New Business & Action Items

- A. Approval to pay bills total \$116,238.87

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Deveny. Unanimously Approved

- B. Approval Hall Usage Request on 11/28/25

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Deveny. Unanimously Approved

- C. Approval Hall Usage Request 1/10/26

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Deveny. Unanimously Approved

- D. Approval Training Request EMS Leadership #445 & #447

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Deveny. Unanimously Approved

- E. Approval Training Request Fire & Emergency Instructor 2 #227

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Deveny. Unanimously Approved

- F. Approval Material Request #25-44 in the amount not to exceed \$6,500.00

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Deveny. Unanimously Approved

- G. Approval Material Request #25-45 in the amount not to exceed \$7,500.00

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Deveny. Unanimously Approved

- H. Approval Annual Wave Subscription in the amount of \$876.00

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Deveny. Unanimously Approved

- I. Approval Annual Software Subscription Eventide Voice Logging Recorder in the amount \$973.50

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Deveny. Unanimously Approved

- J. Approval to submit permissive referendum from equipment reserves for the purchase of radio equipment & accessories for fire police apparatus not to exceed \$20,000.00

Motion:

Motion moved by Commissioner Deveny and motion seconded by Vice Chairman Wallace. Unanimously Approved

- K. Approval district van OGS Min Bid #45788 to Bob Johnson Ford in the amount of \$73,250.00

Motion:

2025 Transit Medium Height Pass Van in Black

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Deveny. Unanimously Approved

- L. Approval to cancel December 8th meeting

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Deveny. Unanimously Approved

- M. Approval to submit letter of intent to chevy for two (2) 2026 Chevrolet Tahoe SSV2 in Victory Red

Motion:

Motion moved by Commissioner Deveny and motion seconded by Vice Chairman Wallace. Unanimously Approved

XIII. Adjournment at 19:37

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Deveny. Unanimously approved