



BOFC Regular Meeting 9 Minutes

Wading River Fire District

5/12/2025 6:00 PM EDT

@ 1503 N Country Rd Wading River, NY 11792

Attendance

Present:

Members: Tim Cangelieri, Commissioner Hegermiller, Commissioner McQueeney, Chairman Meyer, Greg Michalakopoulos, Amanda Telepan, Vice Chairman Wallace

Guests: Paramedic DeSoiza, Chief Donnelly, Paramedic Flood, Chief Gluck, Members: Como, Hammer, Jakubowsky, President Kuzlowski, Attorney Ring, Vice President Rosini, Chief Ryan, Chief Whelan

Absent:

Members: Commissioner Deveny

I. Procedural

The meeting of the Board of Fire Commissioners Regular meeting was called to order by Commissioner Wallace at 18:00 hours with the Pledge of Allegiance and a moment of silence for all those that have made the supreme sacrifice, our military, police, firefighters, ems.

II. Consent Agenda

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner McQueeney. Unanimously approved

A. Adoption of Minutes

 [BOFC Regular Meeting 8 Minutes.pdf](#)

 [BOFC Work Session 4 Minutes.pdf](#)

B. Policies

 [Pre-Hospital Care Reports.pdf](#)

 [FOIL Disciplinary Records \(1\).pdf](#)

 [Purchasing and Procurement \(4\).pdf](#)

 [Purchasing and Procurement \(5\).pdf](#)

 [Physical Asset Management \(2\).pdf](#)

 [On-Duty Voting Elections \(1\).pdf](#)

 [Anti-Retaliation \(3\).pdf](#)

 [Nepotism and Conflicting Relationships \(2\).pdf](#)

 [Member Speech Expression and Social Networking \(1\).pdf](#)

 [Personnel Complaints \(2\).pdf](#)

 [Identification Cards \(1\).pdf](#)

 [Reporting for Duty \(1\).pdf](#)

III. Public Comment

None at this time.

IV. EMS Report

 [emsreport5925.docx](#)

A. EMS/Ambulance Response Breakdown

- Total Alarms – 68
- Transports – 55
- RMA's/ Cancelled/ No Patient – 6
- North Shore EMS transports- 0
- 24s Mutual Aid Given – 2
- 24s Mutual Aid Received – 1

B. Alarms Handled by Crews

- Blended crew of volunteer and district personnel –38
- Volley only- 19
- District only- 12
- ALS- 11
- BLS- 59

C. Average Response Times (Responding ambulance from activation until signal 2)

- Alpha, Bravo, Charlie Alarms Response – 8min
- Delta & Echo Alarm Response –2.18min

D. QA/QI

This months topic for QA/QI was “BLS trauma” meaning the level of care provided was only at the BLS level and has no reflection on the level of certification of the lead provider. This topic was chosen due to it being out most common call type (i.e. injury from a falls, minor mva). During the review of the PCRs no protocol violations or issues with patient care were noted, PCRs were thorough and well written. Overall nothing more to report, well done by all providers.

E. Mileage as of

- 6-3-80 42706
- 6-3-16 78638
- 6-3-17 68939

F. Other / Misc.

Paramedic Schultz - Happy to say Wading River is Live with there BLS 12 lead. Received notification from FRES, all appropriate liaisons were notified. Moving forward and no rest for

the weary, Mikayla and I will continue to work with the training Chief to set up class for CPAP and BLS I-Gel. BLS I-Gel will be going live in Suffolk on July 1st, 2025. We will collect all class information from county and begin scheduling. I would also like to take this opportunity to thank the BOFC again for sending myself and Dan to the FDNY symposium. The two day workshop on difficult airways, was truly a magnificent class. Working closely with Paramedics from not only the FDNY but from around the world gave and insight and differing perspectives. These perspectives help build off the foundation taught to me when in Paramedic class. New cutting edge equipment along with scientific data, taught by true Professionals in this field, has helped us focus on the future and what is to come in Pre-Hospital care. Taking part in Surgical cricothyrotomy was a highlight on the last day. We also were witness to many speakers from all over the globe at the FDNY proving grounds, otherwise known as "The Rock." This training facility had morning speeches about earthquake search and rescue, along with the importance on EMS extended care with in the rescue. Wartime tactics, hand in hand with Medics and Pt care. Drone technology is becoming more prevalent in war and civilian Pt care. Dropping care IFAK and other great technologies to help pt care. In the afternoon we participated in extensive trauma packaging, structural collapse rescue, active shooter/ramming MCI, and situational awareness exercises. Dan and I will be sharing these perspectives and new taught skills with the rest of Wading River Fd. We are looking forward to help excel our program.

Chief Tom Whelan was successfully recertified through Agency CME program.

V. Attorney's Report

Site improvements
Recruitment and Retention Policy - will work with DM & DS
Sent letter to auditors on our behalf.

VI. Secretary's Report

- Reminder I will be on vacation from May 16 - May 26.
- Room request for Boy Scouts 6/18

VII. Treasurer's Report

 [Meeting 5.12.25.pdf](#)

VIII. Chief's Report

 [Chief's Report BOFC Meeting - 05-12-25.docx](#)

 [Department Points - April 2025 - YTD.pdf](#)

 [Department Points - April 2025 - Month.pdf](#)

 [Alarm Report Summary - April 2025 - YTD.pdf](#)

 [Alarm Report Summary - April 2025 - Month.pdf](#)

 [FDiC Training certificates - 227.pdf](#)

 [FDiC Training certificates - 339.pdf](#)

 [449 - FF2 - SCFA.pdf](#)

Discussion re yearly mandatory classes if all members have completed this. pending confirmation from Chief Ryan with update and more information. Chairman Meyer - to still have to request members living in area year-round and members who are not compliant for months into the year and still not done this is unacceptable

A. Past Month Alarm Totals - 119 April

- Fire - 30
- EMS - 89
- FRS Reports - Submitted, Websites and Sign updated.

B. Year to Date Alarm Totals – 499

- Fire - 131
- EMS - 368
- FRS Reports – Submitted, Websites and Sign updated.

C. Training/Drills

- Dept. Mandated/Refresher – 2025 mandatory trainings are in progress to wrap up last few members. Last class scheduled for Sunday 5/18
- Hazmat – 2025 mandatory training was completed on 3/02/25. Wrapping up last few members. Last class scheduled for Sunday 5/18
- Dept. Drill/Training –
- Prior Month Actual – 7
- Current Month Anticipated – 6

Mutual Aid Drill/Training

- Out of district drill/training (non FFI/EMT) – Approved members attending classes currently. (EMT)
- Specialized training (Medic, HazMat, Confined Space, Heavy Rescue, FFII, Etc.)
- BLS level 12 Lead has been completed and we are now on line as a BLS 12 lead agency. CPAP training and Igel training being scheduled with District providers.

Other Details (include hours & member participation)

- Standbys – 5/17 – @RPFDD standby for dinner
- Fire Police – NR
- Work Details – Companies continue to have an 2nd Thursday & drills
- Officers Meeting – NR
- Company Drills – See Trainings
- Parades – NR
- Funeral/Flag Details – 5/8 – SCFCC request for Holtsville FD @ Calverton Cemetery 5/24 Dashan Briggs run @ EPCAL – attempting to get a driver still
- Meetings Hosted – NR
- Meetings Attended – Multiple meetings attended by representatives and reported back to Chiefs.
- Fire Prevention & Events – Sat 5/17 – East Wind Community event

D. Monthly Crew Night/Day Schedule

Prior Month Actual – Chiefs and Officers continue to work to get a driver on every night. All nights have been covered.

E. Member Status

- Chief Availability/Delegation (out of town, vacation, etc.) – NR
- Change of Qualification/Status (new certification, expired) –Members #410 and #445 successfully completed their NYS EMT-B classes and have started the district credentialing process as of 4/29. Member #291 has successfully met all the requirements and was removed from probation on 4/29.
- Driver Qualifications – NR
- Change of Address – No Change
- Medical Leave – NR
- Military Leave - None
- Probationary Member Report (New, FF1, EMT, Drills, Trainings, Alarms) – NR.

F. District Issued Personnel Equipment

NR

G. Vehicle & Equipment Maintenance Report

- 30 = 35390
- 31 = 68892
- 32 = 70022
- 33 = 92970

H. Miscellaneous

OLD Business:

1. Submitting draft of plan on Mutual Aid EMS response and general response guidelines for district EMS providers.
2. Submitted for the work session draft of requested policy for “stand-by’s” if accepted will publish.
3. Discussing forming a uniform committee to review uniform guidelines. Will get volunteers at department meeting.
4. Submitting training certificates for classes attended by #227 & #339 at FDIC.
5. Previously submitted investigation report into written complaint.

NEW Business:

1. Submitting training request for member #449 to attend FF2 at SCFA (no cost)
2. Submitting training request for member #386 for Incident Safety Officer & Pro Board Exam and Book (\$440)
3. Submitting training request for members #423 & #433 for Confined Space Awareness at SCFA (no cost)

Request for Executive Session

IX. District Managers Report

 [DM Report BOFC Meeting 5-12-25.pdf](#)

 [BIDIRECTIONAL CAD MEMO.pdf](#)

 [FILE 8370.pdf](#)

 [Fuel Log Report - Apr 2025.pdf](#)

Discussion re radio frequencies and what we could potentially do moving forward for additional/better communication

A. Deposits

None

B. Repair/Maintenance of Buildings

Annual EPA Tank & Pump Certification HQ

- Testing completed, one leak detection sensor failed, and vendor is scheduled to return to replace on Tuesday 5/13

Annual EPA Tank & Pump Certification Station 2

- Testing completed no issues found; vendor will be providing some recommendations they feel are needed to assist with future annual testing.

C. Repair/Maintenance of Equipment

6-3-4

- Work Order – On hold until other apparatus currently out for repair have returned. As reported in previous reports the remains in service.

6-3-8

- Work Order – Brake system air dryer replaced by district mechanic; repairs completed.

6-3-11

- Work Order – Vehicle passed pump testing, and all repairs have been completed. The vehicle was returned and put back into service.
- Work Order Submitted – Compartment open indicator light flashing. District mechanic notified, chief staff has sent notification to all drivers, vehicle remains in service.

6-3-13

- Work Order – Hydraulic Combi Tool Circuit Breaker

Repairs completed by district mechanic

- Work Order – 6-3-1 SCBA OIC Pack 1

Pass alarm not activating and no lights on regulator. repaired by district staff, chief staff notified.

6-3-16

- Work Order – Shoreline secondary patient compartment heating system not blowing warm. Replacement parts arrived, working with district mechanic to schedule repair, vehicle remains in service.

6-3-18B Service/PM & FLIR Installation

- Equipment arrived at vendor and installation has begun along with the startup PM service. Tentative delivery is set for Friday 5/16

6-3-28

- Work Order Submitted – Oil Change Needed

Oil Change & PM Service scheduled with district mechanic for Monday 5/12

6-3-32

- Work Order – NYS Inspection, Tire Replacement & wheel alignment, brakes, and PM Service were completed, vehicle back in service.

6-3-80

- Work Order Submitted – vehicle having intermittent ignition issues. Received call from responder on duty that vehicle is having ignition issues, contracted district mechanic and vehicle was taken out of service. Dealer contact appointment made and vehicle currently at Otis Ford being serviced. Waiting for update from dealer on 5/12.

SCBA Bottle Hydrostatic Testing

- In progress, the SCBA bottles are being sent out and are returned on a regular basis by MES.

D. Permissive Referendum Project(s)

HQ Foundation Repair

- In progress, bid documents and notice to bidders have been completed and submitted for publication.

HQ 1st Floor Bathroom Renovation

- In progress, modifications completed, new tiles being installed and new bathroom fixtures have been ordered.

HQ Elevator Mod

- In progress, waiting for vendor to provide updated timeline for modification start date.

AFG Award Replacement Tanker

- Final inspection test is set for Wednesday 5/28 – Friday 5/30. Need to provide vendor with list of attendees.

New District Pickup

- Received notification that the new maintenance pickup has returned for the outfitter, however there are experiencing delivery delays. One alternative solution is to have district staff pick up the vehicle and drive back. If so, I will work with the dealer to complete paperwork including registration and once the plates have been received arrangements will be made for pick up. If there is an opening in the meantime, the dealer will deliver.

E. Budget Items - None

F. Other

Brush Truck Modifications (6-3-9)

- Tentatively schedule for perform modifications mid-June.

Brush Truck Vehicle Communications (6-3-8 & 6-3-9)

- In progress, equipment arrived, vender postponed installation due to scheduling issue, new installation date has been set for Tuesday May 20th & 21st.

IWT Pager Profile

- Attended a meeting at IWT with Chief Ryan, modifications made to the profile and installed on his pager for testing. The new profile will be rolled out within the next few weeks to all pagers. Meeting scheduled at IWT on Wednesday 4/30 at 10am to review & update new pager profiles.
- In order to provide better communication between WRFD dispatchers on dispatched mutual aid alarms, an additional scanner is needed. Quote provided by vendor in the amount of \$1,768.25 to necessary modification to the dispatch console.
- Submitting quote to increase capability of Wave to support chief utilization in the amount of \$5,487,25
- On April 28th all district received attached FRES memorandum regarding new CAD bidirectional support. This capability will be ready for use within the next few months, which will allow the district to better utilize its current MDTs and explore the installation of additional MDTs in apparatus.
- Submitting FRES letter dated 2/12/25 for further discussion with local PSAP Riverhead PD.
- Reminder – Attending 1851/1970 Standard Training hosted at Selden FD on 5/19
- Reminder – Annual hose testing schedule for Tuesday May 20th
- Reminder – NERIS Reporting System Training hosted at Dix Hills FD on 5/20

Fuel Log

- Submitting monthly fuel log for the month of April 2025

Requesting executive session for personnel discipline, current and potential litigation.

X. Commissioner & Committee Reports

A. Chairman Meyer

Discussion re house fire and radio frequencies. Thank you to all the members who were there that day.

Would like to discuss further need for rehab trailer and communication.

Chief think about CDE for riverhead standbys.

Chief - First meeting in June report for officers on the items that had to be fulfilled in order for the provisional officers to stay on. Chief Gluck thank you for everything you are doing and with the amount of members you are 33 until the end of the year.

Regulators where are we with them? how many do we have? - any more thought? discussion about it with the chiefs.

Please think when leaving for a call and not rolling 30 deep for calls that is not needed - discussed with chiefs

B. Vice Chairman Wallace

nothing at this time

C. Commissioner Hegermiller

Nothing at this time

D. Commissioner McQueeney

Nothing at this time

XI. Executive Session

Motion to adjourn into Executive Session at: 18:34 for the purpose of discussing matters leading to the discipline of a particular person, current and potential litigation. Reconvened at 21:07.

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner McQueeney. Unanimously approved

XII. Material Requests / Training Requests

A. Training Request Member 449 - FF2 - No Cost

 [449 - FF2 - SCFA.pdf](#)

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Hegermiller. Unanimously approved

B. Training Request Member 386 - Incident Safety Officer \$440

 [386 - Incident Safety Officer.pdf](#)

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Hegermiller. Unanimously approved

Motion:

Motion moved and motion seconded. Unanimously approved

- C. Training Request Members 423 & 433 - Confined Space Awareness - No Cost

 [433 - Confined Space Awareness.pdf](#)

 [423 - Confined Space Awareness.pdf](#)

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Hegermiller. Unanimously approved

- D. New P25 Scanner at HQs

 [QUOTE #097257-00 update Disp.pdf](#)

Motion:

Motion moved by Commissioner Hegermiller and motion seconded by Vice Chairman Wallace. Unanimously approved

- E. Wave Port Audio/Serial Upgrade

 [QUOTE #097260-00 UHF Scanner and 7800 Scanner .pdf](#)

Motion:

Motion moved by Commissioner Hegermiller and motion seconded by Vice Chairman Wallace. Unanimously approved

XIII. New Business & Action Items

- A. Approval to pay bills total \$251,329.22

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Hegermiller. Unanimously approved

- B. Approval for boy scouts to use hall on 6/18 for blue & gold ceremony

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Hegermiller. Unanimously approved

- C. Approval for chairman meyer to fly to syracuse to pick up maintenance truck

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Hegermiller. Unanimously approved

- D. Approval for district to hire third party independent investigator to investigate complaint

Motion:

Motion moved by Commissioner Hegermiller and motion seconded by Vice Chairman Wallace.

- E. Approval to

XIV. Adjournment at 21:23

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Hegermiller. Unanimously approved