



BOFC Regular Meeting 11 Minutes

Wading River Fire District

6/9/2025 6:00 PM EDT

@ 1503 N Country Rd Wading River, NY 11792

Attendance

Present:

Members: Tim Cangelieri, Commissioner Deveny, Commissioner Hegermiller, Commissioner McQueeney, Chairman Meyer, Greg Michalakopoulos, Amanda Telepan, Vice Chairman Wallace

Guests: Chief Donnelly, Paramedic Flood, Chief Gluck, Paramedic Manzella, Attorney Greg Reilly, Chief Ryan, Chief Whelan

Absent:

Guests: Attorney Ring

I. Procedural

The meeting of the Board of Fire Commissioners Regular meeting was called to order by Commissioner Deveny at 18:00 hours with the Pledge of Allegiance and a moment of silence for all those that have made the supreme sacrifice, our military, police, firefighters, ems.

II. Consent Agenda

Motion:

Potential employees not approved at this time.

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Deveny. Unanimously approved

A. Adoption of Minutes

 [BOFC Regular Meeting 5/27/25 Minutes .pdf](#)

B. Policies

 [Recruitment Process .pdf](#)

C. Employee

Pier Diem EMT - B Drivers: \$26.00 per hour

- Daniel White
- Shane Louis-Jeune
- Harry Divaris

III. Public Comment

WRFD Auxiliary - would like to use the room for a comedy night.

IV. EMS Report

 [agencyactivity \(2\).pdf](#)

 [EMS Report \(1\).docx](#)

Alpha Bravo Response Together
Charlie Delta Echo Response together

A. EMS/Ambulance Response Breakdown

See attached HealthEMS report

B. Alarms Handled by Crews

- Blended crew of volunteer and district personnel – 92%
- Volley only- 4%
- District only- 4%
- ALS- 33
- BLS-63

C. Average Response Times (Responding ambulance from activation until signal 2)

- Alpha, Bravo, Charlie Alarms Response –2 minutes
- Delta & Echo Alarm Response –8 Minutes

D. QA/QI

Random pull of PCRs was sent to our counterpart at Ridge FD for independent review, No protocol violations were reported and overall completion of PCRs and quality of documentation was good. Additionally an internal issue regarding a QA violation was brought to my attention and was discussed with 6-3-30 regarding a provider who was entering the scene as the first provider and not bringing any equipment to the bedside. After discussion with the chief it was decided that this provider will be counseled on the importance of having all required equipment with them when making patient contact (I.E ALS/BLS bag, Oxygen, Cardiac Monitor).

E. Mileage as of

6-3-80- 43400
6-3-16- 80286
6-3-17- 70127

F. Other / Misc.

Trainings & Drills:

Inservice has begun for BLS Igel and CPAP with the first class being held last week and additional to be scheduled at a later date.

V. Secretary's Report

- Registered and booked rooms for AFDSNY Conference
- New Members are going for Physicals this week, as long as they pass they will be sworn in at 6/30 meeting for 7/1 start
- Duck Pond Day
- Waiting to get a quote from Taylor'd for the parts requested by Chairman Meyer

- Would like to setup a district blood drive through NYBC recommending 7/22, 1 - 7pm to be held upstairs.

Correspondence:

- Brookhaven Town Fire District Officer's Meeting Minutes on 4/25/25
- In the Public Eye Training 6/9/25
- 6/13/25 SCFDMA Vendor Event Patchogue FD 11 - 4

 [Brookhaven TFDOA - 4/25/25.pdf](#)

 [PIO Mastic .pdf](#)

 [2025 SCFDMA REMINDER.docx](#)

VI. Treasurer's Report

 [Meeting 6.9.25.pdf](#)

VII. Chief's Report

 [Chief's Report BOFC Meeting - 06-09-25.docx](#)

Chairman Meyer - as per last meeting, we asked for the list of officers that were given temporary titles - do you have that update? 1 officer will be removed. 1 is pending certification and if he does not hand it in by next week he will be removed.

Deveny - CPR List discussion

Pump operator / chauffer will now be required.

A. Past Month Alarm Totals -131 (MAY)

- Fire - 40
- EMS - 91
- FRS Reports - Submitted, Websites and Sign updated.

B. Year to Date Alarm Totals – 630 (MAY)

- Fire - 171
- EMS - 459
- FRS Reports – Submitted, Websites and Sign updated

C. Training/Drills

- Dept. Mandated/Refresher – 2025 mandatory trainings are COMPLETE.
- Hazmat – 2025 mandatory training is COMPLETE.
- Dept. Drill/Training –
- Prior Month Actual – 9
- Current Month Anticipated – 5
- **Mutual Aid Drill/Training**
- Out of district drill/training (non FFI/EMT) – Approved members attending classes currently. (EMT)
- Specialized training (Medic, HazMat, Confined Space, Heavy Rescue, FFII, Etc.)

- CPAP training and Igel training ongoing with District providers.
- **Standbys**
- 6/8 – Duck Pond Day
- 6/21 & 6/22 East Wind – Family Fun weekend
- Fire Police – NR
- Work Details – Companies continue to have an 2nd Thursday & drills
- Officers Meeting – NR
- Company Drills – Ongoing on Thursdays and Sundays
- Parades – NR
- Funeral/Flag Details – 6/2 service was held for Life Member and Ex-Commissioner Danny Wiwczar
- Meetings Hosted – 6/25 Wildfire Task Force
- Meetings Attended – Multiple meetings attended by representatives and reported back to Chiefs.
- Fire Prevention & Events – 6/8 Duck Pond Day
- 6/21 & 6/22 East Wind Family Fun Weekend

D. Monthly Crew Night/Day Schedule

Prior Month Actual – Chiefs and Officers continue to work to get a driver on every night. All nights have been covered.

E. Member Status

- Chief Availability/Delegation (out of town, vacation, etc.) – NR
- Change of Qualification/Status (new certification, expired) – Member #445 has completed the district credentialing process. Member #344 has successfully met all the requirements and was removed from probation. Member # 444 has successfully completed FF1.
- Driver Qualifications – NR
- Change of Address – No Change
- Medical Leave – NR
- Military Leave - None
- Probationary Member Report (New, FF1, EMT, Drills, Trainings, Alarms) – NR.

F. District Issued Personnel Equipment

N/R

G. Vehicle & Equipment Maintenance Report

30 = 36736
 31 = xxx
 32 = xxx
 33 = 94141

H. Miscellaneous

Miscellaneous

1) WRFD Operated for an extended period with the Ambulance, Engine and Tanker at the commercial Fire in Riverhead on Wednesday. No Injuries and no damages to any vehicles. Bunker Gear was cleaned at Riverhead FD and 6-3-4 is in the process of being cleaned and decontaminated. Thank You for having this done properly.

OLD Business:

- 1) Will submit updated plan on Mutual Aid EMS response and general response guidelines for district EMS providers.
- 2) Will submit updated policy for “stand-by’s”.
- 3) Uniform committee to review uniform guidelines. Will get volunteers at department meeting.
- 4) Funeral Committee – will have some starting points shortly. EX Chief Tacoma and Bitalvo are almost complete.
- 5) Was asked at the last meeting for information on the Volunteer EMT’s and status – We have 15 providers, 3 -Medics and 12 EMTs. Currently of the 12 EMT’s 3 are in the process of becoming credentialed.

NEW Business:

- 1) Submitting training request for members #433 & # 423 to attend Trench Rescue awareness at SCFA (no cost)
- 2) Member #255 was involved in 2 separate driving related issues. Investigation is ongoing (member has not been available)

VIII. District Managers Report

 [DM Report BOFC Meeting 6-09-25.pdf](#)

 [Customer Final Inspection List.pdf](#)

 [Fuel Log Report - May 2025.pdf](#)

 [PROCESS Work by Others Checklist \(Wading River FD\).pdf](#)

Discussion re boat

A. Deposits

None

B. Repair/Maintenance of Buildings

C. Repair/Maintenance of Equipment

6-3-4

- Work Order Submitted – Chief reported issued with the ladder at the recent mutual aid fire. Vendor was contacted, unable to get update on status but vehicle remains in service
- Replacement of the radiator and other minor repairs are scheduled for 6/23 and will be out for 2-3 days.

6-3-13

- Notified by the district mechanic that the replacement headlight switch scheduled to arrive on Tuesday 6/12. Once received he will schedule repair. The vehicle remains in service.

6-3-18B Service/PM & FLIR Installation

- Equipment and PM service have been complete, due to weather vendor has not been able to complete the painting of the bottom of the boat. He is doing everything possible to return the boat to the district as quickly as possible.

6-3-28 Oil Change

- Service scheduled and completed

6-3-30 Oil Change

- Service scheduled and completed

6-3-31

- Riverhead Ford Road service unit came and completed open recalls

6-3-33

- Riverhead Ford Road service unit came and completed open recalls
- Requesting approval to purchase MDT and mounting accessories (if needed) in the amount not to exceed \$7,500. Note only 3 vehicles were equipped with MDTs as the 3rd Deputy Chief position was not filled at the time.

6-3-80

- Issues with ignition system resolved key cylinder replaced
- The vehicle will be going to the district mechanic to have brake service performed.

6-3-90 Oil Change

- Service scheduled and completed

5 Gas Meter Monthly Calibration

- All units received new batteries and were calculated by district staff.

Annual pump test certification

- Scheduled for 6/11 for 6-3-2, 6-3-4, and 6-3-11 in conjunction with Ridge FD

Annual Hose test certification

- Completed on 5/20, reported that one LHD 5" length & gated wye appliance failed. A replacement 100' hose will be ordered, and appliance will be sent out for repair.

Mutual Aid Fire Deco (Riverhead FD)

- Gear for those members in attendance was sent out and cleaned

SCBAs and interior cab of 6-3-4 on scene were also cleaned

D. Permissive Referendum Project(s)

HQ Foundation Repair

- -In progress, per bid mandatory walkthrough was performed on 5/28 with 8 vendors in attendance. Three additional made appointments and completed the required walkthroughs. Bid opening is scheduled for June 11th and results will be forward to BBS & district counsel for review and award recommendation once all documents have been reviewed.

HQ 1st Floor Bathroom Renovation

- In progress, project almost complete waiting on fixtures to arrive.

HQ 2nd Floor Renovation

- In progress, cabinets, countertop, and appliances have been ordered. Leadtime for cabinets is 8-10 weeks.

HQ Elevator Mod

- In progress, received project managers checklist/requirements needed to be completed by other in preparation for installation. Appointment is scheduled for onsite walkthrough with vendors for 6/17 review scope of work needed to be completed. Tentative start date is set for late September early October.

AFG Award Replacement Tanker

- Attended final inspection 6/4-6/6. Inspection trip was extremely successful with only a Hand full of minor items on the punch list attached for review. During the review there were several items that came up which will require a small change order in the amount of \$6,337.00. Truck in set to be shipped on 6/17 and delivered to the firehouse by 6/19.
- Requesting approval to purchase tool list items provided by Chief Donnelly in the amount of \$55,581.83, tools to be purchase off OGS contract PC69026 and MDT off Ommia Federal Contract R200803

New District Pickup

- Vehicle was registered and insured and with the assistance of Chairman Meyer picked up. Rear Cap has been ordered and most equipment for the vehicle has arrived. The installation schedule is being set with the district mechanic while we wait for the rear cap to arrive.

E. Budget Items - None

F. Other

Brush Truck Modifications (6-3-9)

- As previously reported, modifications scheduled for 7/7, amount of time OOS TBD.

Brush Truck Vehicle Communications (6-3-8 & 6-3-9)

- In progress, equipment installation started but was not completed due to some incorrect equipment. Correct parts have been ordered, and the completion of installation will be scheduled as soon as possible. Vehicles remain in service.

1851/1970 Standard Training

- Attended the 1851/1970 Standard Training hosted at Selden FD on 5/19 along with Sr Houseman J. Pirnak. In addition to the proper gear cleaning training there was training on the materials used in turnout gear, upcoming changes to the standards and new cleaning equipment technologies available. Several items to note are the new requirements for non-particulate blocking firefighter hoods and enforcement of the 10yr in-service for all structural firefighting protective gear, jacket, pant, boots, gloves, helmet, hoods and associated costs.

NERIS Reporting System Seminar

- Attended the NERIS seminar on 5/20 along with Chief Donnelly & Ex-Chief Tacoma at Dix Hills FD. Working with chief staff to complete the registration process for the 1/1/26 live date.

District Board Room Display

- Experiencing issues with boardroom display. Requesting the current display be repurposed as a mobile training display for chief staff and new wireless technology be implemented to resolve the current issues. The cost would not exceed \$5,500.

Fuel Log

- Submitting monthly fuel log for the month of May 2025

Length of Service Awards Program (LOSAP)

- Received email notification from our VFIS client relations manager that our plan is projected to be 100% funded by the end of 2025. VFIS is looking to set up an onsite visit the week of June 23-27 to discuss plan options.

Reminder – 4th Annual SCFDMA Vendor Expo is being hosted at North Patchogue FD on Friday June 13th 11a-3p.

Requesting an executive session for current and potential litigation.

IX. Commissioner & Committee Reports

A. Chairman Meyer

Looking to schedule department inspection Sunday September 28th - this is mandatory for equipment and members ppe. Sign up sheet 2:00 pm inspection at sta 2 2:30 at HQ 3:30. Big Belly BBQ - look into obtaining prices.

Opticom - maybe we should re consider using opticom since we have the antenna's ran.

B. Vice Chairman Wallace

LOSAP - Fully funded thank you Tim for all your work with that. Enhance members benefits setup a meeting in June sometime possibly July or August. Wednesday the 25th at 5:00 if possible.

C. Commissioner Deveny

Received quote for ex cave - fire hydrant at sta 2. \$47,000.00 without the grant

D. Commissioner Hegermiller

Nothing at this time.

E. Commissioner McQueeney

Gear washer - where are we with that
sta 2 phone system - update given by district manager
work order - change battery in pack can we just go over how to change them with the members generator sta 2 - do we have an approximate cost? \$3500.00
inventory sheets for each vehicle did they build them out? will follow up
chief ryan are you using the online training system? are you assigning courses? yes -
how is lexipol going for chief's rules and stuff? - currently at a stand still. accountability card
talk - 3 cards per members.

X. Executive Session

Motion to adjourn into Executive Session at 18:44: for the purpose of discussing current and potential litigation. Reconvened at 20:37

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner McQueeney. Unanimously approved

XI. Material Requests / Training Requests

A. Training Request Members: 433 & 423 - Trench Rescue Awareness at SCFA - No Cost

 [#423 Trench Rescue Awareness.pdf](#)

 [#433 Trench Rescue Awareness.pdf](#)

Motion:

Motion moved by Commissioner Deveny and motion seconded by Commissioner Hegermiller. Unanimously approved

B. Material Request - Tanker MES not to exceed \$60,000.00

 [Quote QT1937464_1747756508892.pdf](#)

 [AAAQ20256393 \(1\).pdf](#)

 [wrfd r1900 proposal.pdf](#)

Motion:

Amend amount to \$47,000.00 not to obtain the MDT at this time would like more information.

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Hegermiller. Unanimously approved

- C. Material Request - Board Room Display \$5,077.00

 [Wading River Fire District - Crestron Board Room.pdf](#)

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Chairman Meyer. Unanimously approved

- D. Material Request - Requesting approval to purchase MDT and mounting accessories (if needed) in the amount not to exceed \$7,500

 [AAAQ20256393 \(1\).pdf](#)

 [wrfd r1900 proposal.pdf](#)

Motion:

Motion moved by Commissioner Hegermiller and motion seconded by Vice Chairman Wallace. Unanimously approved

- E. Material Request - Tanker change order not to exceed \$6,337.00

- Swap seats from Pumper chassis to Tanker chassis. See Ross for details
- Add 2nd light to each compartment.
- Add diamond plate to Driver Side of Truck to match Passenger side
- Install diamond plate on front of pump module put rubber on passenger side by wires so wires rub on rubber not metal

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner McQueeney. Unanimously approved

XII. New Business & Action Items

- A. Approval to pay bills total \$88,483.16

Motion:

Motion moved by Commissioner McQueeney and motion seconded by Commissioner Hegermiller. Unanimously approved

- B. Approval to have Blood Drive on 7.22.25

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Hegermiller. Unanimously approved

- C. Approval to have inspection on 9/28 at 2:00 pm

Motion:

Motion moved by Commissioner Hegermiller and motion seconded by Commissioner McQueeney. Unanimously approved

- XIII. Adjournment 21:34

Motion:

Motion moved by Commissioner Deveny and motion seconded by Vice Chairman Wallace. Unanimously approved