



BOFC Regular Meeting 12 Minutes

Wading River Fire District

7/14/2025 6:00 PM EDT

@ 1503 N Country Rd Wading River, NY 11792

Attendance

Present:

Members: Tim Cangelieri, Commissioner Hegermiller, Chairman Meyer, Greg Michalakopoulos, Amanda Telepan, Vice Chairman Wallace

Guests: Chief Donnelly, Chief Gluck, Attorney Ring, Chief Ryan, Paramedic Schultz, Chief Whelan

Absent:

Members: Commissioner Deveny, Commissioner McQueeney

I. Procedural

The meeting of the Board of Fire Commissioners Regular meeting was called to order by Commissioner Wallace at 18:00 hours with the Pledge of Allegiance and a moment of silence for all those that have made the supreme sacrifice, our military, police, firefighters, ems.

II. Consent Agenda

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Hegermiller. Unanimously approved

A. Adoption of Minutes

 [BOFC Work Session 4 Minutes .pdf](#)

 [BOFC Regular Meeting 11 Minutes.pdf](#)

B. Members

Jason Nadler - Reinstatement

Member to be sworn in on July 28th for July 29, 2025 start, contingent upon passing a background check and physical. Background check and physical for all prospects must be completed and received by the District Secretary no later than Friday, July 25, 2025.

 [Nadler Rec.pdf](#)

III. Public Comment

None at this time.

IV. EMS Report

 [EMS Report 7-11-25.pdf](#)

A. EMS/Ambulance Response Breakdown

- Total Alarms – 87

- Transports – 77
- RMA's-4
- Cancelled-5
- No Patient – 7
- Treated/No transport- 1
- Cancelled on scene-2
- No patient found/no Patient contact-3
- 24s Mutual Aid-2

B. Alarms Handled by Crews

- Blended crew of volunteer and district personnel – 22
- Volley BLS only- 20
- Volly ALS only- 0
- District BLS only- 1
- District only ALS- 7
- ALS- 27
- BLS- 62

C. Average Response Times (Responding ambulance from activation until signal 2)

- Alpha, Bravo –8 min
- Charlie, Delta & Echo Alarm Response –2min

D. QA/QI

This month there was no QA/QI as the representative from Ridge FD was on vacation.

E. Mileage as of

6-3-80- 44608
 6-3-16- 81411
 6-3-17- 71661

F. Other / Misc.

Training:

In accordance with the July 1st State Protocol update for BLS, last month, multiple training sessions were held for the department. These trainings were for both BLS IGEL and CPAP. During these trainings we had minimal attendance with only 3 volunteers. The chief's office is aware and we are working on a solution to fix this issue.

The paramedics were also given the update information for the July 1st protocols. PowerPoint presentations were emailed to all ALS providers with information on new medications as well as the updates in the protocols.

HealthEms also needed updates to reflect protocols. That was completed as well.

Supplies:

Last month additional purchases were necessary due to the July 1st changes which included new medications and other misc. supplies.

V. Attorney's Report

Audit Summary Correspondence

 [Fire reports.pdf](#)

VI. Secretary's Report

- Blood Drive 7/22 sign up or show up 1:00 - 7:00
- AFDSNY Conference in Saratoga - Need Final count.
- Correspondence from Attorney Ring's office re Contractors
- Secretary Meier sent a Sta 2 Use Request 8/9 or 8/10 Family Picnic
- Reminder Riverhead Town Fire District Council Wed. 7/23 at 6:00pm to be held here.

 [article re public work contractor registry.pdf](#)

 [family picnic.pdf](#)

VII. Treasurer's Report

 [Meeting 7.14.25.pdf](#)

VIII. Chief's Report

 [Chief's Report BOFC Meeting - 07-14-25.pdf](#)

A. Past Month Alarm Totals - 119 (June)

PAST MONTH ALARM TOTALS –

- Fire - 28
- EMS - 91
- FRS Reports - Submitted, Websites and Sign updated.

B. Year to Date Alarm Totals - 749 (June) *2024 = 742*

- Fire - 199
- EMS - 550
- FRS Reports – Submitted, Websites and Sign updated.

C. Training/Drills

- Dept. Mandated/Refresher – 2025 mandatory trainings are COMPLETE.
- Hazmat – 2025 mandatory training is COMPLETE.
- Dept. Drill/Training –
- Prior Month Actual – 9
- Current Month Anticipated – 8

7/3 - Company Level – Forceable Entry/Probie (FF1) skills

7/6 - Driver/MPO

7/10 - Extrication & EMS Pt care / Boat operators review

7/13 – Driver training / Boat training

7/20 - Driver training / Boat training

7/24 – SCFA – TIC

7/27 – FHT+ - Water Rescue

7/31 – FHT+ - Car Fires

D. Monthly Crew Night/Day Schedule

Prior Month Actual – Chiefs and Officers continue to work to get a driver on every night. All nights have been covered.

E. Member Status

- Chief Availability/Delegation (out of town, vacation, etc.) – Chief Donnelly will be out of state from 7/26 to 8/2
- Change of Qualification/Status (new certification, expired) – Member # 428 has completed the district credentialing process and is online as a medic.
- Probationary Member # 461 has resigned as of 7/8 – all district equipment was returned.
- Driver Qualifications – NR
- Change of Address – No Change
- Medical Leave – NR
- Military Leave - None
- Probationary Member Report (New, FF1, EMT, Drills, Trainings, Alarms) – NR.

F. District Issued Personnel Equipment

- NR

G. Vehicle & Equipment Maintenance Report

Chief Vehicles Mileage –

- 30 = 38334
- 31 = xxx
- 32 = xxx
- 33 = 95590

H. Miscellaneous

- NR

I. OLD Business:

- 1) Have not had any volunteers for a uniform committee to review uniform guidelines. Will ask again at next department meeting.
- 2) EMS Only program – Have 8 current members with one that moved to exterior FF after observing our operations. 5 are fully qualified EMT's, 1 has completed class and is in the preceptor process and 2 are currently in class. All Chiefs are in agreement that we should keep this status/program.

J. NEW Business:

- 1) Submitting training request for member #468 for DCFA – Riverhead FF1 class.

IX. District Managers Report

 [DM Report BOFC Meeting 7-14-25.pdf](#)

 [Fuel Log Report - Jun 2025.pdf](#)

A. Deposits

Received the following checks:

- Town of Brookhaven pilot payment check (J Power & Cross Sound) in the amount of \$80,835.61

All funds were turned over to the district treasurer for deposit.

B. Repair/Maintenance of Buildings

Work Order Submitted

- Overhead speakers' volume controls not working, staff will investigate and if unable to resolve radio vendor will be scheduled to complete repair.

Boat Dock & Lift

- District staff successfully removed dock from storage and reinstalled in preparation to boat arrival.
- Lift replacement parts arrived on 7/10 and vendor is being contact to complete repairs.
- Service call placed with PSEG to repair power issues from the polo to the panel.
- Materials to address safety issue at the launch site have been worked and scheduled for delivery on 7/14. Staff will begin work on 7/15 and work is expected to take 2 weeks assuming there are no unforeseen items or weather condition that would cause completion delays.

Gear Washer & Dryer

- Washer/dryer installation in progress – area steam cleaned, equipment set in final location. Plumbing starting on 7/11 and is expected to be completed my Monday 7/14. District staff put together dryer exhaust supplies ordered which were ordered and will arrive shortly. Electrical scheduled for 7/15 and automatic soap dispensing system ordered. Vendor contact to discuss schedule equipment startup.

C. Repair/Maintenance of Equipment

6-3-4

- Repairs are in progress - radiator has been replaced, pump overheat warning system, ladder sensor adjusted, and minor service completed from mutual aid fire to Riverhead. While performing repairs, crack was found in radiator tank which was ordered & replaced. Additionally, a leak was found in turbo which was also repaired. The vehicle is scheduled to be returned on Tuesday 7/15.

6-3-16 PM Service

- District mechanic complete oil change and minor PM. Investigated reported issues with transmission and found error code. In the process of scheduling appointment with dealer and will notify once appointment is set.

6-3-18B Service/PM & FLIR Installation

- Equipment and PM service have been complete; the boat was returned and was put back into the water by district staff. The replacement of the required safety equipment was ordered and arrived. Vendor is working on training dates for the newly installed FLIR camara and once dates are available will work with the chief staff to schedule.

6-3-31 Oil Change

- Service scheduled and completed

6-3-96

- Riverhead Ford Road service unit came and completed open recalls

6-3-80

- Bake service was performed by the district mechanic and vehicle operating without any issues.
- Apparatus Hose Bed Covers

Working on proposal for replacement hose bed covers and locating the cover for 6-3-8 as requested at the 6/30 workshop.

D. Permissive Referendum Project(s)

HQ Foundation Repair

- In progress, as per BOFC workshop on 6/30 all bids were rejected and BBS notified. BBS is in the process of preparing new bid documents and new dates will be provided shortly. recommendation once all documents have been reviewed.

HQ 2nd Floor Renovation

- In progress, cabinets and other items are tentatively scheduled to arrive in 3-4 weeks. Staff is scheduled to begin on this project right after work at the boat launch site are completed.

HQ Elevator Mod

- In progress, onsite meeting took place on 6/17 with Island Elevator Representative, electrician and district staff. Project is on track to begin as previously reported in late September early October.

AFG Award Replacement Tanker

- Tanker has been received and BOFC accepted at 6/30 workshop. Approved equipment has been ordered and has begun arriving. Received contact information for pump trainer, working with training chief to setup pump training date. Also, in the process of submitted for funding reimbursement to AFG.

E. Budget Items - None

Working with district treasurer in preparation for upcoming budget workshop.

F. Other

Brush Truck Modifications (6-3-9)

- Modifications originally scheduled for 7/7 was postponed to 7/16 in order to complete the radio installation prior to going out. The amount of time vehicle will be OOS is TBD.

Brush Truck Vehicle Communications (6-3-8 & 6-3-9)

- In progress, the remaining parts arrived and installation is scheduled for 7/15 & 7/16. Vehicles remain in service.

NERIS Reporting System Seminar

- In progress, completed the first part of registration process and continuing to work in the demographic's information. Received confirmation, the CAD vendor has received NERIS certification, and we are on track for the 1/1/26 live date.

Length of Service Awards Program (LOSAP)

- The meeting scheduled for 6/25 was cancelled due to a scheduling conflict. Working with Commissioner Wallace and VFIS to set up new dates.
- Attended virtual conference call with VFIS and District Treasurer on 6/26 just to review financials in preparation for upcoming budget workshop / 2026 budget.

4th Annual SCFDMA Vendor Expo

- Attended expo on 6/13 along with Commissioner Deveny & District Secretary Telepan at North Patchogue FD.

Power Hose Roller

- As requested, proposal obtained for fire hose roller. The proposal includes the power roller, go pack, and battery with charger.

Note: Device is portable and will drain & roll 5000' of hose on a full battery charge. Able to load hose with just two firefighters on scene. The cost for bundle is \$10,400. Able to purchase without go pack for \$8,710.

Vehicle OptiCom

- As requested, proposal obtained for radio preemption vehicle kits for new tanker/pumper, rescue/pumper, and ambulance. Equipment cost is \$3,671.00 per vehicle with a total cost of \$11,013.

New Ambulance

- Attended an in-person meeting at Specialty to review the status of AEV production schedule. Due to changes at the factory the new delivery date of the ambulance will be January 2026.

RFID Inventory System

- In the process of reviewing a replacement product for asset inventory which would include RFID tagging. The original MS Teams Meeting was held on 7/3 with a follow-up meeting scheduled for 7/18 with representatives from the development/engineering team.

Mobile Communication

- In the process of reviewing mobile communication services with T-Mobile which has teamed up with Starlink. In the process of reviewing proof of concept and pricing comparison before presenting finding and recommendation to the board.

Records Retention & Billing Processing

- Working with district secretary and vendor to continue to streamline our current billing processing, digital signatures within the Laserfiche system.

Fuel Log

- Submitting monthly fuel log for the month of June 2025.

X. Commissioner & Committee Reports

A. Chairman Meyer

Prices from landscape company or purchase equipment to whack down grass/trees etc at powerplant incase command center is needed. DM did get one price currently for \$4000.00 for bobcat services.

Chief just a reminder 80 vehicle is not to be used by volunteers at any point to respond to calls.

B. Vice Chairman Wallace

Nothing at this time

C. Commissioner Hegermiller

Nothing at this time

XI. Executive Session

Motion to adjourn into Executive Session at: for the purpose of discussing matters leading to the discipline of a particular person current and potential litigation. Reconvened at

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Hegermiller. Unanimously approved

XII. Material Requests / Training Requests

- A. Material Request - 25-041 EMS Equip – Standard Binder Lift w/ bag (2) in the amount of \$466.00

 [District Manager First Review 6 27 2025 9 53 23 AM.pdf](#)

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Hegermiller. Unanimously approved

- B. Material Request - 25-042 FF Equip – Helmet (2) in the amount of \$782.00

 [District Manager First Review 7 10 2025 6 45 28 PM.pdf](#)

Motion:

Motion moved by Commissioner Hegermiller and motion seconded by Vice Chairman Wallace. Unanimously approved

- C. Material Request - Power Fire Hose Roller

 [Wading River, NY - EFF PKG, Jaws.pdf](#)

 [Wading River, NY PR, Jaws.pdf](#)

Motion:

tabled to next meeting

Motion moved by Commissioner Hegermiller and motion seconded by Vice Chairman Wallace. Unanimously approved

- D. Material Request - Radio Preemption Vehicle Kits (3)

 [SQ-250862 Wading River FD GPS Vehicle Kits \(002\).pdf](#)

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Hegermiller. Unanimously approved

- E. Training Request - 468 FF1

 [FF1 - 468.pdf](#)

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Hegermiller. Unanimously approved

- F. Approval to Suspend Policy 1202

XIII. New Business & Action Items

- A. Approval to pay bills total \$158,851.46

Motion:

Motion moved by Commissioner Hegermiller and motion seconded by Vice Chairman Wallace. Unanimously approved

- B. Approval for department to use Sta 2 for family picnic on 8/9 or 8/10

Motion:

Motion moved by Commissioner Hegermiller and motion seconded by Chairman Meyer. Unanimously approved

- C. Approval to purchase open house supply handouts not to exceed \$5,000.00

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Hegermiller. Unanimously approved

- D. Approval to accept the 2024 external audit

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Hegermiller.

- XIV. Adjournment at 19:10

Motion:

Motion moved by Vice Chairman Wallace and motion seconded by Commissioner Hegermiller. Unanimously approved