



BOFC Regular Meeting 2 Minutes

Wading River Fire District

2/9/2026 6:00 PMEST

@ 1503 N Country Rd Wading River, NY 11792

Attendance

Present:

Members: Chief ., Paramedic ., Tim Cangeleri, Commissioner Deveny, Commissioner Hegermiller, Commissioner McQueeney, Greg Michalakopoulos, Chairman Wallace

Guests: Chief Gluck, Attorney Ring, Chief Whelan

Absent:

Members: Commissioner Meyer, Amanda Telepan

I. Procedural

The meeting of the Board of Fire Commissioners Regular meeting was called to order by Commissioner Deveny at 18:00 hours with the Pledge of Allegiance and a moment of silence for all those that have made the supreme sacrifice, our military, police, firefighters, ems.

II. Consent Agenda

Motion:

Motion moved by Commissioner McQueeney and motion seconded by Commissioner Deveny. Unanimously Approved

A. Adoption of Minutes

 [BOFC Regular Meeting 1 - 1/12/26.pdf](#)

 [BOFC Work Session - 1 1/26/26.pdf](#)

 [BOFC Work Session - Policies Minutes 12/15/25.pdf](#)

B. Membership

Matthew Hattan - Fire HQ

David Coronel - Fire HQ

I, (state your name) do solemnly swear that I will support the Constitution of the United States, the constitution and laws of the State of New York, the rules and regulations of the Wading River Fire District, the constitution and by-laws of the Wading River Fire Department and that I will perform the duties of a fireperson to the best of my abilities and that I will do nothing to bring discredit to same. So help me God.

III. Public Comment

None at this time

IV. EMS Report

No report received- Medic DeSoiza discussed medication that is on back order and he is going to any company needed to obtain.

Discussion about how Medics are not following the Report format. This needs to be done monthly.

- A. EMS/Ambulance Response Breakdown
- B. Alarms Handled by Crews
- C. Average Response Time Handle
- D. QAQI
- E. Other / Misc.
- F. Mileage as of

V. Attorney's Report

Submitting the following fire district reports for BOFC review on various audit topics:

Ticonderoga FD, Ridge FD, Montauk FD, Monsey FD, Mount Vernon FD, Gates FD, Rotterdam FD, Morristown FD, Ashville FD, Center Moriches FD, North Creek FD, Mattituck FD, Crown Point FD, Upper Jay FD, Ouaquaga FD, Hillsdale Copake FD, Nichols Joint FD, and Steuben County

 [ticonderoga-fire-district-2023-182-f.pdf](#)

 [ridge-fire-district-2021m-165-f.pdf](#)

 [montauk-fire-district-2024-117-f.pdf](#)

 [mount-vernon-city-2020-96-f.pdf](#)

 [gates-fire-district-2024-10-f.pdf](#)

 [rotterdam-fire-district-number-7-schonowe-2025-107.pdf](#)

 [ashville-fire-district-2025-81.pdf](#)

 [monsey-fire-district-2020-62-f.pdf](#)

 [morristown-fire-district-2025-101.pdf](#)

 [center-moriches-fire-district-2025-113.pdf](#)

 [north-creek-fire-district-2025-86.pdf](#)

 [mattituck-fire-district-2025-48.pdf](#)

 [crown-point-fire-district-2024-29-f.pdf](#)

 [upper-jay-fire-district-2023-24-f.pdf](#)

 [ouaquaga-fire-company-2025-98.pdf](#)

 [hillsdale-copake-fire-district-2025-111.pdf](#)

 [nichols-joint-fire-district-2025-103.pdf](#)

 [steuben-county-2025-127.pdf](#)

Discussed audits through out upstate NY and Long Island. High amounts of audits within 3 weeks 18 all were board oversight with a corrective action plan to follow.

VI. Secretary's Report

- **Blood Drive** - decent turn out even with the extreme cold. Requesting July 21 blood drive.
- **Installation Dinner** - Everything is set, invites were sent out
- **Training Requests** - issues fixed

VII. Treasurer's Report

 [Meeting 2.9.26.pdf](#)

VIII. Chief's Report

Discussed green ties and uniform being part of the operations not district.
Discussed gear washing class and who will be able to wash gear under new policy.

Would like all probies to be qualified to drive ambulance and requirement to come off probation if not they can resign or be removed.

Duty crew sign up sheet and discussion actions being taken with members.

Qualifications in SCM discussion - must be relayed in a meeting for anything to change or update in SCM.

Newsday Video Waiver discussion.

A. Past Month Alarm Totals - 107 Jan

- Fire - 24
- EMS - 83

B. Year to Date Alarm Totals - 130 YTD

- Fire - 30
- EMS - 100

C. Training/Drills

- Dept. Mandated/Refresher – 2026 mandatory trainings scheduled for 2/05/26, 2/26/26
- Hazmat – 2026 mandatory training held on 2/05/26
- Sexual Harassment/WPV/HazCom scheduled for 2/26/26
- Dept. Drill/Training –
 1. Prior Month Actual – 5 held
 2. Two drills cancelled due to snowstorms
 3. Current Month Anticipated – 5
 - 2/03 – Mandatory Officers Meeting - held

- 2/12 – Company Meetings and Drills
 - 02/08 - Sunday = Training by Company 3
 - 02/09/ - Gear Washing class 7 pm
 - 02/22 – Sunday = Radio Communications
 - 02/26/26 Ludlum radiation meter detector training for #433 and #423 has been arranged at the Fire Academy.
 - Ambulance Driver Training with new members during the month
 - Mutual Aid Drill/Training
1. Out of district drill/training (non FFI/EMT) – Approved member # 227 and #451 (EMT) #433and #423 attending classes currently. New members will be scheduled for upcoming EMT class and future Heavy Rescue class in April.
 2. Specialized training (Medic, HazMat, Confined Space, Heavy Rescue, FFII, Etc.)
 3. BLS level 12 Lead and CPAP training was started on 10/2024. Discussion with District Paramedics is ongoing for additional classes for FF/EMT's.

Other Details (include hours & member participation)

- Standbys – Standbys were held at HQ and St. 2 on 1/25/26 at noon to 1/26/26 end 7am
- Fire Police – NR
- Work Details – Companies have 2nd Thursday meeting., truck checks & drills
- Officers Meeting – Held 02/03 and will be mandatory for first Tuesday monthly
- Company Drills – See Trainings
- Parades – We will be going to Greenport, George Washington Parade on 2/14/26.
- Funeral/Flag Details – NR
- Meetings Hosted – NR
- Meetings Attended –Multiple meetings attended by representatives and reported back to Chiefs.
- Fire Prevention & Events –NR

D. Monthly Crew Night/Day Schedule

- Duty Crew attendance sheets for each company were distributed and discussed at the 2/03 officers meeting. The required crew night has been covered for the month of January.
- Prior Month Actual – Officers singed up for duty crews, which was addressed at Officers meeting.

E. Member Status

- Chief Availability/Delegation (out of town, vacation, etc.) – (31) will be out of town from 2/10 – 2/17
- Change of Qualification/Status (new certification, expired) – Ambulance driving privileges restored - #369
- #446 has been cleared to be a qualified EMT.
- Driver Qualifications – Forms have been updated and used to qualify members.
- Change of Address – No Change
- Medical Leave – NR
- Military Leave - None
- Probationary Member Report (New, FF1, EMT, Drills, Trainings, Alarms) – Chiefs had a separate meeting with potential new members on 2/2/26 and 2/5/26 (2 EMTs and 2 FFs) and found same can be submitted to the membership. Officers have been instructed to oversee all new members and ensure that they will be starting required classes.

F. District Issued Personnel Equipment

- All required personnel equipment has been issued by the Quartermaster, recorded, catalogued and updated. Pagers and chargers have been obtained from three dismissed members. Pager and charger have not been returned from #462. Chiefs' office will make a last attempt to retrieve same before the next BOFC meeting.

G. Vehicle & Equipment Maintenance Report

30 = 46164
31 = 74804
32 = 103555

H. Miscellaneous

Submitted Material requests: Yes – Hose, gates, attachments

1. OLD Business

- 1) Truck check sheets have been completed on existing trucks.
- 2) Officers have been provided with access to finger readers.
- 3) New keys/locks have been ordered for mailboxes for companies
- 4) Chiefs need access to Laserfiche records to see updated qualifications.
- 5) Chiefs need admin access to the VFIS/Vector Solutions to assign classes.
- 6) Some Chiefs need access to NERIS and all need training from our vendor.
- 7) Access to expired medical supplies for training has been arranged.
- 8) Notice to Chiefs as to paid medics for the day has been provided.
- 9) Efforts are ongoing seeking to host an EMT-Original class in the fall of 2026

2. NEW Business

- 1) Member #462 was mailed termination letter; company officers told to follow up to get pager and charger, prior to next BOFC meeting.
- 2) Submitting training requests: See above.
- 3) Letters for the Annual Review Board will be mailed this week for the meeting to be held on February 25, at HQ., at 7 pm.
- 4) Permission to wear Green Ties at the St. Patrick's Day Rocky Point parade.
- 5) Follow up on checking EMS bags in vehicles other than ambulances.
- 6) Newsday + TV has contacted Chief's Office about a TV presentation about its volunteer series, focused on #303 in the volunteer fire service. BOFC approval for videotaping at the firehouse.
- 7) Permission to host Suffolk Chiefs – March 13, 7 pm (70-75 guests).
- 8) Lieutenants 423 & 433 to attend FDIC

IX. District Managers Report

 [DM Report BOFC Meeting 2-09-26.pdf](#)

 [Wading River FD - Project Schedule \(1.29.2026\).pdf](#)

 [Wading River FD - Sitework Phasing \(1.20.2026\).pdf](#)

 [Fuel Log Report - Jan 2026.pdf](#)

A. Deposits

None

B. Repair/Maintenance of Buildings

2nd Floor Kitchen Drain Issues

- District Staff addressed the issue, cleaned our kitchen building trap. Water is draining better but will need to call in vendor to verify there are no clogs somewhere else in the plumbing.

Station 2 Parking Lights

- Repair delayed due to weather and district unable to bring lift to station 2. Working with vendor to complete repairs asap.

HQ Double Check Valve Replacement

- During the annual backflow protection test, although test was successful for the 2025 year, it was discovered that the double check valve needed to be replaced. Cost for this repair is necessary to successfully pass the 2026 annual test. Cost for is \$3,120.00

C. Repair/Maintenance of Equipment

6-3-3

- Old vehicle has been taken out of service, stripped of emergency lighting and radio's and is currently in the parking lot of Station 2. Recommend the vehicle be surplus and put out for public bid.
- New vehicle currently with the district mechanic being upfitted and will be in service within the next two (2) weeks providing no issues arise with installation.

6-3-5

- Work order submitted – New tires & alignment needed
- Contacted Barnwell Tire to schedule appointment

6-3-11

- Work Order Submitted – Officer's front door miss aligned and passenger's door ajar indicator light on
- District mechanic notified and is addressing the issue

6-3-13

- Work order submitted - Officers side spotlight fell out of the rig. It's sitting on the desk
- District mechanic ordered and received replacement parts and repair completed.
- Work order submitted - Drivers side back step hose reel OOS due to being crushed
 - District mechanic ordered replacement reel which is scheduled to arrive in the second week of February. Once received repair will be completed.

6-3-16

- Work Order Submitted - Master switch and dome light switch reversed on cab control panel
- Rear doors of ambulance box will not locking.
 - District mechanic notified and is addressing the issues

6-3-17

- Work Order Submitted - Side entrance door of ambulance box does not lock.
 - District mechanic notified and will address the reported issue.
- Received Safety Recall notice from Ford, scheduling in process with Riverhead Ford to complete onsite repair

6-3-28

- Snowplow Repair
 - During the last snowstorm, J.Meyer was able to identify and repair hydraulic leaks with snowplow saving district service downtime and repair costs
- Vehicle is also scheduled for PM and Oil Change Service with district mechanic
- Received Safety Recall notice from Ford, scheduling in process with Riverhead Ford to complete onsite repair

6-3-95

- Snowplow Repair
 - Prior to last snowstorm, J.Meyer was able to identify and repair several issues with the hydraulic system of the snowplow saving district service downtime and repair costs

6-3-80

- Ordered and replaced auto eject cover on vehicle, will monitor and address if issue returns
- Oil Leak from front differential conformed by district mechanic. Contacted Eagle Chevy & Buzz Chew Chevy to schedule warranty repair.

6-3-96

- Following service performed
 - Oil Change
 - NYS Inspection
 - Rear Brakes
 - LR tire patch repair
 - LF wheel bearing hub replaced

D. Permissive Referendum Project(s)

HQ Foundation Repair

- In progress, all insurance submitted to District counsel, reviewed and approved on 2/3.
- Onsite meeting with GC, DM Michalakopoulos, A. Telepan, and J. Meyer with BBS remote on 1/30 to review project schedule and Site Safety Plan. Project schedule attached for BOFC review; however, the start date is tentative right now due to the freezing conditions. GC will begin mobilizing next week but will need to hold off on demolition if we are still experiencing extreme cold weather. Additionally, as per BBD we also need conformation from JC Broderick (JCB) on cement mixture approvals before starting as well.

HQ Elevator Mod

- In progress – 10% remaining, Overspeed valve received waiting on door operator kit which are on backorder till mid February. Once received installation will be scheduled, elevator will be out of service for 2 days. Currently elevator remains in service.

HQ 2nd Floor Renovation

- On Hold - Phase II 2nd floor hallway renovation put on hold till final layout is determined from the 1st floor layout to relocate the medics back to HQ.
- Discussed layout changes proposed submitted for BOFC review. Once approved costs will be provided for approval and project start date.

New Tanker Pumper

- Complete, some minor adjustments being made but vehicle is ready for service. Vendor arranging additional SAM training as requested by the chief staff. Chief staff working with line officers of station 2 and training will be set for some time between 2/23 – 2/27.
 - Note, vendor has offered to setup indoor training at Nassau Fire Academy at his cost in order to provide a thorough training so everyone feel comfortable and there is no impact from the cold weather.

New Rescue Pumper

- In progress, vehicle at vendor for tool mounting, when onsite to vendor with Chief Ryan & LT Donnelly to review tool mounting on 2/5. List of missing equipment was created and waiting for quote.

AFG Replacement Engine (6-3-11)


- In progress - Performance period end date is September 29, 2027.
- Chief Ryan submitting two (2) truck proposals for BOFC review.

New Chief Vehicles

- In Progress, onsite visit on 1/30 with Chief Ryan & Commissioner Meyer to review progress. All progressing on schedule. Submitting two graphics layouts from BOFC review. Vehicles on track for delivery within the next two (2) weeks. District has ordered supplies for command boxes and is set to begin production 2/16. Target in-service date is the end of February providing all equipment is installed IE radios, etc.

 [WADING RIVER FIRE DEPARTMENT HEADQUARTERS 1st Floor Plan - Updated Rev 2026 Crop.pdf](#)

 [WADING RIVER FIRE DEPARTMENT HEADQUARTERS 1st Floor Plan - Updated Rev 2026.pdf](#)

 [WADING RIVER FIRE DEPARTMENT HEADQUARTERS 2nd Floor Plan - Updated Rev 2026.pdf](#)

 [IMG_9014.pdf](#)

 [IMG_9015.pdf](#)

E. Personnel Report

- Request for Certification of Eligibles List for EMT- Paramedic vacant position submitted to Suffolk County Civil Service received; 109 canvass letters sent out and received three (3) responses interested in the vacant position. Board needs to provide directions to see if they will be participating in the interview process so a date can be set. List expires March 21, 2026. Have requested resumes from the three (3) eligible candidates.
- Requesting hiring the following to the district per diem staff:
 - EMT/Driver Stephen Delena
 - Paramedic Nicholas Visusi

Resumes attached for board review

 [Stephen Delena Resume.pdf](#)

 [Nick Viscusi ParamedicResume.pdf](#)

F. Budget Items

None

G. Other

District Asset Tag Project

- In progress, district staff have tagged and entered 915 items plus SCBA bottle & pack inventory into SCM Inventory Maintenance Module

District EMS Operating Certificate & Controlled Substance Renewal

- Application renewals have been submitted for both the district's operating certificate & controlled substance.

Gear Washing

- Joint training for Wading River & Rocky Point scheduled for 2/9 7pm. All members & staff attending will receive certificates.
- Submitted gear washing policy, posters, etc. as requested for review and discussion at next BOFC workshop 2/23

LOSAP 2025

- 2025 LOSAP posted on 1/12/26 for 30 days as required. No members have submitted any request to review missing points to date. List will be removed on 2/12 and LOSAP paperwork will be prepared for submission by the BOFC LOSAP Administrator Chairman Wallace

GPS/Maintenance Module

- As directed at the previous meeting, GPS/Maintenance module have been ordered for the following district assets
 - 6-3-3, 6-3-30, 6-3-31, 6-3-32, 6-3-80, 6-3-95

Fuel Log

- Submitting monthly fuel log for the months of January 2026.

 [Wading River Fire gear Inspection Policy.pdf](#)

 [Wading River Fire Gear Cleaning Form 2026.pdf](#)

 [01 - Wading River Fire Dist gear cleaning Notification January 2026.pdf](#)

 [Wading River Annual Gear Cleaning Procedure 11 x17.pdf](#)

 [1851-inspection-poster.pdf](#)

 [1851-repairs-poster.pdf](#)

 [1851-cleaning-poster.pdf](#)

X. Commissioner & Committee Reports

A. Chairman Wallace

2/25 Puppy Training Class

B. Vice Chairman Hegermiller

Did we canvas entire list? how many went out - 109. Why do you think such a poor turnout? salary? briefly discussed with DM

C. Commissioner Deveny

Fire Hydrant at Sta 2 \$47k. maybe can obtain a grant
Nassau Suffolk County Fire Meeting was told again to send a letter to Sen. Palumbo's office re the 2018 grant funds we were promised for the boiler over \$200k
Sign design will get to the signs when the weather is better and snow is gone.

D. Commissioner McQueeney

No Report

XI. Executive Session

Motion to adjourn into Executive Session at: 18:27 for the purpose of discussing matters of current and potential litigation. Reconvened at 21:37

Motion:

Motion moved by Commissioner McQueeney and motion seconded by Commissioner Deveny. Unanimously Approved

XII. Material Requests / Training Requests

XIII. New Business & Action Items

A. Approval to pay bills total \$223,210.91

Motion:

Motion moved by Commissioner Deveny and motion seconded by Commissioner Hegermiller. Unanimously Approved

B. Approval for members 423 & 433 along with DM Michlakopoulos, Commissioner Meyer, Commissioner Wallace to attend FDIC

Motion:

Motion moved by Commissioner McQueeney and motion seconded by Commissioner Hegermiller. Unanimously Approved

C. Approval to host blood drive 7/21/26 12:30-6:30

Motion:

Motion moved by Chairman Wallace and motion seconded by Commissioner Deveny.

D. Approval to purchase tickets for SCFDOA Brunch

Motion:

Hold off on purchase of table to see who can attend. if no response tomorrow don't purchase. (Note: 2/16 no responses table not purchased)

Motion moved by Chairman Wallace and motion seconded by Commissioner Hegermiller. Unanimously Approved

- E. Approval to host Suffolk County Chiefs 3/13 at 7pm

Motion:

Motion moved by Commissioner Hegermiller and motion seconded by Commissioner McQueeney. Unanimously Approved

- F. Approval for the following to attend Mini Summit

Motion:

Motion moved by Commissioner Deveny and motion seconded by Commissioner McQueeney.

- G. Approval to book hotels from 3/26/26 - 3/28/26 for Mini Summit for Commissioner Meyer

Motion:

Motion moved by Commissioner Deveny and motion seconded by Commissioner McQueeney. Unanimously Approved

- H. Approval to purchase awards for installation dinner

Motion:

Motion moved by Commissioner McQueeney and motion seconded by Commissioner Hegermiller. Unanimously Approved

- I. Approval to have Newsday film and report on member 303

Motion:

Motion moved by Commissioner Deveny and motion seconded by Chairman Wallace. Unanimously Approved

- J. Approval to transfer \$675,000.00 to Equipment Reserve account per 2026 budget

Motion:

Motion moved by Commissioner Hegermiller and motion seconded by Commissioner McQueeney. Unanimously Approved

- K. Approval to use Fortes Florist for Installation Florist

Motion:

Motion moved by Commissioner McQueeney and motion seconded by Commissioner Hegermiller.

- L. Approval to use proclaims for QAQI and Chief Gluck's plan discussed at previous workshop

Motion:

Motion moved by Commissioner Hegermiller and motion seconded by Commissioner Deveny. Unanimously Approved

- XIV. Adjournment 21:58

Motion:

Motion moved by Commissioner McQueeney and motion seconded by Commissioner Hegermiller. Unanimously Approved