



BOFC Regular Meeting 23 Minutes

Wading River Fire District
12/30/2024 6:00 PMEST
@ 1503 N Country Rd Wading River, NY 11792

Attendance

Present:

Members: Vice Chairman Culhane, Commissioner Deveny, Commissioner McQueeney, Chairman Meyer, Greg Michalakopoulos, Amanda Telepan, Commissioner Wallace
Guests: Chief Donnelly, Commissioner Elect Hegermiller, Chief Ryan, Chief Whelan

Absent:

Members: Tim Cangeleri

I. Procedural

The meeting of the Board of Fire Commissioners Regular meeting was called to order by Commissioner Deveny at 18:00 hours with the Pledge of Allegiance and a moment of silence for all those that have made the supreme sacrifice, our military, police, firefighters, ems.

II. Consent Agenda

Motion:

Motion moved by Vice Chairman Culhane and motion seconded by Commissioner Deveny. Unanimously approved

A. Adoption of Minutes

 [BOFC Regular Meeting 12/9/24 \(22\).pdf](#)

B. Membership

New Department Members Start 1/1/25

- Steven Kramer - EMS Only
- Christopher Reiter
- Kenneth Schmitt
- Carlos Serrano
- Philip Thompson

The following members will be tabled until next Board of Fire Commissioners Meeting on January 13, 2025

- Anthony Chiamonte
- Cole Stasiukiewicz

OATH

I, (state your name) do solemnly swear that I will support the Constitution of the United States, the constitution and laws of the State of New York, the rules and regulations of the Wading river Fire District, the constitution and by-laws of the Wading River Fire Department and that I will perform the duties of the a fireperson to the best of my abilities and that I will do nothing to bring discredit to same. So help me God.

C. Personnel

Paramedic Victor Gallo as per-diem at the current hourly rate

 [Victor's Resume.pdf](#)

III. Public Comment

None at this time.

IV. Secretary's Report

Correspondence:

Updated Election Results from Department Secretary

Letter from Patient

Mandatory Requirements Timetable

PESH Training 1/23/25

SCFDOA Installation \$300 for 2 tickets - 3/8/25 East Wind

Toys for Tots - Huge Success! Over 100 toys received.

FDIC Rooms Held through Sucarba Travel

4 rooms 4/6 - 4/12

4 rooms 4/9 - 4/12

LI Metro Fire/EMS Expo 1/31/25 - 2/2/25

Flyer attached

Pictures/Paintings

I reached out to the WR Historical Society waiting to hear back re pictures/paintings.

Stickers

Received Member stickers, Mary working on commissioner stickers. Ordered an additional 200 member stickers.

2025 Installation Dinner

Attached sample of invite would like to order so we can have and set up/send out by January 20th for ample response time.

2025 Mini Summit White Plains

March 28th & 29th

Commissioner Training March 27th 8:00 - 3:00

Hotel from 3/27 - 3/29 as of 12/26 is \$322 per room

Tickets for entire summit \$250

Friday Only Ticket \$200

Please let me know who wants to attend so I can reserve the tickets/hotel rooms if needed.

 [Letter to BOFC.pdf](#)

 [Mandatory Requirements for 2025.doc](#)

 [PESH Training.pdf](#)

 [SCFDOA Installation.pdf](#)

 [NYSAOFC.pdf](#)

 [Installation Sample.pdf](#)

 [Chiefs Election Results.pdf](#)

V. Treasurer's Report

 [Meeting 12.30.24.pdf](#)

VI. Chief's Report

 [Chief's Report BOFC Meeting - 12-30-24.docx](#)

 [EMT-B Orig - 456.pdf](#)

 [Ice Rescue EMS - 456.pdf](#)

 [Ice Rescue EMS Objectives 2025.docx](#)

A. Past Month Alarm Totals - 116 (NOV)

- Fire - 28
- EMS - 88
- SCM Reports Submitted, Websites and Sign updated.

B. Year to Date Alarm Totals – 1379 (NOV)

- Fire - 332
- EMS - 1050
- SCM Reports Submitted, Websites and Sign updated.

C. Training/Drills

- Dept. Mandated/Refresher – 2025 mandatory trainings have ben scheduled for 1/30/25
 - Hazmat – 2025 mandatory training has been scheduled for 3/02/25
 - Dept. Drill/Training – (ALL TRAINING HAS BEEN COMPLETED FOR THE YEAR)
 - Prior Month Actual – 10 held
 - Current Month Anticipated – 4
 - 12/1 – Sunday FHT+ - Ice and Cold Water Rescue (COMPLETED)
 - 12/19 – Multipurpose webbing (COMPLETED)
 - Every Sunday = Small group and focused drills. (none schedule due to other events)
 - Mutual Aid Drill/Training
1. Out of district drill/training (non FFI/EMT) – Approved members attending classes currently.
 2. Specialized training (Medic, HazMat, Confined Space, Heavy Rescue, FFII, Etc.)
 3. BLS level 12 Lead and CPAP training started on 10/24. Additional classes will be held.

Other Details (include hours & member participation)

- Standbys -12-14 RVAC standby from 16:00 to Midnight (COMPLETE)
- Fire Police – NR
- Work Details – Companies continue to have an 2nd Thursday
- Officers Meeting – NR
- Company Drills – See Trainings
- Parades – NR.
- Funeral/Flag Details – NR
- Meetings Hosted – NR
- Meetings Attended –Multiple meetings attended by representatives and reported back to Chiefs.
- Fire Prevention & Events – Multiple Stuff a Buss events, 12-7 East Wind Santa Delivery, 12-14 Mobile Santa (COMPLETED)

D. Monthly Crew Night/Day Schedule

- Duty Crew SOG Was rolled and is in effect as of 10/1/24.

- Prior Month Actual – 94% up from 89%

E. Member Status

- Chief Availability/Delegation (out of town, vacation, etc.) – NR
- Change of Qualification/Status (new certification, expired) - NR
- Driver Qualifications – NR.
- Change of Address – No Change
- Medical Leave – Member #052 continues from OJA, Member #278 was RETURNED to full duty on Wed 12/18 after being deemed “qualified for duty” by District Physician and his personnel physician.
- Military Leave - None
- Probationary Member Report (New, FF1, EMT, Drills, Trainings, Alarms) – Officers working on a tracking book.

F. District Issued Personnel Equipment

PESS – OSHA files have been updated for EOM (NOV)

G. Vehicle & Equipment Maintenance Report

- 30 = 27653
- 31 = 63825
- 32 = 68140
- Out of Service/Back in Service –

H. Miscellaneous

OLD Business:

1. Thank You for inviting the Chiefs to the District Holiday gathering.
2. Mobile Santa was completed on Saturday 12/14.
3. EMS Cross billing with Mutual Aid Partners.

NEW Business:

1. A patient stopped at station #2 and dropped off a Thank You card and some treats as thanks for the care they received on an ambulance call. (photo of card attached).
2. Submitting training requests:
 - A) Member #456 – EMT -B original @ SCEMS (\$125)
 - B) Member #456 – EMS Ice Rescue (\$50)
3. Thank You to Commissioner Culhane for his hard work and dedication to the members and residents of the WRF Dept & Dist.

VII. District Managers Report

 [DM Report BOFC Meeting 12-30-24.docx](#)

 [Wading River FD Proposal 24.12.12.pdf](#)

 [Wading River FD Billing Agreement 24.12.19.pdf](#)

A. Deposits - None

B. Repair/Maintenance of Buildings

HQ Foundation Repair

In progress, BBS representative Steve Walsh to complete the online application but experienced issues. After speaking with representative, he was instructed to complete & submit a paper application.

Access Control HQ Generator Building

Generator building offline, vendor still waiting for replacement power supply, once received repair will be scheduled.

Boat/Lift Launch Site

Floating dock has been removed from the water and secured on the lift. District staff will periodically monitor site throughout the winter season

C. Repair/Maintenance of Equipment

6-3-11

Working with Firematic to schedule tank seal replacement after the new year. Will work with the chief staff to have the large diameter hose removed prior to service date. Vendor will continue to trouble shoot intermittent ECM issue and repair fuel gauge at that time. The vehicle remains in service.

6-3-13

Work Order Request submitted vehicle brake system issue. Contact district mechanic, parts ordered and are expected to arrive on 12/27. Repair will be completed a quickly as possible, vehicle remains out of service.

6-3-16

Brake service is scheduled with the district mechanic for the week of 1/3. The vehicle will be out of service overnight.

6-3-18B

Service has been completed and vendor has wrapped the boat. Working with vender to schedule delivery of boat.

6-3-80

NYS inspection scheduled for Monday 12/30

6-3-96

NYS inspection scheduled for Monday 12/30

6-3-91 - coolant leak at Wading River Tire and Auto to diagnose and fix.

D. Permissive Referendum Project(s)

HQ – Building Renovations

In progress, district staff is working on HVAC duct changes to address heat issue in chief's office and continuing to replace interior doors on first floor.

Sta 2 Generator Project

In progress, Electrician completed the wiring switchover to the new generator. Startup was partially performed on 12/12-12/13 however due to a manufacturer wiring/ programing issue generator remains offline. Numerous conversations have been made with Cummins to correct this issue. Due to the delays in their response alternative solutions are in process to resolve this issue and complete project.

HQ 2nd Floor Flooring Project

Reminder project starting on Thursday January 2nd, 2025. Meeting service bar & bottom cabinets will be removed to install new flooring.

E. Budget Items - None

F. Other

New District Maps

Additional changes have been completed by vendor however he is having some technical issue with the software converting to pdf for the printer. He expects to have the issue resolved shortly and will send it over.

District Policies & Department Procedures

In progress, the scheduled meeting for 12/16 was cancelled due to the holydays, the next meeting is scheduled for January 10th.

EMS ePCR Software

Signed proposal submitted and vendor is working on adding district the project schedule for the new year.

ProClaim EMS Solutions & Billing Proposal

Due to recent issue with the current billing vendor Quick Med Claims (QMC). Requesting approval to switch over to new vendor Pro Claim which the majority of the long Island districts are using. Proposal & contract attached for review.

Rehab Coolers

The new coolers have been ordered and arrived. District staff has swapped two of the three coolers, and vendor has been contacted to come pick up their coolers.

Discussion re replacing Optimum with Verizon Fios since they are now in the area.

VIII. Commissioner & Committee Reports

A. Chairman Meyer

Marion truck update - Tanker still scheduled to arrive for end of May/June. Rescue pumper will be here December 2025 6 months past contract date. Tool list and inspection trips to start getting together.

Work Session - Topics for Discussion: LOSAP, SCM Issues and Alarm Percentage to hours. Work session set for Sunday January 5th 12:00 - 15:00.

Chiefs - Please throw drills in chief's report moving forward.

In receipt of association election results, after consideration and conversation with chief staff and board of fire commissioners we will accept all nominees. Members who are not currently meeting all requirements for position they were voted in for, will hold a provisional title until said requirements are met, except for the current chief staff 30, 31, 32 who are all grandfathered in. 33 will be provisional until required man power level of 75 members is reached. When the time comes and all requirements are met by any/all provisional positions they shall be made permanent. 2 second lieutenants at station 2, not accepting 1st lieutenant for Sta 2.

B. Vice Chairman Culhane

Fees paid to town for com tower perm waiting to issue permits and hoping to break ground late January early February should be up by mid April.

Thank you to paid staff and volunteers and chief's staff. Would like to wish David Hegermiller all the best.

C. Commissioner Deveny

DM please contact Dan Panico re dredging project so that Commissioner McQueeney and I can attend.

D. Commissioner McQueeney

Duty Crew 4 people on SCM is that fixed? - Modified to 2 drivers and 4 crew members, but still working with software to make better..

DM - Can we have district staff clean out the boiler room.

Would like to permanently keep Bay 6 for District trucks and supplies etc.

Thank you to Commissioner Culhane for all you did and your lead on the communication tower and for all you have did.

E. Commissioner Wallace

No report at this time.

IX. Executive Session

- A. Motion to adjourn into Executive Session for litigation purposes and personnel at 18:39 returned into regular meeting at 21:09.

Motion:

Motion moved by Vice Chairman Culhane and motion seconded by Commissioner Deveny. Unanimously approved

X. Material Requests / Training Requests

- A. Approval for member 456 to attend EMT-B course at SCEMSA 1/13/25 - 7/3/25 Yaphank

Motion:

Motion moved by Commissioner Wallace and motion seconded by Vice Chairman Culhane. Unanimously approved

- B. Approval for member 456 to attend Ice Water Rescue on 1/25/25 cost for class \$50.00 at Bayport Fire Department.

Motion:

Motion moved by Vice Chairman Culhane and motion seconded by Commissioner McQueeney. Unanimously approved

- C. Approval for Assorted Tools not to exceed \$2,500.00

Motion:

Motion moved by Vice Chairman Culhane and motion seconded by Commissioner McQueeney. Unanimously approved

XI. New Business & Action Items

- A. Approval to pay bills total \$98,957.43

Motion:

Motion moved by Commissioner McQueeney and motion seconded by Commissioner Deveny. Unanimously approved

- B. Approval for Budget Adjustments per Treasurer Cangeleri's report.

Motion:

Motion moved by Commissioner Wallace and motion seconded by Vice Chairman Culhane. Unanimously approved

- C. Approval to purchase invitations, stamps, responses envelopes, for 2025 Installation Dinner not to exceed \$800.00

Motion:

Motion moved by Commissioner McQueeney and motion seconded by Commissioner Deveny. Unanimously approved

- D. Approval to end contract with Quick Med Claims ending January 31, 2025 and hire Pro-Claims for a February 1, 2025 start.

Motion:

Motion moved by Vice Chairman Culhane and motion seconded by Commissioner Deveny. Unanimously approved

- E. Approval to switch from Optimum to Verizon Fios internet and phone services at Station 2

Motion:

Motion moved by Commissioner Wallace and motion seconded by Commissioner McQueeney. Unanimously approved

- XII. Adjournment at 21:20.

Motion:

Motion moved by Commissioner Deveny and motion seconded by Vice Chairman Culhane. Unanimously approved