



BOFC Regular Meeting Minutes

Wading River Fire District
12/29/2025 6:00 PMEST
@ 1503 N Country Rd Wading River, NY 11792

Attendance

Present:

Members: Commissioner Deveny, Commissioner Hegermiller, Commissioner McQueeney, Greg Michalakopoulos, Amanda Telepan, Vice Chairman Wallace

Guests: Chief Gluck, Paramedic Manzella, Chief Ryan, Chief Whelan

Absent:

Members: Tim Cangelieri, Chairman Meyer

I. Procedural

The meeting of the Board of Fire Commissioners Regular meeting was called to order by Commissioner Deveny at 18:00 hours with the Pledge of Allegiance and a moment of silence for all those that have made the supreme sacrifice, our military, police, firefighters, ems.

II. Consent Agenda

Removed workshop minutes per Commissioner McQueeney, stats he has additional notes from Executive Session they wish to be added.

Removed Policies per Commissioner McQueeney.

Motion:

Motion moved by Commissioner Deveny and motion seconded by Commissioner McQueeney. Unanimously approved

A. Adoption of Minutes

 [BOFC Minutes \(2\).pdf](#)

B. Membership

New Department Members

Kieren McCabe

Scott Engelhardt

Joseph Pozgay - Will be sworn in on 1/12/26

OATH

I, (state your name) do solemnly swear that I will support the Constitution of the United States, the constitution and laws of the State of New York, the rules and regulations of the Wading River Fire District, the constitution and by-laws of the Wading River Fire Department and that I will perform the duties of a fireperson to the best of my abilities and that I will do nothing to bring discredit to same. So help me God.

III. Public Comment

IV. EMS Report

 [EMS Report.docx](#)

Paramedic will have RSI cert soon. We will than have 2 RSI Paramedics. Thank you medic Manzella for doing this and all your hard work.

Shoreline plug bad location discussion.

Discussed re striping original 80. Operating Cert renewal is coming up will all be switched to District.

A. EMS/Ambulance Response Breakdown

Total EMS alarms-85

ALS-29

BLS-56

RMA-5

Cancelled/No-Patient-3

Mutual Aid given-4

Mutual Aid received-1

B. Alarms handled by crews:

- Blended crew of volunteer and district personnel – 95%
- Volley only- 2%
- District only- 3%
- ALS- 29
- BLS- 56

C. Average Response Times (Responding ambulance from activation until signal 2)

- Alpha, Bravo, Charlie Alarms Response –2 minutes
- Delta & Echo Alarm Response –8 Minutes

D. Trainings & Drills

Paramedic Manzella currently working towards certification in RSI with Dr. Cangelosi and Paramedic Desoiza who is currently certified is in the process of completing his yearly RSI refresher requirements.

E. QAQI

Monthly review with Ridge FD ongoing, no discrepancies or protocol violations to report at this time.

F. Vehicle Mileage

6-3-80- 1400

6-3-16- 88,574

6-3-17- 78,662

V. Attorney's Report

No Report -

VI. Secretary's Report

Reorg is set for January 5th
Verizon Fios is now at Sta 2 - Recommending going to Fubo or Youtube TV.
ICE Voting Machines are here - no longer need to borrow them from the Board of Elections
Membership discussion
Emerald Document - Document Scanning - Potential Grant
Specialty Fleet Services - Hourly labor rate increased see attached letter
Brookhaven Town Fire District Officers Association Letter attached with meeting dates and locations.

 [Specialty.pdf](#)

 [Brookhaven.pdf](#)

Discussion re Voting Machines

Switching membership order to now start with the Chief's office if/when they approve the members they will be sent to the membership committee for review and approval. Went over emerald document scanning and grant info. will further discuss.

VII. Treasurer's Report

 [Meeting 12.29.25.pdf](#)

VIII. Chief's Report

Received paperwork for a new potential home on the Andrews farm property.
Chief Whelan can be added to group me.
Commissioners received accident letter from Chief Gluck re 6-3-4 from October.
Discussion about NERIS and trainings. W

A. Member Status

 [Berg Letter - Uniform 12-21-25.docx](#)

 [PROBIE Termination Letter - Rashidzada A.docx](#)

 [PROBIE Termination Letter - Serrano Osorto C.docx](#)

 [PROBIE Termination Letter - Erdagli Y.docx](#)

 [PROBIE Termination Letter - Reiter C.docx](#)

 [PROBIE Termination Letter - Araujo R.docx](#)

B. Miscellaneous

 [Department Points Report November 2025 MTD.pdf](#)

 [Department Points Report November 2025 YTD.pdf](#)

 [Alarm Summary Report November 2025 MTD.pdf](#)

IX. District Managers Report

 [DM Report BOFC Meeting 12-29-25.pdf](#)

Discussion re Operative IQ and if we should keep it or should go with another program

Generator fix and PM scheduled for both locations January 9th

HQ Foundation Proj- Vendor dropping off container 1/2/26 for/with supplies. 6-8 Supply orders are pending BBS approval for vendors to order supplies to start the project.

Discussed committee for vehicles with chiefs and commissioners for new truck must have committee done and set for 1st meeting in January (12th).

Discussion re communication options - wired mesh portable units will be here for a test/demo on Jan 6th. In depth discussion communication tower portables etc.

- Requesting radio vendor to attend work shop 1/26 to go over some details with commissioners.

Hometown insurance rep Kevin will be attending 1/26 workshop to go over some LOSAP information as well.

A. Deposits

None

B. Repair/Maintenance of Buildings

- Headquarters Generator

In progress, received update from vendor on December 12th, received update from vendor repairing the fuel pump. Vendor was able to source a used fuel pump from Massachusetts and is in the process of combining parts from both fuel pumps to provide the fire district with a working fuel pump. Unfortunately, the generator is 40 years old and parts are not readily available anymore. Generator remains OOS.

The process of pricing out a replacement generator began in the event we need to move up in our capital improvement project plan.

C. Repair/Maintenance of Equipment

- 6-3-16

PM Service performed and onboard patient compartment area heat replaced.

- 6-3-33

Tires replaced and wheel alignment performed at Barnwell

D. Permissive Referendum Project(s)

HQ Foundation Repair

- In progress, contracts have been signed by chairman of the board, all permit submittals have sent to Riverhead Town building department except for the electrical which was delaying the process. Electrical will be filed separately as discussed with BBS & GC. GC has submitted approx. 8 requisitions to BBS and are awaiting approval to begin ordering materials. Project is set to begin the beginning of January. As discussed at previous board meeting approval to modifications of concrete for winter mix were not approved.

HQ Elevator Mod

- In progress – Project nearly completed, interior of cab was done on Dec 22-24th. Testing for turnover is scheduled for December 30th. As long as everything is certified elevator will be put back into service. Project ran approx. one week over schedule due to holidays and materials for cab interior missing.

HQ 2nd Floor Renovation

- As previously reported Phase II 2nd floor hallway renovation is set to begin beginning of January.

New Tanker Pumper

- In progress, Open warranty items along with tool mounting are being addressed and vehicle is schedule to be completed and delivered by January 16th, 2026.

New Rescue Pumper

- Final inspection trip completed with the following in attendance – Chairman Meyer, Vice-Chairman Wallace, Chief Donnelly, LT Donnelly.
- Vehicle has been delivery to the fire district as promised on Tuesday December 23rd. Jim Fenton has been contacted to complete striping and lettering of vehicle and is set to begin right after the holidays. Rescue Pumper is schedule to be set out for tool mounting once the tanker is completed by January 16th, 2026.

AFG Replacement Engine (6-3-11)

- As previously reported with the federal shut down over, district was able to accept the AFG grant on the FEMAGO website for \$620,476.19 in which the fire district will also have to add an additional minimum of \$31,023.81. Performance period end date is September 29, 2027.

District Van

- Purchase Order and Order fulfilment form submitted to vendor/dealer Bob Johnson. As per bid submitted, delivery will be approx. 84 days from PO submittal. Vehicle delivery should be beginning of February 2026.

New Chief Vehicles

- Vehicles have arrived to upfitter, and scope of work has been reviewed. Coordinating with upfitter on the scheduling of lettering to match current chiefs Tahoe. Production has set to begin right after the holidays with an approx. 4–6-week completion date. As discussed at previous BOFC meeting, command box will be manufactured inhouse.

E. Budget Items

None

F. Other

Brush Truck Modifications (6-3-9)

- Completed, all approved modifications have been completed, and vehicle was returned and turned over to chiefs/officers on December 22nd and new items that are found will be addressed accordingly and the district is notified.

EMS First Responder Vehicle

- Completed, vehicle has been put into service, rear equipment box was addressed by upfitter and were resolved. DOH certification received and has been put onto the truck. MDT mounting equipment have been ordered and will be installed once received, all wiring has been prepped by the upfitter to have either district staff or district mechanic complete inhouse.

Radio Infrastructure & Data Upgrades (ResponseMesh)

- In progress – equipment received, technical conference call was completed on December 8th with vendor, IWT, and district. Equipment has been modified for vehicle testing and is correctly set to start between Christmas and New Year’s.

New Fire Police Pickup

- In progress, Lettering and striping completed. Reviewed lighting portion of project with district mechanic December 26th and work is scheduled for completion the week of January 23rd. Vehicle should be in service beginning of February.

.Gov

- As previously reported, New York’s General Municipal Law now requires fire districts serving more than 1,500 residents to maintain a **.gov website** and provide **accessible agendas, minutes, and meeting materials** online. Application was submitted and approval received on December 18th for the following domain “wadingriverfdny.gov”. Direction needs to be provided on how to proceed forward with respect to the correct wadingriverfd.org website/email scheme.

Fuel Log

- Submitting monthly fuel log for the month of November 2025.

X. Commissioner & Committee Reports

A. Vice Chairman Wallace

No report at this time

B. Commissioner Deveny

Rear parking lot light at sta 2 update - discussed and Vice Chairman Wallace pulled up cameras to show him it was working and on.

Went over the new website address for the entering wading river fire district signs.

wadingriverfdny.gov

requesting letter for the SCFDOA again - done and pending chairman signature.

Discussed GPS in district vehicles

C. Commissioner Hegermiller

Nothing at this time.

D. Commissioner McQueeney

How does the gear washing work? Discussed process - Outer shells separate from inner shells - outer shell have to be buckled and velcro closed. Pre programmed just 1 click to wash.

Who is officially trained on how to use it? DM and Senior Houseman Pirnak Discussed who will be able to wash gear going forward prefer the district staff to wash gear.
reach out to vendor to verify how many sets are needed to have them come here and wash the sets.

Asset management - how are we doing with that? - great over 500 items are in the system
6-3-9 issues chief ryan please get your list and take care of this

Commissioners should not be talking to vendors - please everyone should be speaking with the District Manager and he should be informing us. Commissioners should NOT speak with vendors about updates

Can we get some blueprints from a company for some changes we want to make at HQ? - discussed maintenance mechanic can draw up some ideas since an architect would cost thousands - said okay lets have our staff start some drawings

XI. Executive Session

Motion to adjourn into Executive Session at: 19:02 for the purpose of discussing matters leading to the discipline of a particular person current and potential litigation. Reconvened at 20:12

XII. Material Requests / Training Requests

Operative IQ Software Training

- Requesting approval for admin training for Operative IQ software. 5 remote sessions at a cost of \$1,425.00. Quote attached for board review.

CDL Training

- As requested, contacted CDT (Commercial Driver Training) for updated pricing. Minimum students CDT will accommodate is 3 at a cost of \$4,300., proposal attached for board review.

 [Wading River Fire District - Operative IQ Quote \(71432\).pdf](#)

 [Wading River Fire Dept CDL Proposal.pdf](#)

- A. Approval for Timothy Deveny to attend the Commissioner training Class in North Patchogue \$125.00

 [Commissioner Training.pdf](#)

Motion:

Motion moved by Commissioner McQueeney and motion seconded by Commissioner Hegermiller. Unanimously approved

XIII. New Business & Action Items

- A. Approval to pay bills total \$34,657.84

Motion:

Motion moved by Commissioner Deveny and motion seconded by Commissioner Hegermiller. Unanimously approved

- B. Approval to use ADA Photography for Installation Dinner

Motion:

Motion moved by Commissioner Hegermiller and motion seconded by Commissioner Deveny. Unanimously approved

- C. Approval to use Make Some Noise Entertainment for Installation Dinner

Motion:

Motion moved by Commissioner Hegermiller and motion seconded by Commissioner McQueeney. Unanimously approved

- D. Approval for 3 employees to attend and receive CDL training through CDT - Joe Meyer, Michael Teague, Greg Michalakopoulos

Motion:

Motion moved by Commissioner McQueeney and motion seconded by Commissioner Hegermiller. Unanimously approved

- E. Approval to purchase new vinyl district signs entering and exiting fire district not to exceed \$5,000.00

Motion:

Motion moved by Commissioner McQueeney and motion seconded by Commissioner Hegermiller. Unanimously approved

- F. Approval to close permissive E16 for \$110,000.00

Motion:

Motion moved by Commissioner McQueeney and motion seconded by Commissioner Hegermiller. Unanimously approved

- G. Approval to remove funds allocated for rehab trailer.

Motion:

Motion moved by Commissioner McQueeney and motion seconded by Commissioner Hegermiller. Unanimously approved

- XIV. Adjournment at 20:34

Motion:

Motion moved by Commissioner Deveny and motion seconded by Commissioner McQueeney. Unanimously approved