



BOFC Work Session - Policies Minutes

Wading River Fire District

12/15/2025 6:00 PMEST

@ 1503 N Country Rd, Wading River, NY 11792

Attendance

Present:

Members: Commissioner Hegermiller, Commissioner McQueeney, Commissioner Meyer, Amanda Telepan, Chairman Wallace

Guests: Chief Ryan, Chief Whelan

Absent:

Members: Tim Cangelieri, Commissioner Deveny, Greg Michalakopoulos

I. Procedural

The meeting of the Board of Fire Commissioners Work Session was called to order by Commissioner Wallace at 18:00 hours with the Pledge of Allegiance and a moment of silence for all those that have made the supreme sacrifice, our military, police, firefighters, ems.

II. Agenda

A. Policies & Procedures

 [Military Leave \(1\).pdf](#)

 [Line-of-Duty Death and Serious Injury Notification \(2\).pdf](#)

 [Drug- and Alcohol-Free Workplace \(1\).pdf](#)

 [Sick Leave \(2\).pdf](#)

 [Line-of-Duty Death.pdf](#)

 [Funerals \(2\).pdf](#)

 [Family Support Liaison \(2\).pdf](#)

 [Return to Work \(2\).pdf](#)

 [Overtime \(2\).pdf](#)

 [Outside Employment \(2\).pdf](#)

 [Family and Medical Leave \(1\).pdf](#)

 [Compensation and Benefits \(3\).pdf](#)

Tabled the following policies for more information:

Line of Duty Death & Serious Injury Notification

Line of Duty Death

Compensation & Benefits
Drug & Alcohol Free Workplace
Outside Employment

Discussed and went over remainder of the policies: change 2 hours to 4 hours minimum in overtime policy for emergency call ins. Return to work policy - remove potential reasonable accommodations, may return without restrictions full duty no light duty. Sick leave policy - call out 2 hour notice, remove section c1.

Policies will be adjusted and added to next meeting for official approval.

B. Member Background Checks

Discussed background checks done on potential members.
Board denied D. Coronel & M. Hattan due to identification/address/license information issues.
May Re apply with further updated information.

III. Executive Session at 19:03 for the purpose of discussing personnel. Reconvened at 22:05

Motion :

Motion moved by Commissioner McQueeney and motion seconded by Chairman Wallace. Unanimously approved

IV. New Business

A. Approval to pay bills total \$340,431.56

 [Meeting 12.15.25.pdf](#)

Motion:

Motion moved by Commissioner McQueeney and motion seconded by Chairman Wallace. Unanimously approved

V. Adjournment at 22:06

Motion:

Motion moved by Chairman Wallace and motion seconded by Commissioner McQueeney. Unanimously approved