



# **BOFC Workshop Meeting - Jul 18 2024 Minutes**

Thursday, July 18, 2024 at 6:00 PM

BOFC Meeting Room at HQ

## **1. Procedural**

### **1.1 Call to Order, Pledge of Allegiance, Moment of Silence, and Roll Call**

The meeting of the Board of Fire Commissioners workshop meeting was called to order by Chairman Meyer at 18:00 hours with the Pledge of Allegiance and a moment of silence for all those that have made the supreme sacrifice, our military, police, firefighters, ems.

**Roll Call** - Chairman Meyer, Vice Chairman Culhane, Commissioner Wallace, Commissioner McQueeney, District Manager Michalakopoulos, District Secretary Telepan were present at the meeting. Treasurer Cangelieri and Attorney Ring, Commissioner Deveny, Chief Donnelly, and Chief Whelan absent with prior notice.

## **2. Statement - Purpose of Meeting**

To discuss and revise the Duty Crew Policy, Policy 6.6 Employee Training Reimbursement Policy, Employees Paid/Unpaid Time Off, Renting Fire Truck from Riverhead Fire District and GYM Membership.

Commissioner McQueeney would like policy 6.6 broken down by job type and hours to reflect the paid positions within the district. He would also like the Gym Membership Reimbursement amount be changed to \$250.

Chairman Meyer asked for the mileage to change from 6 to 10 miles in Policy 6.7 Gym Membership.

Commissioner Wallace asked for members/employees to show proof of going to the gym that is equivalent to a minimum of 4 times per month.

Duty crew policy was discussed by all commissioners and changes were noted to be presented to Chief Donnelly.

**3. Public Comment**

None

**4. Agenda Items for Follow Up 7/22/2024 regular Board of Fire Commissioners meeting.**

GYM Reimbursement policy updates

Duty Crew updates to be sent to Chief Donnelly and updated

Update and add breakdown to Employee Training Policy

**5. Adjournment at 19:42**

*Moved by:* Tim Deveny

*Seconded by:* Terrence Culhane

**Carried**

Respectfully submitted,  
Amanda Telepan, District Secretary  
Wading River Fire District