



BOFC Workshop Meeting - Apr 03 2024 Minutes

Wednesday, April 3, 2024 at 6:00 PM

BOFC Meeting Room at HQ

1. PROCEDURAL

1.1 Call to Order, Pledge of Allegiance, and Moment of Silence

The meeting of the Board of Fire Commissioners reorganizational meeting was called to order by Chairman Meyer at 18:00 hours with the Pledge of Allegiance and a moment of silence for all those that have made the supreme sacrifice, our military, police, firefighters, ems.

1.2 Roll Call

Chairman Meyer, Vice Chairman Culhane, Commissioner Deveny, Commissioner McQueeney, Commissioner Wallace, District Manager Michalakopoulos, District Secretary Telepan, Chief Donnelly, and Chief Whelan.

1.3 Recess to Executive Session matters leading to the discipline of a particular person.

Adjourn: 18:05

Reconvene: 18:46

Motion to Recess to Executive Session

Moved by: Terrence Culhane

Seconded by: Matt Wallace

Carried

2. Statement - Purpose of Meeting

To discuss and/or set in place district policies and procedures for employees and volunteers.

2.1 Public Health Policy Updated

Motion

Moved by: Matt Wallace

Seconded by: Tim Deveny

Carried

2.2 OSHA New-Revised Rule on Emergency Response

[OSHA.docx](#) 

Motion

Moved by: Tim Deveny

Seconded by: Kevin McQueeney

Carried

2.3 Per Diem Hiring (2)

- Cassidy Curtin

- Mikayla flood

Motion to appoint

Moved by: Matt Wallace

Seconded by: Tim Deveny

Carried

2.4 Facial Hair Policy

Per conversation with district physician he states there can be no facial hair when he preforms a FIT test for N95 masks.

Public Comment by EMT- Peconic and Stonybrook Hospitals' only need to shave for FIT test once a year. Manorville district you do not need to shave your beard off only for your FIT test.

Asked to compile more information on other district and OSHA policies for Monday 4/8/24 meeting.

2.5 Officer Qualifications

Chief Donnelly updated qualification policy, had lengthy discussion regarding policy qualifications, BOFC asked for

some time to review.

2.6 Staff Training

Conversation on OSHA 10 training start.

10 per class, will need to purchase supplies and equipment for classes, will obtain a copy of needed supplies to purchase.

2.7 Alarm Percentage vs Point Requirements

Discussed how other districts handle their points and LOSAP maximum.

Pulled information from Ridge FD which states so many hours yearly needed and will convert to monthly minimum and points.

Will discuss further after more information is gathered and set new system in place.

2.8 Membership Start dates. Monthly or Quarterly

After discussion, new member training/start dates will be April 1st, August 1st and December 1st.

2.9 Gym Membership

Pending names from Skye at Defined Fitness - discussed other options for members such as a reimbursement program or an onsite gym.

2.10 EMT Uniforms

Discussed defining dress code in handbook, will supply all EMT's with Shirts, Pants, Belts, Boots, Hats, Gloves.

3. Public Comment

None

4. Commissioner & Committee

4.1 Chairman Meyer

4.2 Vice Chairman Culhane

4.3 Commissioner Deveny

4.4 Commissioner McQueeney

4.5 Commissioner Wallace

5. Adjournment

Motion to adjourn at 21:03

Moved by: Tim Deveny

Seconded by: Kevin McQueeney

Carried

Respectfully submitted,
Amanda Telepan, District Secretary
Wading River Fire District