



BOFC Regular Meeting - Sep 25 2023 Minutes

Monday, September 25, 2023 at 6:00 PM

BOFC Meeting Room at HQ

1. PROCEDURAL

- 1.1 Call to Order
- 1.2 Roll Call
- 1.3 Pledge of Allegiance
- 1.4 Moment of Silence
- 1.5 Recess to Executive Session to discuss personnel matters.

Adjourn: 1804

Reconvene: 1831

Moved by: Tim Deveny

Seconded by: Kevin McQueeney

Aye Kevin McQueeney, Tim Deveny, Matt Wallace,
and Greg Meyer

Carried 4-0

2. Consent Agenda

Consent Agenda is adopted by a single board action. The Board of Fire Commissioners may ask clarifying questions but does not deliberate the Consent Agenda as a whole. Any member may request that an item be removed and placed under New Business & Action Items section for Individual deliberation and action.

Consent Action

Aye Kevin McQueeney, Tim Deveny, Matt Wallace,
and Greg Meyer

Carried 4-0

2.1 Adoption of Minutes

[BOFC Regular Meeting - Sep 07 2023 - Minutes - Html](#) 

[BOFC Regular Meeting - Sep 07 2023 - Minutes - Html](#) 

2.2 Contracts

2.3 Membership

- Kevin Connors - Start Date 10/01/2023

2.4 Personnel

Start Date - 09/25/2023

- Jason Lull - Full Time Paramedics \$34/hr.
- Daniel Madsen - Full Time Shift Medic - \$34/hr.

3. Old Business

3.1 OSHA/PESH Folder

[PESH FD Records WORKSHEET - Responsible Party.pdf](#) 

4. Public Comment

- Community Member, Diana Tanis requested to room use for a new Girl Scout Troop to use for biweekly meetings on Sundays from 12-1:15 pm, October 1st through June. Approximately 30-35 people - Ms. Tanis will email us a formal request.
- BOFC will look at calendar and parking accommodations. Carpooling would be best due to parking restrictions. Ms. Tanis will follow up with church and participants. BOFC will approve October 1st and 15th tentatively.

5. District Manager Report

[DM Report BOFC Meeting 9-25-23.pdf](#) 

[Wading River Fire-Proposal 2.pdf](#) 

[Paging & Alarm Activation Monitoring QUOTE #094599-00.pdf](#) 

[WRFD Switch Upgrade Proposal.pdf](#) 

[Annual Installation Party Favor Quote.pdf](#) 

6. Correspondence

- 6.1 Thank you card from family of Hilda Manitta
- 6.2 Islip Town Chiefs Council 10/22/23
[Islip Town Chiefs Council 10.22.23001.pdf](#) 
- 6.3 Brookhaven Town Fire District Officers' Association Minutes & Flyer
[Brookhaven Town Fire District Officers' Association.pdf](#) 
- 6.4 Room Use Request - 11/04/2023 Theresa Meier
[Room Use Request Sat. 11.04.2023 T. Meier001.pdf](#) 
BOFC Approved

7. Secretary's Report




- 7.1 PERM REF MATURATION DATES
 - HVAC SYSTEM REPAIR - 10/07/2023
 - TANKER PUMP TRUCK - 09/30/2023
- 7.2 ALL NOTICES PUBLISHED FOR DATE CHANGES AS PER LAST MEETING (POST ON WEB/SIGN)
- 7.3 BUDGET PROCESS TIMELINE REMINDERS
 - ADOPTION OF PROPOSED BUDGET 09/25/2023
 - BUDGET HEARING SCHEDULED FOR 10/16/2023

8. Treasurer's Report


- 8.1 Treasurer's Report
Treasurer's Report [Meeting 9.25.23.pdf](#) 

9. Attorney's Report - Not Present

10. Chief's Report

- [Chiefs Agenda 2023 September .pdf](#) 
- [Kevin Brayer Credential Revocation.pdf](#) 
- [EMS Resignation Letter Capt Curiel.pdf](#) 

11. Wading River Fire Department, Inc. - Not Present

- 11.1 Chris Kuzloski email
[Dept bylaws C KUZLOSKI.pdf](#) 

12. Executive Session 2 to discuss personnel matters

Note: Brief pause due to communications issue due to weather for alarms
- approximately 15 minutes

Adjourn: 2003

Reconvene: 2138

Moved by: Tim Deveny

Seconded by: Kevin McQueeney

Aye Kevin McQueeney, Tim Deveny, Matt Wallace,
and Greg Meyer

Carried 4-0

13. New Business & Action Items

New Business & Action Items section is where items requiring individual BOFC consideration, deliberation and vote action are placed. The BOFC may vote on a properly seconded motion, vote to table or agree to take no action on an item. An actionless item dies for want of motion and is summarily skipped.

- 13.1 Approval to Pay Bills - \$73,043.92

Moved by: Tim Deveny

Seconded by: Matt Wallace

Aye Kevin McQueeney, Tim Deveny, Matt Wallace,
and Greg Meyer

Carried 4-0

- 13.2 Motion to approve HQ Storage - Alternative Closet Company
Proposal

[Wading River Fire-Proposal 2.pdf](#) 

[Wading River Fire-storage 2 Designs.pdf](#) 

Moved by: Greg Meyer
Seconded by: Matt Wallace

Aye Kevin McQueeney, Tim Deveny, Matt Wallace,
and Greg Meyer

Carried 4-0

- 13.3 Motion to approve Incident Safety Officer Program 11/5/23
(Chief Tom Whelan) - \$345

Moved by: Greg Meyer
Seconded by: Tim Deveny

Aye Kevin McQueeney, Tim Deveny, Matt Wallace,
and Greg Meyer

Carried 4-0

- 13.4 Motion to table Suspension Leveling Kit - 6-3-30 - Proposal

Moved by: Greg Meyer
Seconded by: Matt Wallace

Aye Kevin McQueeney, Tim Deveny, Matt Wallace,
and Greg Meyer

Carried 4-0

- 13.5 Motion to approve Replacement Network Switches

Moved by: Matt Wallace
Seconded by: Greg Meyer

Aye Kevin McQueeney, Tim Deveny, Matt Wallace,
and Greg Meyer

Carried 4-0

- 13.6 Motion to approve Replacement TV Monitors (HQ Display,
STA2 EMS Room)

Moved by: Greg Meyer

Seconded by: Matt Wallace

Aye Kevin McQueeney, Tim Deveny, Matt Wallace,
and Greg Meyer

Carried 4-0

- 13.7 Motion to purchase Annual Installation Party Favor - 100 folding chairs

Moved by: Greg Meyer

Seconded by: Matt Wallace

Aye Kevin McQueeney, Tim Deveny, Matt Wallace,
and Greg Meyer

Carried 4-0

- 13.8 Motion to approve STA2 Overhead Paging System

Moved by: Greg Meyer

Seconded by: Matt Wallace

Aye Kevin McQueeney, Tim Deveny, Matt Wallace,
and Greg Meyer

Carried 4-0

- 13.9 Motion to approve Policy Update - Control Substance QAQI

Moved by: Greg Meyer

Seconded by: Tim Deveny

Aye Kevin McQueeney, Tim Deveny, Matt Wallace,
and Greg Meyer

Carried 4-0

- 13.10 Motion to approve Policy Update - Quality Improvement Plan

Moved by: Greg Meyer
Seconded by: Tim Deveny

Aye Kevin McQueeney, Tim Deveny, Matt Wallace,
and Greg Meyer

Carried 4-0

13.11 Open House Items - October 22, 2023

Not to exceed - \$1,500

- \$750 for T-Shirts
- \$300 Snacks and Refreshments
- \$450 Other Miscellaneous Items

Moved by: Greg Meyer
Seconded by: Tim Deveny

Aye Kevin McQueeney, Tim Deveny, Matt Wallace,
and Greg Meyer

Carried 4-0

13.12 Approval to Close Permissive Referendums

- a. Station 2 Storage Professional Fees (B9) – balance \$18,530
- b. LED HQ Retrofit (B11) – balance \$10,623
- c. Brush Truck (E6) – Balance \$1,618.70
- d. Boat Motor Replacements (E8) – balance \$12,425

Moved by: Greg Meyer
Seconded by: Tim Deveny

Aye Kevin McQueeney, Tim Deveny, Matt Wallace,
and Greg Meyer


Carried 4-0

13.13 Approval of Budget Adjustment Transfers

[Budget Adjustments 9.25.23 Final.pdf](#) 

Moved by: Greg Meyer
Seconded by: Matt Wallace

Carried

- 13.14 Approval of Proposed 2024 Budget
[2024 Wading River Fire District Budget PROPOSED 19.87%.pdf](#)


Moved by: Kevin McQueeney
Seconded by: Matt Wallace

Aye Kevin McQueeney, Tim Deveny, Matt Wallace,
and Greg Meyer

Carried 4-0

- 13.15 Sign Upgrade to Vinyl \$240

Moved by: Tim Deveny
Seconded by: Greg Meyer

Aye Kevin McQueeney, Tim Deveny, Matt Wallace,
and Greg Meyer

Carried 4-0

14. Commissioner & Committee Reports

- 14.1 Chairman McQueeney
- Payroll Binders
 - Letter to WRFD - TIPS Certified Person for Steak & Stein - non-affiliated
 - Request to use October 20, 2023, 6-9 pm.
- 14.2 Vice Chairman Moreno - not present
- 14.3 Commissioner Deveny
- East End Sign - will replace signs at no charge but for an up charge \$240 vinyl that will last much longer
 - Asked about the new 6-3-9 lettering, DM will get a price

- 14.4 Commissioner Wallace - no report
- Letter regarding use of the room for October - response for Brookhaven Town Council Meeting
- 14.5 Commissioner Meyer
- Chief staff - Bylaws calls for four inspections per year. Asked input for recommendations. Recommended one for equipment and one before Installation Dinner. Recommendation to cut it down to two per year.
 - Asked about membership emails concerning out of district applicants. There are some crossovers with Rocky Point on certain roads. Some confusion if there was a two-three miles extension. Table to next meeting. Letter to Dept. Inc. /invite John Galvin to next meeting.
 - Membership discussion for Defined Fitness. Asked that the DM follow up with gym for lists of members attending and re-negotiate a lower rate of participants.
 - Discussion regarding Social Media Policy

15. Agenda Items for Follow Up (date)

16. Adjournment

Adjourn: 2208

Moved by: Kevin McQueeney

Seconded by: Greg Meyer

Aye Kevin McQueeney, Tim Deveny, Matt Wallace,
and Greg Meyer

Carried 4-0

Respectfully submitted,
Eileen F. Manitta, District Secretary
Wading River Fire District
16 Aug 2024 02:30:53 PM