



BOFC Regular Meeting - Nov 27 2023 Minutes

Monday, November 27, 2023 at 6:00 PM

BOFC Meeting Room at HQ

1. PROCEDURAL

- 1.1 Call to Order
- 1.2 Roll Call
- 1.3 Pledge of Allegiance
- 1.4 Moment of Silence

2. Consent Agenda



Consent Agenda is adopted by a single board action. The Board of Fire Commissioners may ask clarifying questions but does not deliberate the Consent Agenda as a whole. Any member may request that an item be removed and placed under New Business & Action Items section for Individual deliberation and action.

Moved by: Matt Wallace

Seconded by: Tim Deveny

Aye Terrence Culhane, Kevin McQueeney, Tim Deveny, Matt Wallace, and Greg Meyer

Carried 5-0

- 2.1 Adoption of Minutes
[BOFC Regular Meeting - Nov 13 2023 - Minutes - Html](#) 
[BOFC Regular Meeting - Nov 13 2023 - Agenda - Html](#) 
- 2.2 Contracts - None
- 2.3 Membership - None

2.4 Personnel

- Sal Como hired effective 11/20 at an hourly rate of \$20.00 per hour to assist maintenance staff with open projects till a second fulltime maintenance mechanic can be found.

3. Old Business

3.1 OSHA/PESH Update

- Chief Donnelly reported that he has made some updates in the folder.
- Commissioner Meyer requested that the District Manager reach out to OSHA/PESH to come in and review what we have in place sometime in January.

4. Public Comment

1. Presentation by Neefus Stype Insurance - follow up to previous meetings.

5. District Manager Report

5.1 District Manager Report 11-27-23

[DM Report BOFC Meeting 11-27-23.pdf](#) 

[Material Request 2023-030.pdf](#) 

[Material Request 2023-031.pdf](#) 

[Material Request 2023-032.pdf](#) 

[Change Order \(Tanker\).pdf](#) 

[Change Order \(Pumper\).pdf](#) 

[Offer Sheet.pdf](#) 

6. Correspondence

6.1 Thank you card - Family of Louis V. Forte

6.2 BTFDOA Minutes 10/26/2023

[BTFDOA Minutes 10.26.2023001.pdf](#) 

6.3 email - Marissa Jacobs (Girl Scouts Meetings)

[email Marissa Jacobs, Girl Scouts Meeting001.pdf](#) 

7. Secretary's Report

7.1 Organizational Meeting Date: needs to be held between January 1 -15, 2024. Suggested date - January 8, 2024

- Chief's and Officers start effective January 1st.
- December 11th BOFC meeting resolution to appoint officers
- BOFC requested list of nominees and Department election results prior to 12/11/2023

Moved by: Greg Meyer

Seconded by: Tim Deveny

Aye Terrence Culhane, Kevin McQueeney, Tim Deveny, Matt Wallace, and Greg Meyer

Carried 5-0

7.2 Notice of Real Property Hearing 12/11/2023

[Real Property Hearing Notice 11.14.23.pdf](#) 

Moved by: Matt Wallace

Seconded by: Terrence Culhane

7.3 Preparation of Rolls & Election Worker Training 12/7/23 1 pm.

7.4 Annual Election 12/12/23 - 5 year Fire Commissioner Seat

1. Kevin McQueeney
2. Julio Prendergast

8. Treasurer's Report

8.1 Treasurer's Report

Treasurer's Report [Meeting 11.27.23.pdf](#) 

9. Attorney's Report

Not Present

10. Chief's Report

11. EMS Report

No Report

12. Wading River Fire Department, Inc.

13. Executive Session: to discuss proposed, pending and/or current litigation.

Adjourned: 1953

Reconvened: 2130

Moved by: Tim Deveny

Seconded by: Terrence Culhane

Aye Terrence Culhane, Kevin McQueeney, Tim Deveny, Matt Wallace, and Greg Meyer

Carried 5-0

14. New Business & Action Items

New Business & Action Items section is where items requiring individual BOFC consideration, deliberation and vote action are placed. The BOFC may vote on a properly seconded motion, vote to table or agree to take no action on an item. An actionless item dies for want of motion and is summarily skipped.

14.1 Approval to Pay Bills - \$56,995.43

Moved by: Matt Wallace

Seconded by: Greg Meyer

Aye Terrence Culhane, Kevin McQueeney, Tim Deveny, Matt Wallace, and Greg Meyer

Carried 5-0


14.2 Material Request 2023-030

[Material Request 2023-030.pdf](#) 

Moved by: Tim Deveny
Seconded by: Terrence Culhane

Aye Terrence Culhane, Kevin McQueeney, Tim Deveny, Matt Wallace, and Greg Meyer


Carried 5-0

- 14.3 Material Request 2023-031 - Motion to table this item
[Material Request 2023-031.pdf](#) 

Moved by: Terrence Culhane
Seconded by: Greg Meyer

Aye Terrence Culhane, Kevin McQueeney, Tim Deveny, Matt Wallace, and Greg Meyer

Carried 5-0

- 14.4 Material Request 2023-032
[Material Request 2023-032.pdf](#) 

Moved by: Greg Meyer
Seconded by: Kevin McQueeney

Aye Terrence Culhane, Kevin McQueeney, Tim Deveny, Matt Wallace, and Greg Meyer

Carried 5-0

- 14.5 Amend Storage Container purchase price by \$200 as per District Manager Report : Total amount increased to \$4,158.

Moved by: Greg Meyer
Seconded by: Terrence Culhane

Aye Terrence Culhane, Kevin McQueeney, Tim Deveny, Matt Wallace, and Greg Meyer

Carried 5-0

- 14.6 Increased total charges for Tanker & Pumper as per District Manager's report.
- AFG Grant Class A Tanker - changes totaling \$6,601.00 bringing the grand total purchase price to \$1,140,834.00
 - Rescue Pumper - changes totaling \$64,930.00 bringing the grand total purchase price to \$1,083,231.00

Moved by: Greg Meyer

Seconded by: Terrence Culhane

Aye Terrence Culhane, Kevin McQueeney, Tim Deveny, Matt Wallace, and Greg Meyer

Carried 5-0

- 14.7 Lightening Protection Professional Services

Moved by: Kevin McQueeney

Seconded by: Greg Meyer

- 14.8 Motion to accept letter of resignation - Stephanie Manzella

Moved by: Matt Wallace

Seconded by: Greg Meyer

Aye Terrence Culhane, Kevin McQueeney, Tim Deveny, Matt Wallace, and Greg Meyer

Carried 5-0

- 14.9 SALE OF ONE (1) 1970 AMC BRUSH TRUCK

NOTICE IS HEREBY GIVEN that sealed bids will be received by the Board of Fire Commissioners of the Wading River Fire District, 1503 North Country Road, Wading River, New York, until 5:30 P.M., time then in effect, on January 8, 2024. The bids will be publicly opened and read by the said Board of Fire Commissioners at 5:30 P.M. on January 8, 2024 for the Sale of a 1970 AMC Brush Truck. Bidders should contact Greg

Michalakopoulos, District Manager, Wading River Fire District at (631) 929-3753, Ext. 101 to schedule an appointment to inspect the vehicle.

All bids must be submitted in a sealed envelope clearly marked "BID PROPOSAL, WADING RIVER FIRE DISTRICT – SALE OF 1970 AMC BRUSH TRUCK".

Sale will be made to the highest responsible bidder for said automobile. Minimum bid offer is Five Thousand (\$5,000.00) Dollars. Terms are cash, with balance to be paid within one (1) week of award of bid.

The Board of Fire Commissioners reserves the right to reject any and all bids, or to waive informalities, as the interests of the Fire District may require.

Moved by: Greg Meyer

Seconded by: Tim Deveny

Aye Terrence Culhane, Kevin McQueeney, Tim Deveny, Matt Wallace, and Greg Meyer

Carried 5-0

- 14.10 Motion to assign Chief Duties to the 2nd Assistant Chief Mark Donnelly and reinstate #308 to active status as a Class A Firefighter as of 11/27/2023

Moved by: Terrence Culhane

Seconded by: Greg Meyer

Carried

15. Commissioner & Committee Reports

15.1 Chairman McQueeney

- Requested a direct extension for STA2 to enable calling directly to fire house

15.2 Vice Chairman Deveny

- Asked if any BOFC members were interested in attending the Ambulance Cost Recovery Seminar on 11/29/23 - Commissioner Meyer said he would attend.

15.3 Commissioner Wallace

- After 34 years, requested change of status - no longer EMT
- BOFC thanked him for his service.

15.4 Commissioner Meyer

- Started talks with District Manager on putting together the post cards for after call surveys and community outreach.
- Fall clean up for STA2
- Asked about the gear washer and dryer
- Requested District Manager start looking into replacing the vehicle 6-3-27
- FDIC Conference - need to start booking the conference

15.5 Commissioner Culhane

- Motion to appoint Commissioner Culhane as Chairman of Communications Committee

Moved by: Greg Meyer

Seconded by: Tim Deveny

Carried

16. Agenda Items for Follow Up (date)

- Insurance Company decision
- Invitation of OSHA/PESH representatives to review District procedures

17. Adjournment: 2158

Moved by: Kevin McQueeney

Seconded by: Matt Wallace

Aye Terrence Culhane, Kevin McQueeney, Tim Deveny, Matt Wallace, and Greg Meyer

Carried 5-0

Respectfully submitted,
Eileen F. Manitta, District Secretary

