



BOFC Regular Meeting - Nov 13 2023 Minutes

Monday, November 13, 2023 at 6:00 PM

BOFC Meeting Room at HQ

1. PROCEDURAL

1.1 Call to Order

1.2 Roll Call

1.3 Pledge of Allegiance

1.4 Moment of Silence

1.5 Appointment new BOFC Member

Chairman McQueeney swore in Terrence Culhane as Commissioner of the Wading River Fire District for the remainder of the vacated 5-year BOFC term (up 12/31/24).

“I, Terrence Culhane, do solemnly swear that I will support the Constitution of The United States and State of New York, and that I will faithfully discharge the duties of the office of Fire District Commissioner of the Wading River Fire District, according to the best of my ability.”

1.6 Recess to Executive Session to discuss pending litigation matters.

Adjourn: 1802

Reconvene: 1855

Moved by: Kevin McQueeney

Seconded by: Greg Meyer

Carried

2. Consent Agenda

Consent Agenda is adopted by a single board action. The Board of Fire Commissioners may ask clarifying questions but does not deliberate the Consent Agenda as a whole. Any member may request that an item be removed and placed under New Business & Action Items section for Individual deliberation and action.

Moved by: Greg Meyer

Seconded by: Matt Wallace

Carried

2.1 Adoption of Minutes

[BOFC Regular Meeting - Nov 02 2023 - Minutes - Html](#) 

[BOFC Regular Meeting - Nov 02 2023 - Minutes - Html](#) 

2.2 Contracts - None

2.3 Membership

Brian Hernandez - start date 12/01/2023

2.4 Personnel

Resignation of Full-Time Maintenance Mechanic Employee # 1092

BOFC noted resignation was not submitted in a timely and appropriate manner.

3. Old Business

3.1 OSHA/PESH Update

- Chief Donnelly will be working with District Manager for updates.
- Commissioner Meyer noted the BOFC will be setting up two separate physical dates annually. Physicals cannot last one day after year expiration.

4. Public Comment

Community Member, Marissa Jacobs of Wading River, requested to use HQ Hall for Girl Scout Meetings every other Friday at 4:30-5:30 pm beginning on 12/01/23. She will send information to District Secretary. Meetings will be placed on calendar.

5. District Manager Report

5.1 DM Report BOFC Meeting 11-13-23

[DM Report BOFC Meeting 11-13-23.pdf](#) 

[Wading River.ZD.Rev 6.110623 s&s.pdf](#) 

[GCI Quote 25562766_01.pdf](#) 

[Elm City Quote 12ft14kwading.pdf](#) 

[NESS Auto Est_238_from_NESS_Automotive_1156.pdf](#) 

[Q93681-304286.PDF](#) 

6. Correspondence

6.1 Thank you card, Marilyn Deveny

7. Secretary's Report

7.1 Election Update

- Fire District Candidate Designating Petition Available
- Notices published in Spanish
- Election workers confirmed-
 - Stephen Tosi
 - Marlene Vera Viteri
 - Randall Finnegan
 - John Heinrich III
- Preparation of Rolls 12/07/2023 at 1 pm.

8. Treasurer's Report

8.1 Treasurer's Report

Treasurer's Report [Meeting 11.13.23.pdf](#) 

9. Attorney's Report

- Attorney Ring met with BOFC in executive session. Will be sending clarification documents on recent State decisions and mandates.

10. Chief's Report

[Chiefs Report 11-13-23.pdf](#) 

- BOFC notified Chiefs Office that the OSHA 10 Class will become

mandatory in the new year.

- Commissioner Deveny state members need to utilize mirrors as well as cameras.

10.1 [Dept Points - October.pdf](#) 

[DEPT POINTS - YTD.pdf](#) 

10.2 [Incident Summary List - October.pdf](#) 

[Incident Summary List - YTD.pdf](#) 

11. EMS Report - No Report

12. Wading River Fire Department, Inc. - Not Present

13. Executive Session 2 requested by both District Manager and Chief's Office for personnel issues and potential litigation.

Adjourn: 1931

Reconvene: 2036

Moved by: Kevin McQueeney

Seconded by: Tim Deveny

Carried

14. New Business & Action Items

New Business & Action Items section is where items requiring individual BOFC consideration, deliberation and vote action are placed. The BOFC may vote on a properly seconded motion, vote to table or agree to take no action on an item. An actionless item dies for want of motion and is summarily skipped.

14.1 Approval to Pay Bills - \$200,814.04

Moved by: Matt Wallace

Seconded by: Tim Deveny

Carried

14.2 GCI Quote 25562766 - Purchase of DM Work Station Replacement not to exceed \$2,200

Moved by: Tim Deveny
Seconded by: Terrence Culhane

Carried

14.3 Miscellaneous Truck Tools/Equipment not to exceed \$15,000

Moved by: Tim Deveny
Seconded by: Terrence Culhane

Carried

14.4 Dump Trailer DU15 not to exceed \$18,000

Moved by: Matt Wallace
Seconded by: Tim Deveny

Carried

14.5 20' Storage Container not to exceed \$3,500

Moved by: Terrence Culhane
Seconded by: Matt Wallace

Carried

14.6 Continued Suspension of #308 pending further investigation until next BOFC Meeting 11/27/2023

Moved by: Matt Wallace
Seconded by: Tim Deveny

Aye Kevin McQueeney, Tim Deveny, Matt Wallace,
Greg Meyer, and Terrence Culhane

Carried 5-0

15. Commissioner & Committee Reports

15.1 Chairman McQueeney - left at 2036 due to being called into work

15.2 Commissioner Deveny

- Reported on Suffolk County Fire Districts Meeting with certain requirements that are coming down the pike - EMS State Board recommending that the Fire District on Ambulances on three sides rather than just FD; Cameras will need to be installed inside the bus; Compliance documentation is forthcoming; EMS State Board Officials will be at the SCFDOA meeting on Thursday at Mastic if any BOFC member wishes to attend.
- November 29th, 7 pm, LI Legislative Committee will meeting with attorneys at Jericho FD to answer questions about Ambulance Cost Recovery.

15.3 Commissioner Wallace

- Asked Chief to report on the Flu shot for members.
- Will be on hand for 11/15/23 physicals at HQ as per Chief's request

15.4 Commissioner Meyer

- Welcome Commissioner Culhane to the BOFC
- Reported on presentation from Milwaukee
- Comprehensive plan for Town of Riverhead

15.5 Commissioner Culhane - Nothing to report

16. Agenda Items for Follow Up (11/27/23)

17. Adjournment: 2055

Moved by: Matt Wallace

Seconded by: Tim Deveny

Carried

Respectfully submitted,
 Eileen F. Manitta, District Secretary
 Wading River Fire District
 16 Aug 2024 02:34:42 PM