



# BOFC Regular Meeting - Nov 02 2023 Minutes

Thursday, November 2, 2023 at 6:00 PM

BOFC Meeting Room at HQ

## 1. PROCEDURAL

- 1.1 Call to Order
- 1.2 Roll Call
- 1.3 Pledge of Allegiance
- 1.4 Moment of Silence
- 1.5 Recess to Executive Session for the purpose of discussing the purchase of Real Property  
Adjourn: 1804  
Reconvene: 2004

*Moved by:* Kevin McQueeney

*Seconded by:* Tim Deveny

**Aye** Kevin McQueeney, Tim Deveny, Matt Wallace,  
and Greg Meyer

**Carried 4-0**

## 2. Consent Agenda

*Consent Agenda is adopted by a single board action. The Board of Fire Commissioners may ask clarifying questions but does not deliberate the Consent Agenda as a whole. Any member may request that an item be removed and placed under New Business & Action Items section for Individual deliberation and action.*

- 2.1 Adoption of Minutes  
[BOFC Budget Hearing and Regular Meeting - Oct 16 2023 -](#)

[Minutes - Html](#) 

[BOFC Budget Hearing and Regular Meeting - Oct 16 2023 - Minutes - Html](#) 

- 2.2 Contracts - None
- 2.3 Membership - None
- 2.4 Personnel - None

*Moved by:* Greg Meyer

*Seconded by:* Matt Wallace

**Aye** Kevin McQueeney, Tim Deveny, Matt Wallace,  
and Greg Meyer

**Carried 4-0**

### **3. Old Business**

- 3.1 OSHA/PESH Update
- 3.2 Councilman Ken Rothwell  
BOFC requested to meet with Councilman Rothwell to obtain clarification on EPCAL Project Plans and property behind HQ.  
(Rescheduled from 10/16/23)

### **4. Public Comment**

### **5. District Manager Report**

- 5.1 District Manager's Report 11-02-23  
[DM Report BOFC Meeting 11-02-23.docx](#)   
RFP Proposals  
[AELS-WADING-RIVER-FD.pdf](#)  , [BBV Wading River FD.pdf](#)  ,  
[Northshore-proposal-Wading River FD.pdf](#)   
EMS Storage Room  
[Wading River Fire-Station 2 storage room Proposal.pdf](#)  ,  
[Wading River Fire-Station 2 storage room.pdf](#)   
Narcotics Safe Upgrade  
[MX-P 3036 Wading River Fire District 4 BIO RF Kits \(100%\) & 1](#)

[BIO Enrollment Reader.pdf](#) 



District Map Proposal

[District Map Proposal.pdf](#)  , [District Map Proposal Sample Map Book.pdf](#) 

District Tool List

[Wading River FD Tool Pricing -Updated.pdf](#) 

Recorder Proposal

[Recorder Equipment Only \(GSA\) - GPJEQ4859.pdf](#)  [Recorder IWT Labor - QUOTE #094751-00.pdf](#) 

## 6. Correspondence

6.1 FOIL Request - G. Curiel - responded 10.25.23

[FOIL Request from G. Curiel 10.21.2023.pdf](#) 

[FOIL REQUEST Response G. Curiel 10.25.2023.pdf](#) 

## 7. Secretary's Report

7.1 Election Preparation Update

- Request for Services and Voter Rolls from BOE
- Election Workers
- Legal Notice Published 11/09/2023
- Petitions for BOFC Candidates available 11/08/2023

7.2 Physicals

- 11/15/2023 HQ Member sign up due by 11/08/2023
- 12/01/2023 Hagerman Site Date available must call to set up appointment

## 8. Treasurer's Report

8.1 Treasurer's Report

[Meeting 11.2.23 REVISED.pdf](#) 

## 9. Attorney's Report - Not Present

## 10. Chief's Report - No Report

## 11. Wading River Fire Department, Inc. - Not Present

## 12. EMS Report - No Report

**13. Executive Session to discuss personnel.**

Adjourn: 2042

Reconvene: 2047

*Moved by:* Kevin McQueeney

*Seconded by:* Greg Meyer

**Aye** Kevin McQueeney, Tim Deveny, Matt Wallace,  
and Greg Meyer

**Carried 4-0**

**14. New Business & Action Items**

*New Business & Action Items section is where items requiring individual BOFC consideration, deliberation and vote action are placed. The BOFC may vote on a properly seconded motion, vote to table or agree to take no action on an item. An actionless item dies for want of motion and is summarily skipped.*

14.1 Approval to Pay Bills \$32, 136.64

*Moved by:* Matt Wallace

*Seconded by:* Tim Deveny

**Aye** Kevin McQueeney, Tim Deveny, Matt Wallace,  
and Greg Meyer

**Carried 4-0**

14.2 RFP Award to American Engineering in the amount of  
\$12,750.00


[AELS-WADING-RIVER-FD.pdf](#) 

*Moved by:* Greg Meyer

*Seconded by:* Matt Wallace

**Aye** Kevin McQueeney, Tim Deveny, Matt Wallace,  
and Greg Meyer

**Carried 4-0**

- 14.3 Global Fueling Systems Proposal in the amount of \$14,886.75  
[Q36242 Proposal.pdf](#) 

*Moved by:* Tim Deveny

*Seconded by:* Greg Meyer

**Aye** Kevin McQueeney, Tim Deveny, Matt Wallace,  
and Greg Meyer

**Carried 4-0**

- 14.4 Sale of 6-3-1 without any equipment in the amount of  
\$125,000.00

[Offer Sheet 6-3-1\\_OS23103.pdf](#) 


- Discussion. Commissioner Deveny questioned letting the truck go until a replacement is available. Commissioner Meyer related that waiting a year, would make it difficult to get an amount they are seeking. Chiefs' Office is not concerned about the absence of this vehicle. More members will be qualified on alternative vehicles.

*Moved by:* Matt Wallace

*Seconded by:* Tim Deveny

**Aye** Kevin McQueeney, Tim Deveny, Matt Wallace,  
and Greg Meyer

**Carried 4-0**

- 14.5 EMS Stock Room Storage Cabinets in the amount of \$7,350.00  
[Wading River Fire-Station 2 storage room Proposal.pdf](#) 

[Wading River Fire-Station 2 storage room.pdf](#) 

*Moved by:* Matt Wallace

*Seconded by:* Greg Meyer

**Aye** Kevin McQueeney, Tim Deveny, Matt Wallace,  
and Greg Meyer

**Carried 4-0**

14.6 Narcotics Safe Equipment & Software Upgrade in the amount  
of \$8,822.50

[MX-P 3036 Wading River Fire District 4 BIO RF Kits \(100%\) & 1  
BIO Enrollment Reader.pdf](#) 

*Moved by:* Tim Deveny

*Seconded by:* Greg Meyer

**Aye** Kevin McQueeney, Tim Deveny, Matt Wallace,  
and Greg Meyer

**Carried 4-0**

14.7 District Map Update Proposal in the amount of \$6,000.00

[District Map Proposal.pdf](#) 

[District Map Proposal Sample Map Book.pdf](#) 

*Moved by:* Matt Wallace

*Seconded by:* Tim Deveny

**Aye** Kevin McQueeney, Tim Deveny, Matt Wallace,  
and Greg Meyer

**Carried 4-0**

14.8 District Maintenance Dept. Tool Allowance in the amount of  
\$10,000.00

[Wading River FD Tool Pricing -Updated.pdf](#) 

*Moved by:* Matt Wallace

*Seconded by:* Greg Meyer

**Aye** Kevin McQueeney, Tim Deveny, Matt Wallace,  
and Greg Meyer

**Carried 4-0**

- 14.9 Radio System Audio Recorder Proposal in the amount of \$24,058.20

[Recorder Equipment Only \(GSA\) - GPJEQ4859.pdf](#) 

[Recorder IWT Labor - QUOTE #094751-00.pdf](#) 

*Moved by:* Greg Meyer

*Seconded by:* Tim Deveny

**Aye** Kevin McQueeney, Tim Deveny, Matt Wallace,  
and Greg Meyer

**Carried 4-0**

- 14.10 Hearing Officer & Suspension Resolution Adoption

[Hearing Officer and Suspension Resolution 394.pdf](#) 

[letter appointing hearing officer - draft 11-2-23 Brayer.pdf](#) 

*Moved by:* Greg Meyer

*Seconded by:* Tim Deveny

**Aye** Kevin McQueeney, Tim Deveny, Matt Wallace,  
and Greg Meyer

**Carried 4-0**

- 14.11 Gym Membership - Defined Health & Fitness \$6,700 for all staff and members

*Moved by:* Kevin McQueeney

*Seconded by:* Greg Meyer

**Aye** Kevin McQueeney, Tim Deveny, Matt Wallace,  
and Greg Meyer

**Carried 4-0**

- 14.12 Suspension of #308 until next BOFC Meeting (11/13/2023)

*Moved by: Greg Meyer*

*Seconded by: Tim Deveny*

#### 14.13 Adoption of Response Plan

*Moved by: Greg Meyer*

*Seconded by: Tim Deveny*

**Carried**

### **15. Commissioner & Committee Reports**

#### 15.1 Chairman McQueeny

- Probationary members are not to drive vehicles
- No one under 21 may drive as per District Policy
- Requesting monthly report for QA/QI
- Payroll- to put in with invoices - copy in blue bill book or new Green folder
- Requested information about STA2 lightning protection. Asked that District Manager reach out to a company.
- Thanked the BOFC who went to Pre-Con

#### 15.2 Commissioner Deveny

- Asked to send an arrangement for District Manager's wife

#### 15.3 Commissioner Wallace

- Nothing to report

#### 15.4 Commissioner Meyer

- Reported on the Pre-Con trip which was a great success. He was especially impressed with the uniformity between the Rescue Pumper and Tanker. The representative was very informative. The trip was very productive.
- Call from State Assemblywoman Jodi Giglio about a \$50,000 grant award that will be sent to the District.
- Reminder about FDIC Conference - need to register soon
- Discussion cards to give to customers/business - post call surveys

**16. Agenda Items for Follow Up (date)**

1. District Manager follow up on 6-3-3 clarification
2. Notify Jamie Pirnak to be present for Annual Hose testing 12/1/23
3. Letter to WRFD Association Inc., RE: Antique Parts, Steak & Stein event and Chief and Officer Requirements for 2024

**17. Adjournment: 2124**

*Moved by:* Kevin McQueeney

*Seconded by:* Tim Deveny

**Aye** Kevin McQueeney, Tim Deveny, Matt Wallace,  
and Greg Meyer

**Carried 4-0**

Respectfully submitted,  
Eileen F. Manitta, District Secretary  
Wading River Fire District  
16 Aug 2024 02:32:10 PM