



# BOFC Regular Meeting - May 28 2024 Minutes

Tuesday, May 28, 2024 at 6:00 PM

BOFC Meeting Room at HQ

## 1. Procedural

### 1.1 Call to Order, Pledge of Allegiance, Moment of Silence, and Roll Call

The meeting of the Board of Fire Commissioners was called to order by Chairman Meyer at 18:00 hours with the Pledge of Allegiance and a moment of silence for all those that have made the supreme sacrifice, our military, police, firefighters, ems.

**Roll Call** - Chairman Meyer, Vice Chairman Culhane, Commissioner Deveny, Commissioner McQueeney, District Manager Michalakopoulos, District Secretary Telepan, Chief Donnelly, and Chief Whelan were present at the meeting. Commissioner Wallace, Treasurer Cangelieri and Attorney Ring absent with prior notice.

## 2. Recess to Executive Session matters leading to the appointment of a particular person.

Adjourn: 18:11

Reconvened: 18:49

*Moved by:* Terrence Culhane

*Seconded by:* Kevin McQueeney

**Carried**

## 3. Consent Agenda

*Consent Agenda is adopted by a single board action. The Board of Fire Commissioners may ask clarifying questions but does not deliberate the Consent Agenda as a whole. Any member may request that an item be removed and placed under New Business & Action Items section for*

*Individual deliberation and action.*

Motion to Approve

*Moved by:* Tim Deveny

*Seconded by:* Kevin McQueeney

**Carried**

3.1 Adoption of Minutes

[BOFC Regular Meeting - May 13 2024 - Minutes - Html](#) 

[BOFC Regular Meeting - May 13 2024 - Minutes - Html](#) 

3.2 Membership

Christian Sanchez - declined membership states he's not sure when he is going to put his transfer in from Bridgehampton but will reach out when ready.

Election of Second Assistant Chief Keith Ryan

[Chief's Special Election Results 2024.jpg](#) 

I Keith Ryan, do solemnly swear that I will support the Constitution of The State of New York, and that I will faithfully discharge the duties of the office of Second Assistant Fire Chief of the Wading River Fire Department, according to the best of my ability.

New Members to be sworn in:



1. Kathryn Thompson
2. Brian Voytek
3. Brianna Daman
4. Jason Daman

I, \_\_\_\_\_ do solemnly swear that I will support the Constitution of the United States, the constitution and laws of the State of New York, the rules and regulations of the Wading River Fire District, the constitution and by-laws of the Wading River Fire Department and that I will perform the duties of a fireperson to the best of my abilities and that I will do nothing to bring discredit to same. So help me God.

#### 4. **Public Comment**

N/A

#### 5. **Secretary's Report**



- Correspondence from Town of Brookhaven  
[Town of Brookhaven.pdf](#) 
- Association of Fire District Conference - Turning Stone Resort  
October 20 - October 23 [2024 Annual Meeting.docx](#) 
- CPR Classes will start June 19th there is a sign up sheet on the District Website
- EMS Post Survey ready on Website and working on Business Owner form for District site
- Received Duck Pond Day hand outs/kits. Need to discuss tent/area for district/department. Recommendation to share area/tent(s).
- Recommendation to move the September 23 & December 23 BOFC meeting to September 30th & December 30th. 5 Mondays in both months.

#### 6. **Treasurer's Report**

- 6.1 Report \$209,958.27  
[Meeting 5.28.24.pdf](#) 

#### 7. **Chief's Report**

[Chief's Report BOFC Meeting - 5-28-24.docx](#) 

- Member & Office Requirements as of 5/24/24  
[Member and Officer Requirements 5-24-24.docx](#) 
- Pager Incident  
[Satement about lost Pager - Ambar Silva.docx](#) 

#### 8. **District Manager Report**

[DM Report BOFC Meeting 5-28-24 \(1\).docx](#) 

#### 9. **Commissioner & Committee Reports**

- 9.1 Chairman Meyer  
Status of funds from Nissequogue.

- 9.2 Vice Chairman Culhane  
Still pending public hearing date for the tower.
- 9.3 Commissioner Deveny  
DM Vendor show June 6th in East Northport.
- 9.4 Commissioner McQueeney  
Requested print out of monthly gas logs.  
Bring UTV for service.  
Look into purchasing a used Forklift truck.  
OSHA Law is extended until July.  
FRS looking to sponsor a Fire Instructor eventually.
- 9.5 Commissioner Wallace  
N/A

**10. New Business & Action Items**

*New Business & Action Items section is where items requiring individual BOFC consideration, deliberation and vote action are placed. The BOFC may vote on a properly seconded motion, vote to table or agree to take no action on an item. An actionless item dies for want of motion and is summarily skipped.*

- 10.1 Approval to Pay Bills \$209,958.27  
Motion to approve

*Moved by:* Tim Deveny  
*Seconded by:* Kevin McQueeney

**Carried**

- 10.2 Approval to close Permissive Referendums  
HVAC Equipment Replacement & Gear Washer/Dryer  
Motion to approve

*Moved by:* Tim Deveny  
*Seconded by:* Terrence Culhane

**Carried**

10.3 Approval to purchase handouts and material for duck pond day not to exceed \$5,000.

Motion to approve

*Moved by:* Greg Meyer

*Seconded by:* Terrence Culhane

**Carried**

10.4 Approval for Material Request 24-13 \$4,089.00

[MR 2024-013.pdf](#) 

Denied - No motion

10.5 Approval for Material Request 24-16 \$90,625.25

[MR 2024-016.pdf](#) 


Motion to start Permissive for extrication equipment and tools from the equipment reserve for \$105,000

*Moved by:* Terrence Culhane

*Seconded by:* Tim Deveny

**Carried**

10.6 Approval for Material Request 24-17 \$12,630.00

[MR 2024-017.pdf](#) 

Motion to ammend material request and approve 1 Hose Cleaner only. No battery/charger. \$6,315.00

*Moved by:* Terrence Culhane

*Seconded by:* Tim Deveny

**Carried**

10.7 Approval for Material Request 24-18 \$590.00

[MR 2024-018.pdf](#) 

Motion to approve

*Moved by:* Tim Deveny

*Seconded by:* Terrence Culhane

**Carried**

10.8 Approval for Material Request 24-19 \$3,658.00

[MR 2024-019.pdf](#) 

Motion to approve

*Moved by:* Tim Deveny

*Seconded by:* Terrence Culhane

**Carried**

10.9 Approval for Material Request 24-20 \$2,349.00

[MR 2024-020.pdf](#) 

Motion to approve

*Moved by:* Kevin McQueeney

*Seconded by:* Tim Deveny

**Carried**

10.10 Approval for Material Request 24-21 \$698.00

[MR 2024-021.pdf](#) 


Motion to approve

*Moved by:* Kevin McQueeney

*Seconded by:* Tim Deveny

**Carried**

10.11 Approval for Material Request 24-22 \$3,786.00

[MR 2024-022.pdf](#) 

Motion to approve

*Moved by:* Kevin McQueeney

*Seconded by:* Terrence Culhane

**Carried**

10.12 Approval for Material Request 24-23 \$507.00

[MR 2024-023.pdf](#) 

Motion to approve

*Moved by:* Kevin McQueeney

*Seconded by:* Terrence Culhane

**Carried**

10.13 Approval for roof moisture survey \$2,500.00

[HQ Roof Moisture Survey.pdf](#) 

Motion to approve

*Moved by:* Terrence Culhane

*Seconded by:* Tim Deveny

**Carried**

10.14 Approval for O2 transfilling system at Sta 2 \$5,232.51

[EMS Transfilling System Proposal.pdf](#) 

Motion to approve

*Moved by:* Kevin McQueeney

*Seconded by:* Greg Meyer

**Carried**

10.15 Approval to discuss with council recoup damages with Nissequogue and possibly take legal action.

Motion to approve

*Moved by:* Kevin McQueeney

*Seconded by:* Terrence Culhane

**Carried**

10.16 Approval to bring BLS 12 Lead & CPAP to WRFD

Motion to approve

*Moved by:* Terrence Culhane

*Seconded by:* Kevin McQueeney

**Carried**

- 10.17 Approval to move September 23 & December 23 BOFC meeting to September 30th and December 30th.  
Motion to approve

*Moved by:* Tim Deveny

*Seconded by:* Terrence Culhane

**Carried**

- 10.18 Approval to purchase GPS Hardware & Installation at \$6,350 with a 36 month subscription of \$415.84 per month through Intelli Shift  
Motion to approve

*Moved by:* Kevin McQueeney

*Seconded by:* Terrence Culhane

**Carried**

**11. Recess to Executive Session #2 matters leading to the discipline of a particular person.**

Adjourn: 19:53

Reconvened 20:13

Motion

*Moved by:* Kevin McQueeney

*Seconded by:* Tim Deveny

**Carried**

**12. Adjournment**

20:14

*Moved by:* Terrence Culhane

*Seconded by:* Tim Deveny

**Carried**

Respectfully submitted,

Amanda Telepan, District Secretary  
Wading River Fire District