



# BOFC Regular Meeting - Jun 10 2024 Minutes

Monday, June 10, 2024 at 6:00 PM

BOFC Meeting Room at HQ

## 1. Procedural

### 1.1 Call to Order, Pledge of Allegiance, Moment of Silence, and Roll Call

The meeting of the Board of Fire Commissioners meeting was called to order by Chairman Meyer at 18:00 hours with the Pledge of Allegiance and a moment of silence for all those that have made the supreme sacrifice, our military, police, firefighters, ems.

**Roll Call** - Chairman Meyer, Vice Chairman Culhane, Commissioner Wallace, Commissioner Deveny, District Manager Michalakopoulos, District Secretary Telepan, Treasurer Cangeleri, Chief Donnelly, Chief Whelan, Chief Ryan, and Attorney Ring were present at the meeting, Commissioner McQueeney absent with prior notice.

## 2. Recess to Executive Session for proposed litigation.

Adjourned - 18:02

Reconvened - 19:13

*Moved by:* Terrence Culhane

*Seconded by:* Matt Wallace

**Carried**

## 3. Consent Agenda

*Consent Agenda is adopted by a single board action. The Board of Fire Commissioners may ask clarifying questions but does not deliberate the Consent Agenda as a whole. Any member may request that an item be removed and placed under New Business & Action Items section for Individual deliberation and action.*

3.1 Adoption of Minutes

[BOFC Regular Meeting - May 28 2024 - Minutes - Html](#) 

[BOFC Regular Meeting - May 28 2024 - Minutes - Html](#) 

Approve consent agenda

*Moved by:* Matt Wallace

*Seconded by:* Terrence Culhane

**Carried**

**4. Public Comment**

N/A

**5. Attorney's Report**

Letter was sent to Nissequogue in regards to 6-3-9

Informed us of audit findings from other districts.





**6. EMS Report**

[EMS Report BOFC Meeting 4-5-24 \(1\).docx](#) 

QAQI - topic covered should be on the report going forward


Operative IQ inventory should be complete by the end of June and ready to use.

**7. Secretary's Report**





- AFDSNY @ Turning Stone - Conference reservations and rooms are booked
- Gym Membership - Since January 2024 12 Members have gone to the gym each month. 5 Members have gone more than 10 times since January, 7 Members have gone less than 10 times since January.  
[WRFD member May 2024 check-in report \(1\).pdf](#) 
- [Wading River Fire Dept. Attendance Jan.-Mar. 2024 - Sheet1.pdf](#) 
- NFVFA Installation 6/15 6-10pm American Legion Hall in Southold \$105 per person  
[NFVFA.pdf](#) 
- Town of Brookhaven Fire Marshal - Fuel to district Vehicles agreement  
[Town of Brookhaven.pdf](#) 
- E-ZUp Tent - Covered under warranty, they are replacing it at no

cost to us new tent will not have a warranty since it's a replacement






## 8. Treasurer's Report

- 8.1 Treasurer's Report  
[Meeting 6.10.24.pdf](#) 

## 9. Chief's Report

- [Chief's Report BOFC Meeting - 6-10-24.docx](#)   
[Sealegs Quote QU0686 5th June 2024.pdf](#)   
[sealegs professional bifold brochure - \(GREEN\).pdf](#)   
[SLG Full Range Brochure.pdf](#) 

## 10. District Manager Report

- [DM Report BOFC Meeting 6-10-24 \(1\).docx](#)   
[Fuel Log May 2024.pdf](#)   
[Fuel Log YTD 1-1-24 to 5-31-24.pdf](#)   
[MR 2024-24.pdf](#)   
[Sourcewell Quote ID# 81723GP.pdf](#) 

## 11. Commissioner & Committee Reports

### 11.1 Chairman Meyer

- Councilman Rothwell asked for a letter of support for a floating dock in Wading River. 1 from the board of fire commissioners and 1 from the Chief's department.
- Councilman Rothwell also mentioned the promotor for the drag racing at EPCAL reached out to him about using another fire district if we would be interested.
- Purchase additional flowers for Station 2 - preferably perennials and to contact Rossetti Landscaping for suggestions and pricing.
- Reach out to electrician re station 2 lighting project for completion.
- IAFC in August - Asked if any of the chief's staff would be interested in attending and to let us know asap so we can book rooms, reservation for conference and flight.

### 11.2 Vice Chairman Culhane

- The town asked for additional drawings for the tower with the fall radius information. Did not make this town meeting agenda hopefully we will make the next. Drawings will be sent to town again asap.
- July 10th at Riverhead Central School District - Tabletop Exercise looking for a crew if mutual aid / rvac needed. Starts at 8am.

11.3 Commissioner Deveny  
Nothing to report at this time

11.4 Commissioner Wallace

- Personal car washing should be done behind buildings if it is done, not in front of the bay doors at HQ or Sta 2
- Look into rehab tents/inflatable tents

**12. New Business & Action Items**

*New Business & Action Items section is where items requiring individual BOFC consideration, deliberation and vote action are placed. The BOFC may vote on a properly seconded motion, vote to table or agree to take no action on an item. An actionless item dies for want of motion and is summarily skipped.*

12.1 Approval to Pay Bills \$46,526.75

*Moved by: Terrence Culhane*

*Seconded by: Tim Deveny*

**Carried**

12.2 Approval to go into agreement with Town of Brookhaven for fuel if needed on scene.

Motion to table - BOFC request more information

*Moved by: Matt Wallace*

*Seconded by: Tim Deveny*

**Carried**

12.3 Material Request 24-14 EMS Medical – Carbon Composite D Size O2 Cylinder & Storage Rack in the amount of \$1,741.93

*Moved by:* Tim Deveny  
*Seconded by:* Terrence Culhane

**Carried**

- 12.4 Approval for Commissioners G. Meyer & M. Wallace to attend IAFC August 14-16 to pay for flight, hotel, reservation, membership, & GSA up to \$3,000 per person.

*Moved by:* Terrence Culhane  
*Seconded by:* Matt Wallace

**Carried**

- 12.5 Approval for Employee Training & Time Use Reimbursement policy.

*Moved by:* Terrence Culhane  
*Seconded by:* Tim Deveny

**Carried**

**13. Recess to Executive Session the employment history of particular persons.**

Adjourn - 20:45

Reconvened - 21:36

**14. Adjournment**

21:48

*Moved by:* Tim Deveny  
*Seconded by:* Matt Wallace

**Carried**

Respectfully submitted,  
Amanda Telepan, District Secretary  
Wading River Fire District