



BOFC Regular Meeting - Jul 22 2024 Minutes

Monday, July 22, 2024 at 6:00 PM

BOFC Meeting Room at HQ

1. Procedural

1.1 Call to Order, Pledge of Allegiance, Moment of Silence, and Roll Call

The meeting of the Board of Fire Commissioners regular meeting was called to order by Commissioner Deveny at 18:00 hours with the Pledge of Allegiance and a moment of silence for all those that have made the supreme sacrifice, our military, police, firefighters, ems and a prayer added by Chairman Meyer for Commissioner Deveny's scheduled surgery.

Roll Call - Chairman Meyer, Commissioner Deveny, Commissioner Wallace, District Manager Michalakopoulos, District Secretary Telepan, Chief Donnelly, and Chief Ryan, are present at the meeting. Vice Chairman Culhane, Commissioner McQueeney, Chief Whelan, Treasurer Cangelieri and Attorney Ring are absent with prior notice.

2. Consent Agenda

Consent Agenda is adopted by a single board action. The Board of Fire Commissioners may ask clarifying questions but does not deliberate the Consent Agenda as a whole. Any member may request that an item be removed and placed under New Business & Action Items section for Individual deliberation and action.

Motion to approve consent agenda

Moved by: Matt Wallace

Seconded by: Tim Deveny

Carried

2.1 Adoption of Minutes

[BOFC Regular Meeting - Jul 08 2024 - Minutes - Html](#) 

[BOFC Regular Meeting - Jul 08 2024 - Minutes - Html](#) 

[BOFC Workshop Meeting - Jul 18 2024 - Minutes - Html](#) 

[BOFC Workshop Meeting - Jul 18 2024 - Minutes - Html](#) 

2.2 Membership

New members for a September 1, 2024 start, contingent upon passing background check and physical:

- Ryan Araujo
- Hilal Dietrich
- Alexandria Minjire
- Andrew Murphy
- Carlos Serrano Osorto
- Michael Willis

[Prospective Member District Letter.pdf](#) 

3. Public Comment

None

4. Secretary's Report

Correspondence:

[Timetable 2024 for 2025 Budget.doc](#) 

Amended Policy 6.6 Employee Training:

[WRFD 6.6 Policy 2.docx](#) 

GYM Reimbursement Policy:

[GYM Reimbursement Policy 2024.docx](#) 

Riverhead Fire District Truck Agreement:

[IMA Agreement.pdf](#) 

5. Treasurer's Report

[Meeting 7.22.24.pdf](#) 

6. Chief's Report

[Chief's Report BOFC Meeting - 7-22-24 \(1\).docx](#) 

Chief informed the Commissioners of a successful test with the boat on Sunday, informed them they were able to launch and retrieve the boat but suggests we put foldable mirrors on the truck to fit through the streets and area better.

The board explained to Chief Donnelly why the inactive life members are not covered under the insurance and suggests the department purchase insurance for any inactive life member that still participates in events/outings etc.

Chief is looking into NYS driver's license policy and will speak to Attorney Ring at upcoming board meeting for further clarification on state license requirements.

Looking for extrication vehicle for Thursday night training and will follow up with Commissioner McQueeney to see if he was able to obtain one.

Questions regarding duty crew policy were answered by the commissioners re how many shifts per week/month for EMS, probationary and officers along with verbiage on daytime duty crews. Daytime duty crews are encouraged to be at HQ when scheduled.

7. District Manager Report

[DM Report BOFC Meeting 7-22-24.docx](#) 

[24-58820 SEQRA Review - Wading River FD Structural Improvements.pdf](#) 

[24-58820 Short EAF - Wading River FD.pdf](#) 

[Wading River FD - All Views 7-15-24.pdf](#) 

6-3-16 will be going out of service on 7/29 with no return date as of now. Pending response from Attorney Ring's office re Seqra but will have an answer and resolution for next meeting

8. Commissioner & Committee Reports

8.1 Chairman Meyer

Thank you to Paramedic Schultz for setting up the File of Life and helping a community member out with hers.

Would like update on truck checks for SCM - District Manager responded that this is in his report.

Lessons for department run drills to be posted in SCM - District Manager is assisting Chiefs with making sure they are entered correctly in SCM.

Informed Chiefs that some community residents might have a sticker on their storm doors to give members/employees a heads up that a file of life will be on their refrigerator with medical information.

8.2 Commissioner Deveny
No Report

8.3 Commissioner Wallace
Asked if they were all set for Dallas

9. Recess to Executive Session (if needed)

Motion to adjourn into Executive Session at **(time)** for the purpose of discussing matters leading to the termination of a particular person.

10. New Business & Action Items

New Business & Action Items section is where items requiring individual BOFC consideration, deliberation and vote action are placed. The BOFC may vote on a properly seconded motion, vote to table or agree to take no action on an item. An actionless item dies for want of motion and is summarily skipped.

10.1 Approval to Pay Bills \$139,232.85

Moved by: Matt Wallace

Seconded by: Tim Deveny

Carried

10.2 Approval for Second Deputy Chief Ryan to attend IAFC August 13, 2024 - August 17, 2024. Cost \$2,500.

Moved by: Tim Deveny

Seconded by: Matt Wallace

Carried

10.3 Approval to purchase 6 background checks through ClearChecks for potential new members cost \$300.00.

Moved by: Tim Deveny

Seconded by: Matt Wallace

Carried

- 10.4 Approve amended Employee Training Reimbursement Policy 6.6

Moved by: Matt Wallace

Carried

- 10.5 Approve GYM Reimbursement Policy 6.7

Moved by: Matt Wallace

Seconded by: Tim Deveny

Carried

- 10.6 Approval for chairman to authorize approval of council for agreement between Riverhead Fire District Vehicle use.

Moved by: Matt Wallace

Seconded by: Tim Deveny

Carried

11. Adjournment at 19:06

Moved by: Matt Wallace

Seconded by: Tim Deveny

Carried

Respectfully submitted,
Amanda Telepan, District Secretary
Wading River Fire District