



BOFC Regular Meeting - Jul 10 2023 Minutes

Monday, July 10, 2023 at 6:00 PM

BOFC Meeting Room at HQ

1. PROCEDURAL

- 1.1 Call to Order
- 1.2 Roll Call
- 1.3 Pledge of Allegiance
- 1.4 Moment of Silence
- 1.5 Recess to Executive Session to discuss legal and personnel matters.

Motion to Adjourn: 1804

Reconvene: 1849

Moved by: Joe Moreno

Seconded by: Tim Deveny

Carried

2. Consent Agenda



Consent Agenda is adopted by a single board action. The Board of Fire Commissioners may ask clarifying questions but does not deliberate the Consent Agenda as a whole. Any member may request that an item be removed and placed under New Business & Action Items section for Individual deliberation and action.

Consent Action

Moved by: Greg Meyer

Seconded by: Tim Deveny

Carried

- 2.1 Adoption of Minutes
[BOFC Regular Meeting - Jun 26 2023 - Minutes - Pdf](#) 
[BOFC Regular Meeting - Jun 26 2023 - Minutes - Pdf](#) 

2.2 Contracts - None

2.3 Membership - None


2.4 Personnel - None

3. Old Business

4. Public Comment

- Community Member, Ken Rothwell, requested information from the BOFC regarding the procedure to enter into the seal bid for the purchase of the Brush Truck.
- Andy Leven and Renee Suprina, who are running for Riverhead Town Board Council, addressed the BOFC regarding several proposals that are being considered for the Calverton airport facility that may negatively impact the residents.


5. District Manager Report

- 5.1 [DM Report 7/10](#) 
DM Report 7/10

6. Correspondence

- 6.1 [Letter from E. Roth](#) 
Letter from Community Member
RE: EMS Billing
- 6.2 [Suffolk County Volunteer FF Annual Dinner.pdf](#) 
- 6.3 [AD for SCVFFA.pdf](#) 

7. Secretary's Report

- 7.1 Timetable 2023 Budget Hearing for 2024 Budget
[Timetable 2023 for 2024 Budget.pdf](#) 
- 7.2 Audit Follow Up Items

- Financial Reports sent to Towns of Brookhaven & Riverhead (June 29, 2023)
- Publication in Riverhead News Review of Audit (July 13, 2023)

7.3 Brush Truck Sealed Bid Published (July 6, 2023)


- Closing Date July 24, 2023, 9 am.
- Opening of Bids at BOFC Meeting 6 pm.

7.4 Report on Signal 8 Research

[LA BISTRO.pdf](#)  [Local Pizza Places.pdf](#) 

8. Treasurer's Report

8.1 Treasurer's Report 7.10.23

Treasurer's Report 7.10.23 [Meeting 7.10.23.pdf](#) 

9. Attorney's Report

- Brush Truck Bid Notice
- Responses to community member emails
- Timetable

10. Chief's Report

No Report Submitted

- Commissioner Meyer asked that Chief Donnelly inform Chief Berg's that the Chief's Report is due on Thursday before BOFC meeting.

10.1 End of Month Reports

- Activity Details [Activity Details - June.pdf](#) 
- Department Points [Department Points - June.pdf](#) 
- Department Points YTD [Department Points YTD- June.pdf](#) 
- Dispatch Report Summary [Dispatch Report Summary - June.pdf](#) 
- Dispatch Report Summary YTD [Dispatch Report Summary - YTD - June.pdf](#) 

11. Wading River Fire Department, Inc.

- Not present

12. Executive Session 2 to discuss personnel matters.

Adjourn: 1930

Reconvene: 1931

Moved by: Joe Moreno

Seconded by: Tim Deveny

Carried

13. New Business & Action Items

New Business & Action Items section is where items requiring individual BOFC consideration, deliberation and vote action are placed. The BOFC may vote on a properly seconded motion, vote to table or agree to take no action on an item. An actionless item dies for want of motion and is summarily skipped.

13.1 Approval to Pay Bills

Moved by: Matt Wallace

Seconded by: Tim Deveny

Carried

13.2 DreamSeat Quote

[Dreamseat Quote Wading River FD \(NY\) quote 7-6-23 \(1\).pdf](#)



Motion to approve DreamSeat purchase of furniture for \$17,707.00

Moved by: Greg Meyer

Seconded by: Matt Wallace

Carried

13.3 Pierce Pumper

[Wading River 92 Pierce Pumper.pdf](#) 

Motion to table this proposal upon further discussion and research.

Moved by: Greg Meyer

Seconded by: Tim Deveny

Carried

13.4 BoundTree Material Requests

[BoudTree Order.pdf](#) 

Motion to approve purchase of consumable items.

Moved by: Greg Meyer

Seconded by: Joe Moreno

Carried

13.5 Permissive Referendum for purchase of battery powered extrication tools in the amount not to exceed \$80,000

Moved by: Greg Meyer

Seconded by: Tim Deveny

Carried

13.6 Permissive Referendum for the purchase of a Brush Truck from Signal 5 Apparatus \$150,000

Moved by: Greg Meyer

Seconded by: Matt Wallace

Carried

13.7 BOFC will have a work session on 07/30/2023 at 9 am

14. Commissioner & Committee Reports

14.1 Chairman McQueeney

- Not present

14.2 Vice Chairman Moreno

- Next Wednesday, 07/19/23, Highway Department will be paving. Asked Chief's office to plan and prepare.

14.3 Commissioner Deveny

- Requested follow up with District Manager to set up meeting with FRES.
- Requested a soda machine be put in STA2 - asked District Manager to follow up

- Thanked District Manager for the key pad installation
- Requested extension cord for the ambulance

14.4 Commissioner Wallace

Motion to approve Conference and GSA travel rates reimbursements for District Manager, Commissioner Meyer and Chief Donnelly to attend conference in Wisconsin

Moved by: Matt Wallace

Seconded by: Tim Deveny

Carried

14.5 Commissioner Meyer

- BOFC accepted resignation of Andrew Figalora, mechanic.
- Asked District Manager to promptly advertise for a replacement mechanic.
- Discussion of blueprints for new hydrant placement in development near funeral home. Requested procedure to provide feedback to the planning board in a timely manner.
- Asked Chief Donnelly to relay to Chief Berg that this is the fourth time the BOFC has directed him to present update on driver training/vehicle certification records. It must be presented to the BOFC at the next meeting or he will face disciplinary actions. These are very important for the WRFD records to be complete and accurate.
- Directed Chiefs to reiterate to members of Department to get signatures for PCR EMS Billing. It is not an option.
- Concerns regarding the safety of 6-3-9 was expressed by Department members to the BOFC at a recent meeting. Requesting that the Chief give the BOFC a report on what he plans to do to rectify these safety concerns by the next BOFC meeting. If there is no plan, 6-3-9 will be taken off the roll pattern.
- Requested further information regarding a boat - report on research of RibCraft. Asked that the Chief report on it at the next meeting.
- Discussion regarding extrication tools.

- Discussion regarding items taken from 6-3-8.
Requested Chief send out email to the department directing equipment 6-3-8 be returned immediately.
- BOFC Workshop scheduled for 07/30/2023

15. **Agenda Items for Follow Up (date)**

- Chief's Report
 - Updated driver training/vehicle certification lists
 - Safety Plan for 6-3-9
 - Report on RibCraft
 - Chief's Report for 07/24/2023 due 07/20/2023
- District Manager
 - Advertise for replacement mechanic
 - Notify insurance company of potential water issues
 - Setup meeting with FRES
 - Setup meeting with QMC
 - Follow up with QMC and respond to E. Roth - expungement of bill
- District Secretary
 - Follow up with La Bistro

16. **Adjournment**

Adjourn 2008

Moved by: Tim Deveny

Seconded by: Matt Wallace

Carried

Respectfully submitted,
Eileen F. Manitta, District Secretary
Wading River Fire District
16 Aug 2024 02:26:51 PM