



BOFC Regular Meeting - Aug 28 2023 Minutes

Monday, August 28, 2023 at 6:00 PM

BOFC Meeting Room at HQ

1. PROCEDURAL

- 1.1 Call to Order
- 1.2 Roll Call
- 1.3 Pledge of Allegiance
- 1.4 Moment of Silence

2. Consent Agenda



Consent Agenda is adopted by a single board action. The Board of Fire Commissioners may ask clarifying questions but does not deliberate the Consent Agenda as a whole. Any member may request that an item be removed and placed under New Business & Action Items section for Individual deliberation and action.

Consent Action

Moved by: Matt Wallace

Seconded by: Tim Deveny

Carried

- 2.1 Adoption of Minutes
[BOFC Regular Meeting - Aug 14 2023 - Minutes - Pdf](#) 
[BOFC Regular Meeting - Aug 14 2023 - Minutes - Pdf](#) 
- 2.2 Contracts - None
- 2.3 Membership - None
- 2.4 Personnel

Maintenance Mechanic Position: New Hire Full-Time

- Joseph Meyer - \$41.50/hr; Start Date 09/02/2023
- Timothy Strouse - \$27/hr.; Start Date 09/16/2023






3. Old Business

4. Public Comment


1. Presentation on potential shared services involving WRFD and Ridge Fire District through Catholic Health. Joe Cotrone, from Hunter EMS, outlined available shared Paramedic services for the district. Discussion ensued regarding call volume relating to each fire district. John Boyd, Ridge Fire District Manager, and District Manager Michalakopoulos, have been in discussion to set up presentation for BOFC.
2. Presentation, Neville Apparatus 2021 Tanker Pumper - Josh Merberg, Neville Apparatus, presented on proposal for custom apparatus. Discussion regarding proposal for new tanker proposal. Truck specifications and outline was presented. Chief Donnelly reported on research done stating this truck with proposed specifications was the best to meet the WRFD needs.

5. District Manager Report

[DM Report BOFC Meeting 8-28-23.docx](#)

- [Wading River FD AAON Unit Letter.pdf](#) 
- [Proposal WRFD Apparatus Bay Investigation 23-55886.pdf](#) 
- [PROPOSAL Wading River Fire dept sub station aug 2023.pdf](#) 
- [SonicWALL Replacment.pdf](#) 
- [NEW BG Cooler Catalog 2023.pdf](#) 

6. Correspondence

- 6.1 Brookhaven Town Fire District Officers' Association
Request to host Regular Quarterly Meeting on 10/24/2023
[BTFD OA 8.15.23 Meeting Notification 10.24.23001.pdf](#) 

Contact BTFD OA - clarification of dates - Thursday in October no good. September will get back to you.



7. Secretary's Report

7.1 Scanning Project Proposals

Approximate Inventory of Needs:

- [WRFD SCANNING NEEDS REV.pdf](#) 
- 1. [Morgan Record Management WRFD - Scanning Estimate.pdf](#) 
- 2. [MRDigital C. MalatestaWRFD 20230824.pdf](#) 
- 3. [NYSID Wading River Fire District Document Scanning Proposal 08222023 SEERY SYSTEMS.pdf](#) 
- 4. [Shoreline Records Mgmt. - Scanning Service Estimate .pdf](#) 
- 5. [Document Imaging Solutions WRFD 082223.pdf](#) 


7.2 Publication Pricing

- [LegalRatesBacktoBack.pdf](#) 
- [Newsday Legal Notice pricing.pdf](#) 

Discussion regarding using Newsday for time sensitive items.

8. Treasurer's Report

8.1 Treasurer's Report 8.28.23

Treasurer's Report 8.28.23 [Meeting 8.28.23.pdf](#) 

9. Attorney's Report

Not Present

10. Chief's Report

[Chiefs agenda BOFC 2023 August 28th .pdf](#) 

11. Wading River Fire Department, Inc.

11.1 C. Kuzloski Room Request - approved

[10.7 Steak Stein Event Request.pdf](#) 

12. Executive Session for personnel

Adjourn: 1940

Reconvene: 2053

Moved by: Greg Meyer

Seconded by: Tim Deveny

Carried

13. New Business & Action Items

New Business & Action Items section is where items requiring individual BOFC consideration, deliberation and vote action are placed. The BOFC may vote on a properly seconded motion, vote to table or agree to take no action on an item. An actionless item dies for want of motion and is summarily skipped.

- 13.1 Approval to Pay Bills
\$177,286.32

*Moved by: Tim Deveny
Seconded by: Matt Wallace*

Carried

- 13.2 Motion to approve Apparatus Bay Investigation Proposal

*Moved by: Matt Wallace
Seconded by: Tim Deveny*

Carried

- 13.3 Motion to approve EMS & Radio Room Repairs Proposal

*Moved by: Tim Deveny
Seconded by: Matt Wallace*

Carried

- 13.4 Motion to approve Firewall Security Appliance Hardware Replacement Proposal

*Moved by: Matt Wallace
Seconded by: Tim Deveny*

Carried

- 13.5 Motion to approve Contract Montauk Beverage as per proposal

Moved by: Tim Deveny
Seconded by: Matt Wallace

Carried

- 13.6 Motion to approve Material Requests #28 & #29
#28 – Training – Seminar 101 Years of Fire Leadership
(1) in the amount of \$75.00
#29 – Training – Seminar SCFA – PHFS in the amount of
\$6,250.00

Moved by: Matt Wallace
Seconded by: Tim Deveny

Carried

- 13.7 Motion to enter into agreement with Ridge and Middle Island
Fire Districts for Cyano-Kit Response Plan

Moved by: Matt Wallace
Seconded by: Tim Deveny

Carried

- 13.8 Motion to hire Rosetti Landscaping for relocation of Japanese
Maple from HQ to STA2 with work to commence in October at
\$1,400.

Moved by: Tim Deveny
Seconded by: Matt Wallace

Carried

- 13.9 Motion to add Newsday as additional official newspaper of the
Wading Rive Fire District for publication of public notices

Moved by: Greg Meyer
Seconded by: Matt Wallace

Carried

- 13.10 Motion to move \$550,000 from Building Reserves to Equipment Reserves as per the District Treasurer's recommendations

Moved by: Matt Wallace

Seconded by: Tim Deveny

- 13.11 Motion to establish a Permissive Referendum to purchase a Tanker Pump Truck in the amount of \$1.2 Million dollars

Moved by: Matt Wallace

Seconded by: Tim Deveny

Carried

- 13.12 Motion to establish a Permissive Referendum to replace HVAC equipment not to exceed \$85K

Moved by: Matt Wallace

Seconded by: Tim Deveny

Carried

- 13.13 Motion to establish a Permissive Referendum to purchase Gear Washer/Dryer not to exceed \$35K

Moved by: Tim Deveny

Seconded by: Matt Wallace

Carried

- 13.14 Motion to extend date of suspension for a member to the next BOFC meeting (09/07/23) pending further investigation.

Moved by: Tim Deveny

Seconded by: Matt Wallace

Carried

14. Commissioner & Committee Reports

- 14.1 Chairman McQueeney

Not Present

14.2 Vice Chairman Moreno
Not Present

14.3 Commissioner Deveny

- Requested that room upstairs use, let senior houseman know
- Suffolk FD Officers meeting next Thursday

14.4 Commissioner Wallace
Nothing to report

14.5 Commissioner Meyer

- Asked DM to get a NYS and District Flag for BOFC meeting room with pole and a stand. Authorized to buy
- Look into changing water fountain
- Under review for three SOG's
- Letter to Town of Riverhead Planning Board
- Letter to Craig Zitek, Fire Marshall, regarding hydrants Calverton Meadows

Motion to authorize Commissioner Meyer to send letter on behalf of BOFC to Town of Riverhead Planning Board regarding the Venezia Square Project Proposal.

Moved by: Matt Wallace

Seconded by: Tim Deveny

Carried

15. Agenda Items for Follow Up (date)

16. Adjournment: 2112

Moved by: Matt Wallace

Seconded by: Tim Deveny

Carried

Respectfully submitted,
Eileen F. Manitta, District Secretary

