



# BOFC Regular Meeting - Aug 14 2023 Minutes

Monday, August 14, 2023 at 6:00 PM

BOFC Meeting Room at HQ

## 1. PROCEDURAL

- 1.1 Call to Order
- 1.2 Roll Call
- 1.3 Pledge of Allegiance
- 1.4 Moment of Silence

## 2. Consent Agenda

*Consent Agenda is adopted by a single board action. The Board of Fire Commissioners may ask clarifying questions but does not deliberate the Consent Agenda as a whole. Any member may request that an item be removed and placed under New Business & Action Items section for Individual deliberation and action.*


Consent Action

*Moved by: Greg Meyer*

*Seconded by: Matt Wallace*


**Carried**

### 2.1 Adoption of Minutes

[BOFC Workshop and Special Meetings - Jul 30 2023 - Minutes - Pdf](#) 

[BOFC Regular Meeting - Jul 24 2023 - Minutes - Pdf](#) 

[BOFC Regular Meeting - Jul 24 2023 - Minutes - Pdf](#) 


[BOFC Workshop and Special Meetings - Jul 30 2023 - Minutes - Pdf](#) 

2.2 Contracts

Contract Revision: Majestic Gardens New Date - Saturday March 22, 2025 - \$500 deposit which is already on file.

[202308081533.pdf](#) 

2.3 Membership

- E. Cohen request to be reassigned to inactive life status. [LTR Member E. Cohen 08.01.23001.pdf](#) 
- Approval of new members September 1st start date:
  - Evan Albinski - EMS Only
  - John Cimetta - FF & EMS

2.4 Personnel - None

**3. Old Business**

3.1 Award of Sealed Bid Brush Truck 6-3-8

Award of Sealed Bid Brush Truck (6-3-8) to the highest bidder Flanders Fire Department for \$5,500. Attorney Ring was asked about bill of sale and the District Manager spoke with grant people that said it was acceptable. BOFC had a discussion to make sure the truck was sold properly.

Motion to award sealed bid for the 1970 Kaiser Jeep Brush Truck (6-3-8) to the highest bidder - Flanders Fire Department for \$5,500, with the expressed understanding that this truck cannot be utilized for fire suppression, only parts.

*Moved by:* Greg Meyer

*Seconded by:* Tim Deveny

**Aye** Tim Deveny, Matt Wallace, and Greg Meyer

**Nay** Kevin McQueeney

**Carried 3-1**

3.2 Determine Date for Building Walk Throughs for Surplus Items

- Date set for Building Walk Throughs - August 31st at 6:00 pm.

3.3 Proposal for STA2 Tank Repair Costs - discussed in District Manager's Report

- 3.4 E-Tools Feedback from Chief's Office
- Chief Donnelly reported positive feedback. The Chief's Office feels comfortable moving forward.

- 3.5 Amend amount for cost of Essential Painting Vendor  
Amend amount for Essential Painting Vendor in the amount of \$1,200

*Moved by:* Greg Meyer

*Seconded by:* Matt Wallace

**Carried**

#### **4. Public Comment**








Ken Rothwell, Wading River resident, raised concern about the recent Brush Truck sealed bid process being sought after by other fire departments/districts whereas the truck is not eligible for use for fire service. Mr. Rothwell stated that doing so could jeopardize future grant monies by selling it to another active fire service even if it is for parts. The BOFC stated they had done their due diligence by conferring with their attorney and the grant administration authorities.

##### 4.1 BBS Architects Presentation


- Steve Walsh, BBS Architects - Presented WRFD HQ Recommended foundation/Building Settlement Repairs
- Must submit to Town: 4-8 weeks lead time
- Discussion regarding anticipated Grand Total Costs: \$4,469,900
- Question regarding pursuing insurance covering some of the costs. The District Manager will look into this.
- Commissioner Meyer recommended JC Broderick coming back to get a few more borings in effort to assess total costs
- Possible start mid-September, most likely Spring for the site-work construction

#### **5. District Manager Report**

District Report

- 5.1 District Manager's Report  
[DM Report BOFC Meeting 8-14-23.pdf](#) 
- 5.2 WRFD Recommended Items - Foundation/Building Settlement Repairs  
[Settlement Repairs WRFD 07.28.23.pdf](#) 
- 5.3 **[Material Request #2023022 Thermal Imaging Camera \(TIC\).pdf](#)** 
- 5.4 **[Material Request #2023023 Battery Powered Fan.pdf](#)** 
- 5.5 **[Scheduling. Revised Aladtec Quote Q019002 - Wading River Fire District\\_preview.pdf](#)** 
- 5.6 **[Station 2 Soda System Proposal.pdf](#)**   
Commissioner Meyer suggested perhaps getting two double door refrigerators which could house soda cans and medical supplies needed to be refrigerated instead of a Soda System. Asked District Manager to look at double door refrigerators - approximately \$2300
- 5.7 Policy Review: Cyano-Kit Response Plan Draft  
[Cyano-Kit Response Plan Draft.pdf](#) 


## 6. Correspondence

- 6.1 Letter from Community Member: L. Erick 08/03/2023  
[L. Erick LTR to BOFC 08.03.23001.pdf](#) 
  - Commissioner Meyer and District Manager Michalakopoulos conferred with Quick Medical Claims to investigate issues raised by community members specifically regarding the District's lack of a Residency Program pertaining to medical billing.
  - Chief Berg brought up a tangential discussion regarding patients requesting to be transferred to certain hospitals. BOFC recommended following protocol and if there is a problem Medical Control should be consulted.
- 6.2 TOR Board of Assessors - Tax Evaluation 2023/2024

[08.09.23 Board of Assessors Taxable Value for 2023.24001.pdf](#)



6.3 Pinsky Law Group - Request for Letter of Support  
[Letter from Pinsky Law Group 07.27.23001.pdf](#) 

6.4 Suffolk County FD Officers Association - next meeting 8/31/23  
@ North Patchogue FD, 6 p.m.  
[SCFDOA Meeting 08.31.23001.pdf](#) 


## 7. Secretary's Report

7.1 09/11/2023 BOFC Regular Meeting  
Meeting Date Change meeting to 09/07/23 at 5:30

*Moved by:* Greg Meyer

*Seconded by:* Matt Wallace


**Carried**

7.2 Wading River Dry Cleaners - Procedure  
District and Chiefs Office will coordinate pick up Dry Cleaning  
Invoices on first Monday of each month  
[DRY CLEANING #2022001.pdf](#) 

## 8. Treasurer's Report

[Meeting 8.14.23 combined.pdf](#) 

## 9. Attorney's Report

9.1 Forwarded form the Law Office of Chris Ring: Public Works  
[Public Works.pdf](#) 

## 10. Chief's Report

[Chiefs Agenda BOFC meeting 2023 Aug 14th.pdf](#) 

Discussion regarding boat launch plan. Chief Berg was asked to do further research and follow-up with:

- Contact Coast Guard to discuss plan ideas
- Arrange Demostration with Sound Beach (Sea Legs)
- Consult with other Fire Districts who have similar boat launching

issues - what have they done to resolve?

Chief Berg expressed that he would like to test out his plan.

10.1 Dispatch Report Summary - July

[Disptch Report Summary - July.pdf](#) 

10.2 Dispatch Report Summary YTD

[Dispatch Report Summary YTD.pdf](#) 

10.3 Department Points - July

[Dept Points July.pdf](#) 

10.4 Department Points - YTD

[Dept Points YTD.pdf](#) 

## 11. Wading River Fire Department, Inc.

John Galvin reported about the new membership process. Emails issue has been resolved.

The following issues have been identified that are causing delay in membership application process:

1. **Background checks** need to come in a timely manner rather than having to ask for them repeatedly.
2. **Approvals for physicals and then approval for membership.** Could the BOFC approve predicated upon the successful completion of medical.
3. **Start Date** - anytime during the month or first of the month? BOFC said they would start the first of the month.
4. **Doctors office and physical results.** When candidates make an appointment to make sure the FIT test company is there for one location to get physical and FIT test.
5. **Documents** - requested when documents arrive the be forwarded to him ASAP

BOFC directed the Chiefs Office to provide candidate completed folders for final approval the Thursday preceding the BOFC meeting for which they are submitted for approval to give them ample time to review.

## 12. Executive Session

Adjourn:1930

Reconvene: 2002

### 13. New Business & Action Items

*New Business & Action Items section is where items requiring individual BOFC consideration, deliberation and vote action are placed. The BOFC may vote on a properly seconded motion, vote to table or agree to take no action on an item. An actionless item dies for want of motion and is summarily skipped.*

#### 13.1 Approval to Pay Bills - \$156,908.07

*Moved by: Matt Wallace*

*Seconded by: Greg Meyer*

**Carried**

#### 13.2 Material Request #2023022 Thermal Imaging Camera (TIC)

[Material Request #2023022 Thermal Imaging Camera \(TIC\).pdf](#) 

Motion to amend Thermal Imaging Cameras to add 6 additional cameras

*Moved by: Matt Wallace*

*Seconded by: Greg Meyer*

**Carried**

#### 13.3 Material Request #2023023 Battery Powered Fan

[Material Request #2023023 Electric Exhaust.pdf](#) 

*Moved by: Matt Wallace*

*Seconded by: Kevin McQueeney*

**Carried**

#### 13.4 Scheduling - Contract Approval

[Scheduling. Revised Aladtec Quote Q019002 - Wading River Fire District preview.pdf](#) 


*Moved by:* Greg Meyer  
*Seconded by:* Matt Wallace

**Carried**

- 13.5 PERMISSIVE REFERENDUM - Structural Repair of HQ Foundation not to exceed \$500,000  
Discussion BBS Proposal and additional cost items.

*Moved by:* Greg Meyer  
*Seconded by:* Matt Wallace

**Carried**

- 13.6 Motion to Table STA 2 Soda System Proposal  
[Station 2 Soda System Proposal.pdf](#) 

After discussion, the STA 2 Soda System Proposal was tabled pending evaluation of needs.

*Moved by:* Tim Deveny  
*Seconded by:* Matt Wallace

**Carried**

- 13.7 Purchase of two refrigerators for the use of Rehab Beverages not to exceed \$5,000

*Moved by:* Greg Meyer  
*Seconded by:* Matt Wallace

**Carried**

- 13.8 Approval of Joey D Hands on Training & Seminar  
Approved for the following members: B. Donnelly, M. Donnelly, S. Como, G. Curial (3 days at \$300 each) and B. Heller (1 day at \$150).

*Moved by:* Matt Wallace  
*Seconded by:* Greg Meyer

**Carried**

13.9 Motion to approve installation of temporary tank set up

*Moved by:* Matt Wallace

*Seconded by:* Tim Deveny

**Carried**

13.10 Motion to accept of two new members September 1st start date:

- Evan Albinski - EMS Only
- John Cimetta - FF & EMS

*Moved by:* Greg Meyer

*Seconded by:* Tim Deveny

**Carried**

13.11 Motion to hire 3 full-time Medics

1 FT Medic - 24 hr shift - 48 off

2 FT Medics - 37.5 hr

*Moved by:* Matt Wallace

*Seconded by:* Greg Meyer

**Carried**

13.12 Motion to purchase E-Tools not to exceed \$65,000

*Moved by:* Matt Wallace

*Seconded by:* Greg Meyer

**Carried**

13.13 Motion to Purchase Brush Truck on or after 08/19/23 from Nissequogue FD

*Moved by:* Matt Wallace

*Seconded by:* Greg Meyer

**Carried**

13.14 Motion to hire independent County Certified Contractor for

PCR quality control auditing at a rate of \$1,000 stipend this year 2023

*Moved by:* Kevin McQueeney

*Seconded by:* Greg Meyer

**Carried**

**14. Executive Session 2 for discussion of possible litigation.**

Adjourn: 2105

Reconvene: 2210

*Moved by:* Kevin McQueeney

*Seconded by:* Greg Meyer

**Carried**

**15. Commissioner & Committee Reports**

15.1 Chairman McQueeney

- Requested Payroll from District Manager
- Directed District Manager to install double door with lock for ice area which has been accessed inappropriately by community members
- Requested that bushes be trimmed up the driveway and specific trees be replanted
- Commissioners Tahoe - oil needs to be changed
- Background checks done in a timely manner
- Questioned communication from Chief regarding pizza access and moving of Directors Meeting

15.2 Vice Chairman Moreno

- Not Present

15.3 Commissioner Deveny

- Asked that Captain Curiel access to repair order request system for needed repairs (6-3-1 , 6-3-11)

15.4 Commissioner Wallace

- No Report

15.5 Commissioner Meyer

- Auction for wood desks - asked if Chief's Office has a use for them
- Asked for feed back for SAM Pump Demonstration
- Grant for replacement tanker - would like to have Neville come down to share ideas for use of this grant
- STA2 Permissive Referendum - close at the next meeting as all outstanding bills are resolved
- Asset Inventories - research vendors
- District Maps updated
- Scan the files at STA2 - research company or temp for scanning files

**16. Agenda Items for Follow Up (date)**

- Neville attend next BOFC Meeting to discuss grant for tanker
- Proposals for Asset Inventory Vendors

**17. Adjournment: 2245**

*Moved by:* Kevin McQueeney

*Seconded by:* Matt Wallace

**Carried**

Respectfully submitted,  
Eileen F. Manitta, District Secretary  
Wading River Fire District  
16 Aug 2024 02:29:00 PM