



BOFC Hearing and Regular Meeting - Dec 11 2023

Minutes

Monday, December 11, 2023 at 6:00 PM

BOFC Meeting Room at HQ

1. PROCEDURAL

1.1 Call to Order

1.2 Roll Call

1.3 Pledge of Allegiance

1.4 Moment of Silence

1.5 Recess to Executive Session - PERSONNEL/LITIGATION

Adjourn: 1816

Reconvene: 1910

PERSONNEL: The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Executive sessions regarding personnel are permitted only when the discussion concerns a "particular" person.

Moved by: Kevin McQueeney

Seconded by: Tim Deveny

2. Hearing Topic: Real Property Tax Law §466

[Real Property Hearing Notice 11.14.23.pdf](#) 

[Update re Property Tax Bill.pdf](#) 

Motion to Open Public Hearing on Real Property Tax Law §466

Moved by: Terrence Culhane

Seconded by: Tim Deveny

Motion to Close Public Hearing on Real Property Tax Law §466

Moved by: Greg Meyer

Seconded by: Terrence Culhane

Carried

3. Consent Agenda

Consent Agenda is adopted by a single board action. The Board of Fire Commissioners may ask clarifying questions but does not deliberate the Consent Agenda as a whole. Any member may request that an item be removed and placed under New Business & Action Items section for Individual deliberation and action.

Moved by: Greg Meyer

Seconded by: Tim Deveny

Aye Kevin McQueeney, Tim Deveny, Matt Wallace,
Greg Meyer, and Terrence Culhane

Carried 5-0

- 3.1 Adoption of minutes of 11/27/23 are tabled until next BOFC Meeting January 8, 2024 pending corrections
- 3.2 Contracts - None
- 3.3 Membership
Approve two new members start date January 1, 2024
 - John Sheppard - FF/EMS
 - Zachary Appelskog - FF/EMS
- 3.4 Personnel - See District Manager's Report and Motion Under New Business

4. Old Business

- 4.1 OSHA/PESH Update



5. Public Comment

- No Public Comment

6. District Manager Report

- 6.1 District Manager Report 12-11-23
District Manager Report 12-11-23
[DM Report BOFC Meeting 12-11-23.pdf](#) 
- 6.2 District Manager Report 11-27-23

7. Correspondence

- 7.1 Chief's Election Results 2023
[Chiefs Election Results 2023.pdf](#) 
- 7.2 Suffolk County Fire District Officers Association
Annual Installation Dinner 03/02/2024
6-11:30 pm Villa Lombardi's RSVP 02/01/2024
[SCFDOA ANNUAL INSTALL 2024001.pdf](#) 
- 7.3 Thank you card - Lisa Michalakopoulos

8. Secretary's Report

- Ballots

9. Treasurer's Report

- 9.1 Treasurer's Report
Treasurer's Report [Meeting 12.11.23.pdf](#) 

10. Attorney's Report

- No Report

11. Chief's Report

- 11.1 Chief's Report
[Chiefs Report 12-11-23.docx](#) 
- 11.2 [Alarm Dispatch Summary 11-23.pdf](#) 

- 11.3 [Alarm Dispatch Summary - YTD 11-23.pdf](#) 
- 11.4 [Department Points Nov.pdf](#) 
Department Points Nov
- 11.5 [Department Points Nov YTD.pdf](#) 
Department Points YTD
- 11.6 [#428 Retraining Ambulance 12-3-23.pdf](#) 
Retraining Ambulance 12-3-23
- 11.7 [Training Request - Basic Ext FF - J Boyd.pdf](#) 
- 11.8 [Wading River 2024 Field Confirmation Letter.pdf](#) 
- 11.9 SCFA Haz-Mat Training 2024
[SCFA -WRFD 2024 Annual Haz-Mat Refresher.pdf](#) 
- 11.10 2024 Firehouse Training + Schedule
2024 Firehouse Training + Schedule[2024 Annual Training Schedule FH+.docx](#) 

12. EMS Report

- No Report

13. Wading River Fire Department, Inc.

- Requested Executive Session

14. Executive Session 2 - PERSONNEL/LITIGATION

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Moved by: Kevin McQueeney

Seconded by: Tim Deveny

Aye Kevin McQueeney, Tim Deveny, Matt Wallace,
Greg Meyer, and Terrence Culhane

15. New Business & Action Items

New Business & Action Items section is where items requiring individual BOFC consideration, deliberation and vote action are placed. The BOFC may vote on a properly seconded motion, vote to table or agree to take no action on an item. An actionless item dies for want of motion and is summarily skipped.

15.1 Approval to Pay Bills \$166,914.48

Moved by: Greg Meyer

Seconded by: Matt Wallace

Aye Kevin McQueeney, Tim Deveny, Matt Wallace,
Greg Meyer, and Terrence Culhane

Carried 5-0

15.2 Resolution on Real Property Tax

[resolution - real property carried.pdf](#) 

After discussion, motion to adopt Resolution on Real Property Tax was approved.

Moved by: Greg Meyer

Seconded by: Terrence Culhane

Aye Kevin McQueeney, Tim Deveny, Matt Wallace,
Greg Meyer, and Terrence Culhane

Carried 5-0

15.3 Resignations of Employee #1090 and #1084

- Employee # 1090 has failed to complete his probationary period and has been removed from employment with the fire district effective 12/7/23.
- Employee # 1084 has submitted letter of resignation effective 12/22/23 to attend Tufts PA Program in Boston.

Moved by: Tim Deveny
Seconded by: Greg Meyer

Aye Kevin McQueeney, Tim Deveny, Matt Wallace,
Greg Meyer, and Terrence Culhane

Carried 5-0

15.4 Approve Neefus Stype & VFIS Insurance for 2024

Moved by: Greg Meyer
Seconded by: Tim Deveny

Aye Kevin McQueeney, Tim Deveny, Matt Wallace,
Greg Meyer, and Terrence Culhane

Carried 5-0

15.5 Approve Retainer Contract with Law Office of Chris Ring for
2024

[CONTRACT C. RING 2024001.pdf](#) 

Moved by: Greg Meyer
Seconded by: Tim Deveny

Aye Kevin McQueeney, Tim Deveny, Matt Wallace,
Greg Meyer, and Terrence Culhane

Carried 5-0

16. Commissioner & Committee Reports

16.1 Chairman McQueeney

- Requested use of room 12/19/23 Tuesday, for Best Buddies Program

16.2 Vice Chairman Deveny

Wished everyone a Merry Christmas and Happy, Healthy New

Year.

16.3 Commissioner Wallace

- Requested set up a meeting with NDI

16.4 Commissioner Meyer

- Will attend the meeting on Comprehensive Plan for Town of Riverhead
- Question about bills - Essential Painting Plus - sent in a cheaper final number. Asked to check the bill
- Follow up with utilizing SCM and discrepancy reports
- Asked about trees being removed in STA2 - asked District Manager to start marking the trees.
- District postcards - requested that the District Manager get the website up to speed to accommodate community outreach
- Move forward with job postings - maintenance mechanic and Medic positions
- Set up all five BOFC and Greg for EMS staff meeting
- Girl Scouts - clarification on meeting dates.
- Mini Conference in White Plains
- FDIC Conference -

16.5 Commissioner Culhane

- Reported on movement of Town Council regarding Communication Tower

17. Agenda Items for Follow Up (date)

1. Obtain written verification from BBS to confirm construction start in Spring.
2. Payroll Reports - return to Hello Sign to BOFC for January.
3. Set up Zoom Meeting with NDI for Commissioner Wallace

18. Adjournment: 1951

Moved by: Kevin McQueeney

Seconded by: Tim Deveny

Aye Kevin McQueeney, Tim Deveny, Matt Wallace,
Greg Meyer, and Terrence Culhane

Carried 5-0

