



BOFC Regular Meeting Minutes

Wading River Fire District
Monday, August 26, 2024 at 6:00 PM EDT
@ 1503 N Country Rd, Wading River, NY 11792

Attendance

Present:

Members: Commissioner Deveny, Commissioner McQueeney, Chairman Meyer, District Manager Michalakopoulos, Chief Ryan, District Secretary Telepan, Commissioner Wallace, Chief Whelan

Guests: Ryan Araujo, Hilal Dietrich, John Galvin, Alexandria Minjire, Andrew Murphy, Paul from Neville, Michael Willis

Absent:

Members: Treasurer Cangelieri, Vice Chairman Culhane, Chief Donnelly, Attorney Ring

I. Procedural

The meeting of the Board of Fire Commissioners regular meeting was called to order by Commissioner Deveny at 18:00 hours with the Pledge of Allegiance and a moment of silence for all those that have made the supreme sacrifice, our military, police, firefighters, ems and a prayer for Vice Chairman Culhane's family, who recently lost a member of their family.

II. Consent Agenda

Motion:

Motion moved by Tim Deveny and motion seconded by Matt Wallace.
Unanimously approved to accept the consent agenda.

A. Adoption of Minutes

- BOFC Budget Workshop 8/11/24
- BOFC Regular Meeting 8/12/24

 [BOFC Regular Meeting Minutes 8/12/24.pdf](#)

 [BOFC Budget Workshop Minutes 8/11/24.pdf](#)

B. Membership

New Department Members to start on 9/1/24

Ryan Araujo
Hilal Dietrich
Alexandria Minjire
Michael Willis
Andrew Murphy

OATH

I, (state your name) do solemnly swear that I will support the Constitution of the United States, the constitution and laws of the State of New York, the rules and regulations of the Wading River Fire District, the constitution and by-laws of the Wading River Fire Department and that I

will perform the duties of a fireperson to the best of my abilities and that I will do nothing to bring discredit to same. So help me God.

Potential Member:

Carlos Serrano Osorto to restart new member process. Failed to set up/attend Physical Examination

C. Personnel

Paramedic - E. Zager

 [ZAGER RESUME 2024.pdf](#)

III. Public Comment

No public comments at this time.

IV. Secretary's Report

- Recommendation to get rid of Diligent and purchase OnBoard Meetings for agenda & minutes.
- Hall usage request 9/22 C. Ruberto.
- 2024 EMS & Fire Expo in CT 10/24 - 10/26
- AFDSNY Past President Frank Nocerino passed away services at Chapey Funeral Home in Bethpage.

 [2024 EFP Flyer.pdf](#)

V. Treasurer's Report

 [Meeting 8.26.24.pdf](#)

VI. Chief's Report

 [Chief's Report BOFC Meeting - 8-26-24.docx](#)

A. Alarm Totals

Past Month Alarm Totals: 111

Fire - 33

EMS - 78

SCM Reports Submitted

Year to Date alarm Totals: 853

Fire - 184

EMS - 669

SCM Reports Submitted

B. Training/Drills

- Dept. Mandated/Refresher – Target date of completion of 8/31
- Hazmat – Will set mandatory completion date and notify noncompliant members.
- All other yearly mandated – CBT Being rolled out and members have started completing. Completion date of 8/31/24 has been set.

• Dept. Drill/Training -

Prior Month Actual – 5

Current Month Anticipated – 7

- 8/22 – Thursday = SCFA - Vehicle Fires - Completed

- 8/11 & 8/18 – Sunday = Hose stretching – loaner engine familiarization
- Mutual Aid Drill/Training: Out of district drill/training (non FFI/EMT) – Submitting the following Training Requests:
 1. #450 – Fire Police (SCFA – No Cost).
 2. Follow up on - #336 – Fire Emergency Service Instructor 1 (SCFA – No Cost)- No Additional cost or text books needed.
 - Specialized training (Medic, HazMat, Confined Space, Heavy Rescue, FFII, Etc.): None
 - Other Details (include hours & member participation) : Standbys -NONE
 - Work Details – Fire companies continue to have on Tuesday nights.
 - Officers Meeting – Held on 8/6
 - Company Drills – See Trainings
 - Parades - None
 - Funeral/Flag Details - NA
 - Meetings Hosted – None
 - Meetings Attended –None
 - Fire Prevention & Events – Scheduling WR Elem & St Johns – annual FP visit to schools. WRFD Open house to be held on Sunday 10/6 with rain date of 10/20.

Commissioner Deveny asked what will happen if mandated refreshers are not completed by deadline date; Chief Whelan stated his recommendation is they will be removed from line.

Chief Ryan stated at Sunday's training they took 6-3-13 out and had a few members qualify to drive it.

C. Monthly Crew Night/Day Schedule

- Prior Month Actual –
- Current Month Anticipated –

D. Member Status

- Chief Availability/Delegation (out of town, vacation, etc.) – None
- Change of Qualification/Status (new certification, expired) - NONE
- Driver Qualifications – None.
- Change of Address – No Change
- Medical Leave - None
- Military Leave - None
- Probationary Member Report (New, FF1, EMT, Drills, Trainings, Alarms) – None

E. Vehicle & Equipment Maintenance Report

Chief Vehicles Mileage:

30 = 21738

31 = 60130

32 = 66444

Out of Service/Back in Service

F. Miscellaneous

Old Business:

- 1) Qualifications and requirements for all members. Question about the requirement to have and maintain a NYS Driver's License. Any update from council?

2) 2024 Duty Crew Policy. Working on revisions. Reviewed suggested changes with officers.

New Business:

None

Commissioner McQueeney - All chiefs should be aware of what is going on with the trainings and requests with each other. Communication is key with the chiefs and must start.

Commissioner Meyer asked if State mandates have been done since radio room is out of service temporarily. District Manager Michalakopoulos stated he is working with Ex-Chief Tacoma to have him setup in the library room upstairs or at station 2 to complete. Board would like to verify sta 2 could run as base if/when HQ is down. District Manager and Chief Ryan will be working on this together.

VII. District Managers Report

A. Repair/Maintenance of Buildings

- HQ Foundation Repair
 1. In progress, submitted, remaining paperwork to BBS representative, waiting form update.
- Building Fire Alarm Inspection
 1. Scheduled and completed on 8/23 by service provider Johnson Controls.

B. Repair/Maintenance of Equipment

- 6-3-11
Vehicle was dropped off to autobody shop on Monday 8/19, work began immediately, and vendor has been in contact with progress reports. Vehicle repairs completed and returned on 8/26.
- 6-3-13
Loaner Riverhead Engine 6-2-13 was picked up on 8/19 by Chief Ryan, J. Pirnak and me. The vehicle was also inspected as well as inventory review with Riverhead DM F. Darrow. Portable radios & chargers, SCBA w/ spear bottles, and TIC have been placed on the vehicle and chief staff was tasked with putting into service.
- 6-3-16
Vehicle repairs completed and unit was put back into service on 8/15.
- 6-3-17
Vehicle PM and front tire replacement was completed on 8/21. The vehicle will be scheduled for front wheel alignment soon at the request of the district mechanic. Vehicle remains in service.
- 6-3-26
Damage to lightbar was repaired by district mechanic onsite. Also spoke with Whelen manufacturer representative and is any moister returns, lightbar will be replaced under manufacturer warranty.
- 6-3-27

Vehicle immediate fuel system repairs were completed by Eagle Chevy and the vehicle returned on 8/21. Some additional repairs are needed which will be completed by the district mechanic. Vehicle is back in service.

- 6-3-31

Work Order - Chief reported that vehicle is overheating, currently at district mechanic.

- 6-3-80

Vehicle tires replaced and alignment performed on 8/21.

- 6-3-90

Vehicle repairs completed and the vehicle was returned on 8/15.

- Annual Ladder Testing (6-3-4, 6-3-11)

Scheduled and completed on 8/20. Staff worked with both the autobody shop and testing unlimited llc to unsure 6-3-11 was able completed. Would like to thank Houseman J. Pirnak for his help.

send thank you letter for 6-3-11's quick turn around.

C. Personnel Report

Submitting the following individuals to be added to the fire district EMT:

Paramedic per diem list: Erik Zager

D. Permissive Referendum Project(s)

- HQ – Building Renovations

In progress, staff continuing with previously report plan in district entrance and 1st floor hallway.

Second floor flooring renovation \$165,000

- Sta 2 Generator Project

Contracted vendor and tank has been ordered and paperwork process has been started. Tank lead-time is 6-12 weeks.

Training prop \$65,000

Discussion about the floor renovation was had Commissioner McQueeney asked about the turn around time which is approximately 2 weeks with their crew working 7 days a week.

E. Other

- 3rd Ambulance Purchase

As per conversation at the last board meeting, submitting change order request for review and approval

- CBT – Vector Solutions: In progress, admin training for evaluation module scheduled for 8/15 was rescheduled, new date TBD.
- BLS 12 lead & CPAP Program:

In progress, employee # 1070 & 1098 attended training district staff schedule on 8/21 with Suffolk EMS to complete BLS 12 Lead & CPAP training in-service and documentation. As reported at the last meeting district designee will work with the chief staff to schedule and complete the required training.

- Fire Policies & Training:

In progress, as reported at the last meeting, the next scheduled session is on 9/4. All district policies have been uploaded to the portal for vendor review. Working with the chief staff on the preparation of the SOGs, etc. for upload.

- Annual Gear Inspection:

Originally scheduled for August 28th has been changed to September 10th

- FEMA - SAFER Grant

Received notification on 8/23 that the fire district has been awarded for retention and recruitment of vol members in the amount of \$203,100.00 over three year period, (\$67,700.00 per year). Funds can be used for new members physicals, PPE, electric signs, etc.

SAFER grant discussion regarding what we can potentially apply for next year and the following years with the SAFER grant, such as onsite GYMs paid FF etc. Will look into obtaining book and more info re grant.

VIII. Commissioner & Committee Reports

A. Chairman Meyer

Talk about department inspection - vehicle and PPE for September up to station 2 for a food truck/BBQ Set date for Sept. 29 start inspection at 2.

B. Commissioner Deveny

No report at this time

C. Commissioner McQueeney

Inventory - Has houseman Pirnak started working on it? District Manager states he has not started yet due to having much more to do at both stations during the summer but will be starting soon.

GPS in vehicles are they up and running? - District Manager will re send email from Intellishift Rig check & work order system are they up and running yet? Discussion about work order system, Commissioner Ryan is working with District Manager on system and using the computer in truck bay. discussion about program and work order system. Commissioner McQueeney would like emails to be sent to commissioners re work orders.

Getting quote/information for a 8x30 floating dock in by powerplant - Spoke with PSEG said its okay as long as its not a permanent fixture. he'll be coming down around 10:00 on Thursday Chief Ryan will try to meet him down there.

D. Commissioner Wallace

Asked if Chief Ryan - received a follow up email regarding class for electric vehicles from course taken in Dallas.

Discussion about HYPA product. HYPA rep in Dallas to discuss radio and satellite for better reception and service. District Manager and Chief Ryan are working on meeting with IWT and the board for Demo.

IX. Material Requests / Training Requests

A. Training Request J Daman - Fire Police

 [Training Request - Daman J - Fire Police.pdf](#)

Commissioners would like them to complete the FF1 course prior to starting Fire Police.

Motion:

Motion moved by Tim Deveny and motion seconded by Matt Wallace.
Commissioner McQueeney opposed to sending to course, Chairman Meyer aye.
Majority votes approved.

X. Executive Session

The purpose of discussing employment history of particular persons. Adjourned at 18:05 - Reconvened at 19:32.

Motion:

Motion moved by Tim Deveny and motion seconded by Kevin McQueeney.
Unanimously agreed.

A. Executive Session 2

The purpose of discussing the discipline of a particular person Adjourned at 19:43 - Reconvened at 19:48.

XI. New Business & Action Items

A. Approval to pay bills \$58,231.42

Motion:

Motion moved by Tim Deveny and motion seconded by Matt Wallace.
Unanimously approved.

B. Approval for C. Ruberto to use Hall on 9/22 starting at 3:00pm.

 [Ruberto, C.pdf](#)

Motion:

Motion moved by Tim Deveny and motion seconded by Matt Wallace.
Unanimously approved.

C. Approval to purchase OnBoard Meetings in the amount of \$4,000

Motion:

Motion moved by Matt Wallace and motion seconded by Tim Deveny.
Unanimously approved

D. Approve permissive referendum for training prop in the amount of \$65,000

Motion:

Motion moved by Matt Wallace and motion seconded by Tim Deveny.
Unanimously approved.

- E. Approve permissive referendum for HQ second floor replacement in the amount of \$165,000.

Motion:

Motion moved by Matt Wallace and motion seconded by Tim Deveny. Majority approved, Chairman Meyer aye and Commissioner McQueeney undecided.

- F. Approve training request for D. Gluck FF Training Instructor

Motion:

Tabled until next meeting.

Motion moved by Matt Wallace and motion seconded by Tim Deveny. Unanimously approved.

- G. Approval/Accept FEMA SAFER Grant # EMW-2023-FF-00459 in the amount of \$203,100.00

Motion:

Motion moved by Matt Wallace and motion seconded by Tim Deveny. Unanimously approved.

XII. Adjournment

20:53

Motion:

Motion moved by Tim Deveny and motion seconded by Kevin McQueeney. Unanimously approved.