



BOFC Regular Meeting Minutes

Wading River Fire District

Monday, August 12, 2024 at 6:00 PM EDT

Attendance

Present:

Members: Greg Michalakopoulos, Amanda Telepan

Guests: District Treasurer Cangelari, Terry Culhane, Tim Deveny, Kevin McQueeney, Greg Meyer, Attorney Chris Ring, Chief Ryan, Matt Wallace, Chief Whelan

I. Procedural

The meeting of the Board of Fire Commissioners regular meeting was called to order by Commissioner Deveny at 18:00 hours with the Pledge of Allegiance and a moment of silence for all those that have made the supreme sacrifice, our military, police, firefighters, ems.

II. Consent Agenda

A. Adoption of Minutes

BOFC Regular Meeting - Jul 22 2024 - Minutes - Html

B. Personnel & Membership

Per Diem EMT:

Nick Caporusso

Meagan Ryder

Katelyn Hoyle

Paris Garcia-Kayel

Member Resignation:

Brian Hernandez - 8/9/2024

 [Meagan Ryder Resume 2024.pdf](#)

 [Resume 2024-3.pdf](#)

 [Nick Caporusso resume.docx](#)

 [Resignation - B Hernandez - 8-9-24.docx](#)

 [Hoyle,Katelyn.pdf](#)

Motion:

Motion moved by Commissioner Wallace and motion seconded by Commissioner Deveny. Unanimously approved to accept the consent agenda.

III. Attorney's Report

IMA Fully Executed

Title Report signed and sent on 8/8/24

OSHA 1910 Public Meeting starting on 11/12/24 at 9:30

Tax Cap is 2% for 2025

IV. Public Comment

N/A

V. EMS Report (Presenters: Dan DeSoiza, Mikayla Flood)

 [Commisioner's meeting \(1\).docx](#)

Chairman Meyer - asked Chief's Whelan and Ryan to make Chief Donnelly aware of discussions tonight. 80 should not go & act as FF1 on AA they will 24 calls. He also asked if it was that much of a problem to get a driver for 16/17 for overnights? Discussion re member response time and location along with members needing to step up and help more. Members should carry Pagers on their sides do not rely on cellphone as pager. What is happening now is not working and something needs to be fixed. Asking Chief to make sure there is 1 driver per night on duty crew. Chief Donnelly should have recommendation and more information prior to next meeting to bring to the Aug. 26 board meeting.

VI. Secretary's Report

- Still looking into other companies similar to Diligent for Agenda/Minutes. Have a 14 day free trial with a Onboarding starting on 8/13.
- Spoke with a few gym design companies regarding potential onsite GYM options received quotes for multiple sizes of a gym and machinery types.
- Paid Employee Training Request Form ready to use

 [Training Request Form.pdf](#)

Chairman Meyer asked for IAFC vendor list

A. Correspondence

 [tax cap.pdf](#)

 [OSHA 2.pdf](#)

VII. Treasurer's Report

 [Meeting 8.12.24.pdf](#)

VIII. Chief's Report

 [Chief's Report BOFC Meeting - 8-12-24 \(2\).docx](#)

 [Gym Reimbursement letter D Cardinale.docx](#)

 [Member Points Report YTD - July.pdf](#)

 [Member Points July.pdf](#)

 [Dispatch Report Summary - YTD - July.pdf](#)

 [Dispatch Report Summary - July.pdf](#)

 [VEHICLE+QUAL+SHEET+2024.xlsx](#)

Chief Ryan stated, Communication problems at the beach and certain areas in our district are awful there is zero communication. BOFC are working on fixing this, tower being held up by town board pending public meeting date.

IX. District Manager Report

 [Pinnacle Pump & Tank Proposal.pdf](#)

 [Armor Proposal.pdf](#)

 [Island Pump & Tank Proposal.pdf](#)

 [James Woerner Propsoal.pdf](#)

 [DM Report BOFC Meeting 8-12-24 \(1\).docx](#)

 [Fuel Log July 2024.pdf](#)

Task:

Test. Due Tuesday, August 13, 2024 at 12:45 PM EDT. Assigned to: Greg Michalakopoulos

X. Commissioner Reports

Vice Chairman Culhane and Commissioner McQueeney excused themselves from the remainder of the meeting due to illness/schedule conflict.

A. Chairman Meyer

Truck check sheets need to be done and checked.

Thank you for cleaning up the offices.

Still having a hard time seeing lesson plans for department run drills - DM will show chairman where to find this info.

District postcards can/should be handed out by volunteers as well as paid staff

Station 2 ice machine might be broken, please bring ice form HQ to Sta2 to fill and get it back to temperature to see if machine is working properly.

Thank you DeSoiza for cleaning Sta2 floors.

B. Vice Chairman Culhane

No report at this time.

C. Commissioner Deveny

Would like district secretary/manager to write letter to LI legislative committee regarding grant we received for around \$235k that we still have not received payment for. Have and send prior to September 1st.

Please look into putting handrails on steps for safety.

D. Commissioner McQueeney

No report at this time.

E. Commissioner Wallace

No report at this time.

XI. Recess to Executive Session

Executive Session 1 - Motion to adjourn into executive session at 18:41 for the purpose of discussing proposed litigation. Adjourned at 19:08 Motion moved by Commissioner Deveny, seconded by Commissioner McQueeney unanimously approved.

Executive Session 2 - Motion to adjourn into executive session at 19:48 for the purpose of discussing matters leading to the discipline of a particular person. Adjourned at 20:27 motion moved by Commissioner Deveny, seconded by Commissioner Wallace unanimously approved.

XII. New Business & Action Items

A. Approval to Pay Bills \$81,182.80

Motion:

Motion moved by Commissioner Deveny and motion seconded by Commissioner Wallace. Unanimously approved to pay the bills.

B. Approval to appoint Board of Fire Commissioners as lead agency

 [24-58820 Short EAF - Wading River FD.pdf](#)

 [24-58820 SEQRA Review - Wading River FD Structural Improvements.pdf](#)

Motion:

Motion moved by Commissioner Wallace and motion seconded by Commissioner Deveny. Unanimously approved.

C. Approval to approve SEQRA study as per attached resolution

 [Type II SEQRA Resolution 24-58820 - Corrected.docx](#)

Motion:

Motion moved by Commissioner Wallace and motion seconded by Commissioner Deveny. Unanimously approved.

D. Approval of training request for D. Gluck

 [Training Request - D Gluck - FESI 1.pdf](#)

Motion:

Motion moved by Commissioner Deveny and motion seconded by Commissioner Wallace. Unanimously agreed to table request until 8/26 BOFC meeting.

E. Approval of training request for D. Tiernan

 [Training Request - D Tiernan - Women in the Fire Service.pdf](#)

Motion:

Motion moved by Commissioner Deveny and motion seconded by Commissioner Wallace. Unanimously approved.

- F. Approval of training request for M. Kappesser

 [Training Request - M Kappesser - Fire Police.pdf](#)

Motion:

Motion moved by Commissioner Deveny and motion seconded by Commissioner Wallace. Unanimously approved.

- G. Approval for C. Rothwell, B. Heller, M. Donnelly, & B. Donnell to attend LT Joey D Training Seminar for \$1100

 [Training Request - Reimbursement - C Rothwell - LT Joey D Seminar.pdf](#)

 [Training Request - Reimbursement - M Donnelly - LT Joey D Seminar.pdf](#)

 [Training Request - Reimbursement - B Heller - LT Joey D Seminar.pdf](#)

 [Training Request - Reimbursement - B Donnelly - LT Joey D Seminar.pdf](#)

Motion:

Motion moved by Commissioner Deveny and motion seconded by Commissioner Wallace. Unanimously approved.

- H. Approval for EMT training book reimbursement upon course completion for members H. Smith & G. Trezza for a total of \$725.82

Motion:

Motion moved by Commissioner Wallace and motion seconded by Commissioner Deveny. Unanimously approved.

- I. Approval to purchase Laserfiche Cloud Migration (AIS) for \$45,792.43

Motion:

Motion moved by Commissioner Wallace and motion seconded by Commissioner Deveny. Unanimously approved.

- J. Approval to award James Woerner Station 2 generator project proposal cost \$82,007.56

Motion:

Motion moved by Commissioner Wallace and motion seconded by Commissioner Deveny. Unanimously approved.

XIII. Adjournment

20:42

Motion:

Motion moved by Commissioner Deveny and motion seconded by Commissioner Wallace. Unanimously approved.

Respectfully submitted,
Amanda Telepan, District Secretary
Wading River Fire District