



BOFC Regular Meeting 8 Minutes

Wading River Fire District

4/28/2025 6:00 PM EDT

@ 1503 N Country Rd Wading River, NY 11792

Attendance

Present:

Members: Commissioner Deveny, Commissioner Hegermiller, Commissioner McQueeney, Greg Michalakopoulos, Amanda Telepan, Vice Chairman Wallace

Guests: Chief Donnelly, Chief Gluck, Chief Ryan, Chief Whelan

Absent:

Members: Tim Cangelieri, Chairman Meyer

I. Procedural

The meeting of the Board of Fire Commissioners Regular meeting was called to order by Commissioner Deveny at 18:00 hours with the Pledge of Allegiance and a moment of silence for all those that have made the supreme sacrifice, our military, police, firefighters, ems.

II. Consent Agenda

Motion:

Motion moved by Commissioner Deveny and motion seconded by Commissioner Hegermiller. Unanimously approved

A. Adoption of Minutes

 [BOFC Regular Meeting 7 Minutes 4/13/25.pdf](#)

III. Public Comment

None at this time

IV. Secretary's Report

Recommendation to adjust the BOFC Meeting agenda for second meeting of the month.

Short Term Disability - Recommendation use Chubb 6 months, \$2,000 benefit, \$624 per month for all full time employees paid by district.

Website merge project - made some changes to show the possibility of both sites on one.

Conversation re department website and district website merging, per chief ryan a member owns the site but further discussion about one organization and one website. Commissioner McQueeney asked Chief please set meeting to discuss merge.

V. Treasurer's Report

 [Meeting 4.28.25.pdf](#)

VI. Chief's Report

 [Chief's Report BOFC Meeting - 04-28-25.docx](#)

 [Lost Pager.docx](#)

 [Deaprtment Points March 2025.pdf](#)

 [Department Points March - YTD.pdf](#)

A. Past Month Alarm Totals - 129 (March)

- Fire - 39
- EMS - 90
- FRS Reports - Submitted, Websites and Sign updated.

B. Year to Date Alarm Totals – 380 (March)

- Fire - 101
- EMS - 279
- FRS Reports – Submitted, Websites and Sign updated.

C. Training/Drills

- Dept. Mandated/Refresher – 2025 mandatory trainings are in progress to wrap up last few members.
- Hazmat – 2025 mandatory training was completed on 3/02/25. Wrapping up last few members.
- Dept. Drill/Training –
- Prior Month Actual – X
- Current Month Anticipated – 6
- Mutual Aid Drill/Training
- Out of district drill/training (non FFI/EMT) – Approved members attending classes currently. (EMT)
- Specialized training (Medic, HazMat, Confined Space, Heavy Rescue, FFII, Etc.)
- BLS level 12 Lead and CPAP training started on 10/24. Additional classes will be held.

Other Details (include hours & member participation)

- Standbys – 4/22- RFD standby @ WR for Funeral
- 5/17 – RFPD standby for dinner
- Fire Police – NR
- Work Details – Companies continue to have an 2nd Thursday & drills
- Officers Meeting – NR
- Company Drills – See Trainings
- Parades – NR
- Funeral/Flag Details – NR
- Meetings Hosted – NR
- Meetings Attended – Multiple meetings attended by representatives and reported back to Chiefs.
- Fire Prevention & Events – NR.

D. Monthly Crew Night/Day Schedule

Prior Month Actual – Chiefs and Officers continue to work to get a driver on every night. All nights have been covered.

E. Member Status

- Chief Availability/Delegation (out of town, vacation, etc.) – NR
- Change of Qualification/Status (new certification, expired) –NR
- Driver Qualifications – NR
- Change of Address – No Change
- Medical Leave – NR
- Military Leave - None
- Probationary Member Report (New, FF1, EMT, Drills, Trainings, Alarms) – NR.

F. District Issued Personnel Equipment

NR

G. Vehicle & Equipment Maintenance Report

- 30 = 32809 (prev)
- 31 = 66924 (prev)
- 32 = 69079 (prev)
- 33 = 90641 (prev)

H. Miscellaneous

OLD Business:

1. Safe and Proper Driving/Alarm response was discussed with the department at the meeting.
2. Discussing plan on MA response to RVAC.
3. Discussing forming a uniform committee to review uniform guidelines.

NEW Business:

1. Received a letter from member #305 about a lost pager.
2. I received a written complaint about a member's actions on a call. Following District Procedure (1.12) The complaint is being investigated currently.
3. Recently we have had many hi-stress type events including CPR calls, MVA's with entrapments, and a house fire with a collapse and firefighters injured. Luckily none of the injuries were severe and all of the injured members have returned to duty. Because of these events the members have been reminded about their personal wellbeing and to watch out for each other and possible traumatic stress issues. Even though the Chiefs and I have stated it to the members at the calls and at our meetings, I will again state that during all of the events, the Chiefs, Officers, the Newest Members to our Senior Members have ALL performed outstandingly. I would again like to say "Thank You" to My Assistant Chiefs and ALL of the members. My thanks is also to ALL of the District Personnel and to Chairman Meyer for his support during the house fire and subsequent collapse. Thank You.
4. Recently while off duty at his workplace member #431 was involved in providing CPR to a person. His efforts resulted in the patient having ROSC when the EMS crew arrived. Unfortunately, the patient later succumbed. The member expressed his thanks to us for "forcing" him to take the CPR class with us and especially his instructor Assistant Chief Gluck as he felt confident to get involved while others were just standing around.
5. I am pleased to, once again, notify you of what I believe will be classified as a prehospital CPR save. On April 20th, Easter Sunday, at 08:37 in the morning we responded to a call for a 16-Year-old male unconscious. WRFD personnel were an scene in just over 3 minutes. The patient was found in Cardiac Arrest. Multiple EMS providers and other members were involved, and ROSC was obtained on scene. The patient was transported to the hospital and to the best of my knowledge at this time

the patient was released from the hospital with no deficits. I have submitted the information to AHA and Suffolk REMSCO for follow up and possible recognition.

VII. District Managers Report

 [23-321 Timeline for bid & constr 04.23.25.pdf](#)

 [23-321 Wading River FD Combined Drawings.pdf](#)

 [Wading River Fire Dept Revised CDL Proposal.pdf](#)

 [DM Report BOFC Meeting 4-28-25.pdf](#)

Received updated tanker and pumper dates. Emailed to BOFC

A. Deposits

None

B. Repair/Maintenance of Buildings

- Annual EPA Tank & Pump Certification HQ Vendor currently scheduled for completion on Thursday & Friday 5/1 & 5/2
- Annual EPA Tank & Pump Certification Station 2 Annual inspection performed on Thursday 4/24, waiting for report.
- HQ Memorial Stone 2024 names submitted to Peconic Monument Works for work to be completed prior to Memorial Day.

C. Repair/Maintenance of Equipment

- **6-3-4** Work Order – On hold until other apparatus currently out for repair have returned. As reported in previous reports the remains in service.
- **6-3-5** Work Order Submitted – Vehicle mobile radios not operating correctly. Radio vendor IWT was onsite on 4/24 and received the issue, radios & emergency lighting are all working correctly. Repairs Completed
- **6-3-8** Work Order Submitted - Air compressor continuously runs, causing air pressure bleeder to release off air. Air pressure will release off air rapidly down to 85 or a little below; then go back up to over 120 and release off again. Range between 120 & 85 psi. District mechanic notified.
- **6-3-11** Work Order – Vehicle remains at vendor, butterfly valve arrived at vendor on 4/23, and they have begun rebuilding the valve. Fuel gauge replaced, check valve retrofit kit installed, Tank to pump, Fill, and deck gun valves rebuilt. Vendor in process of scheduling pump test in to confirm the vehicle is working properly before returning. If all goes well, the vehicle is tentatively scheduled to be returned Thursday or Friday of next week 5/1-5/2. The vehicle will be out of service for an undetermined timeframe.
- **6-3-13** Work Order Submitted – Hydraulic Combi Tool Circuit Breaker
- Breaker tripping, district mechanic notified o Work Order Submitted
- **6-3-1** SCBA OIC Pack Pass alarm not activating and no lights on regulator.
- **6-3-16** Work Order Submitted Shoreline secondary patient compartment heating system not blowing warm. Still waiting on parts, district mechanic contracting supplier.
- **6-3-32** Work Order Submitted for NYS Inspection, Tire Replacement & wheel alignment, brakes, and PM Service. Vehicle tentatively scheduled to for service on Wednesday 4/30. Once the district mechanic performed the necessary service the

vehicle will be sent to Barwell Tires for the remaining repairs. The vehicle is expected to be out of service for 2-3 days.

- **6-3-96** All Work Order items were addressed by dealer and the vehicle was returned on Tuesday 4/22. However, the A Pillar parts have not arrived and will be shipped to the district mechanic to install, and the vehicle will need a transmission replacement most likely within the year. The dealer is going to provide a quote for the repair. The vehicle remains in service.
- **Note:** as per the 1/3/5 plan, this vehicle is scheduled for replacement this year. It is also the recommendation of the district mechanic that we order a replacement vehicle Q3 or Q4 of this year.
- **LUCAS CPR Assist Device** New equipment was received, inventoried, and put into service. No training needed; device operation is the same as the previous units.
- **Ambulance Stretchers** New equipment is scheduled for delivery on Tuesday 4/29. Once all equipment has been verified and inventoried, discussion with chief staff will take place to determine if training is needed before putting the new stretchers into service.
- **SCBA Bottle Hydrostatic Testing** In progress, the SCBA bottles are being sent out and are returned on a regular basis by MES.

D. Permissive Referendum Project(s)

- **HQ Foundation Repair** In progress, BBS advised that payment was submitted to Riverhead Town on 4/22. Met with BBS and put together attached timeline and notice to bidders which has been set to legal counsel for review prior to publishing. Project drawings attached as well for board review
- **HQ 1st Floor Bathroom Renovation** Staff working on 1st hallway renovation as outlined in the original design till 2nd floor permissive referendum waiting period expires. Bathrooms need to be combined to comply with public building ADA requirements. No change to project costs.
- **HQ Elevator Mod** In progress, Island Elevator has assigned a project manager to the project and currently the project is scheduled for the first week in November. If scheduling allows, vendor will move the schedule sooner. Advised that the additional work needed i.e. electrical, telco, etc. will be provided by the end of next week 5/2

E. Budget Items

None

F. Other

- Brush Truck Modifications (6-3-9) - On hold, scheduling of modification TBD.
- Brush Truck Vehicle Communications (6-3-8 & 6-3-9) - in progress, equipment arrived, tentatively scheduled for Thursday & Friday 5/1 & 5/2 or Monday & Tuesday 5/5 & 5/6.
- Asset Inventory - In Progress, continuing to work with SCM/FRS on the migration of fixed assets into inventory module. ☐
- 1851/1970 Standard Training - Training being held on May 19, 2025, at Selden FD 10a-1p.
- The Suffolk County Fire District Manager's Association 4th Annual Vendor Show - Will be held on Friday June 13, 2025 at North Patchogue FD
- Stryker Medical LifePak 35 demo scheduled for May 2 at 9am with EMS full-time staff meeting to follow.
- IWT Pager Profile Meeting scheduled at IWT on Wednesday 4/30 at 10am to review & update new pager profiles.

- Firefighting Protective Gear Measurement. Vendor scheduled on o Thursday May 8th at 7:30pm to measure approved members for turnout gear.

VIII. Commissioner & Committee Reports

A. Vice Chairman Wallace

Only to leave district for delta and echo calls for single medics until further notice.
Response policy and standby policy by May 8th for review.
Prescription mask - how many members do you think we have or need that would need a prescription mask?

B. Commissioner Deveny

Sta 2 fire hydrant - sw Frank Mancini & Jodi Giglio re possible grant. looking into pricing and cost. around \$36,000 - \$38,000 to obtain.
Please leave keys in vehicle not locked up

C. Commissioner Hegermiller

Nothing at this time.

D. Commissioner McQueeney

Dock - when will we put back in? are we waiting for boat to come back? would like to put it in soon to make sure everything is set. Clean up area and make it safer.
Greg - Please look into getting an awning over generator at sta2 so it stays nice.
Grant for training prop did we receive funds from Jodi Giglio? not yet

IX. Executive Session

Motion to adjourn at into Executive Session at: for the purpose of discussing matters leading to the discipline of a particular person. Reconvened at 19:34

Motion:

Motion moved by Commissioner McQueeney and motion seconded by Commissioner Hegermiller. Unanimously approved

X. Material Requests / Training Requests

A. Material Request 2025 -036

 [Wading River Fire Dept Revised CDL Proposal.pdf](#)

Motion:

Discussion re CDL for volunteers and members. Updated price for every 4 or more. Will discuss further at workshop.

Motion moved by Commissioner Hegermiller and motion seconded by Commissioner McQueeney. Unanimously approved to table until work session

B. Material Request 2025-39 \$6,698.76

 [District Manager First Review 4 25 2025 12 26 03 PM \(1\).pdf](#)

Motion:

Motion moved by Commissioner McQueeney and motion seconded by Commissioner Hegermiller. Unanimously approved

- C. Material Request - 2025 -40 \$3,396.00

 [Material Request Form - BINDER LIFT.pdf](#)

Motion:

Motion moved by Commissioner McQueeney and motion seconded by Commissioner Deveny. Unanimously approved

- D. Training Request Member 433- FF2 & Water Rescue Awareness - No Cost

 [433- Water Rescue Awareness - SCFA.pdf](#)

 [433 - FF2 - SCFA.pdf](#)

Motion:

Motion moved by Commissioner McQueeney and motion seconded by Commissioner Hegermiller. Unanimously approved

- E. Training Request Member 447 - Adanced EMT Original - SCEMS - \$365.00

 [447 - Advanced EMT Original - SC EMS.pdf](#)

Motion:

Motion moved by Commissioner Hegermiller and motion seconded by Commissioner McQueeney. Unanimously approved

XI. New Business & Action Items

- A. Approval to pay bills total \$198,183.35

Motion:

Motion moved by Commissioner Deveny and motion seconded by Commissioner Hegermiller. Unanimously approved

- B. Approval to sign agreement with Brookhaven Town for emergency fuel disbursement.

Motion:

Motion moved by Commissioner McQueeney and motion seconded by Commissioner Hegermiller. Unanimously approved

- C. Approval to switch second meeting format. First meeting regular meeting consists of reports from EMS, Attorney, DM, DS, DT, Chief Staff etc. Second meeting consist of pay bills, & workshop.

Motion:

Motion moved by Commissioner McQueeney and motion seconded by Commissioner Deveny. Unanimously approved

- D. Approval to add Short Term Disability (6 months) to full time employee benefit package through Chubb paid by district.

Motion:

Motion to table and discuss at a further time.

Motion moved by Commissioner McQueeney and motion seconded by Vice Chairman Wallace. Unanimously approved

- E. Approval to combine district/department website to one and appoint up to 2 active members to assist District Secretary with website maintenance..

Motion:

Tabled until meeting with department & district secretary

Motion moved by Commissioner Deveny and motion seconded by Commissioner Hegermiller. Unanimously approved

- XII. Adjournment at 19:53

Motion:

Motion moved by Commissioner McQueeney and motion seconded by Commissioner Deveny. Unanimously approved