



BOFC Work Session - 3 Minutes

Wading River Fire District

4/27/2026 6:00 PM EDT

@ 1503 N. Country Rd. Wading River, NY 11792

Attendance

Present:

Members: Commissioner Hegermiller, Commissioner McQueeney, Commissioner Meyer, Greg Michalakopoulos, Amanda Telepan, Chairman Wallace

Guests: Chief Ryan, Chief Whelan

Absent:

Members: Tim Cangelieri, Commissioner Deveny

I. Procedural

The meeting of the Board of Fire Commissioners work session was called to order by Chairman Wallace at 18:00 hours with the Pledge of Allegiance and a moment of silence for all those that have made the supreme sacrifice, our military, police, firefighters, ems.

II. First Aid Bags

what does the chiefs office want to include in the first aid bags. both brush truck bags should be a full BLS bag with epi pens. every other vehicle should be a simple beefed up first aid bag. epi pen check and eject training for all members. oxygen tank on 4? per commissioners no o2 on 4.

III. OnBoard Training

went over how to get to minutes, agenda etc. no questions

IV. EMS Supervisor Discussion

commissioner meyer sent out a blurp to the commissioners and commissioner mcqueeney sent out what brian danowski did a few years back. tweak the duties a bit and spot on. district manager - is this a third provider on or is this a second shift. not looking for them to respond, if there is a 3rd hit comes in they can respond but not looking for them to, basic supervisor spot around 20 hours a week approximately. flex schedule 20 hours may be way too much but we will see what's needed. i don't see 24 hours of supervision part time should be 20 or less. would like them to come in at all different times day/night etc. next meeting finalize duties. Greg reach out to other

districts to see what hours and pay and responsibilities are. flyer for next meeting for employment.

V. QAQI Discussion

ridge now utilizes proclaim for QAQI - we do have to designate some individuals who will have access to QAQI portal. you can remove and add as needed. conference call Thursday at 2. would like to do it once and not change constantly. right way to do QAQI - should not be chief staff or board, should be a mixture of paid and volunteer, which includes Medical Director, at least 1 ALS and 1 BLS provider. purpose is non punitive and to teach. proclaim reviews 100% of PCRs will put in a folder that says reviewed - they will flag any pcr that potentially have issues. did receive canvas list please confirm what are we canvassing for - 24 hour shift medic position is what we are looking to obtain. would like 2 volunteers 1 als and 1 bls if possible to be part of the committee.

VI. Change Order Discussion

 [Kinturk Contracting - CO1 Proposal \(4.13.26\).pdf](#)

 [KCI103 - Wading River FD Change Order Log \(4.13.26\).pdf](#)

 [Kinturk Contracting - CO2 Proposal \(4.24.26\).pdf](#)

discussion re wants vs needs with change order - not ready to move forward on this yet. will start receiving credits could offset project. will hold off for another two weeks for the dispatch area. we should not hold off on the window in the library

VII. Alarm Activation Discussion

Riverhead would like something more detailed in writing to see what we are looking for exactly. FRES is activating us just someone taking over doing the leg work, unit time, additional resource. they take over call right after fres activates it, so looks like we have a crew coming in if you want to hold off on the 3, would like to dispatch an ambulance, signal 2 and 21s. etc.

riverhead pd could activate for rescue calls - if there is a fire do they transfer or activate us?

VIII. Treasurers Report

 [Meeting 4.27.26.pdf](#)

IX. Executive Session

Motion to adjourn into Executive Session at: 18:46 matters leading to the discipline of a particular person. Reconvened at 19:50

Motion:

Motion moved by Commissioner Meyer and motion seconded by Chairman Wallace.
Unanimously Approved

X. New Business Items

- A. Approval to pay bills total \$298,389.63

Motion:

Motion moved by Commissioner Hegermiller and motion seconded by Commissioner Meyer. Unanimously Approved

- B. Approval for Kinturk KCI103 Change Order 1

 [Kinturk Contracting - R1 CO1 Proposal \(4.24.26\).pdf](#)

Motion:

table until next meeting after we hear back from BBS

Motion moved by Commissioner Meyer and motion seconded by Commissioner McQueeney. Unanimously Approved

- C. Approval for Kinturk KCI103 Change Order 2

 [Kinturk Contracting - CO2 Proposal \(4.24.26\).pdf](#)

Motion:

table until next meeting after we hear back from BBS

Motion moved by Commissioner Meyer and motion seconded by Commissioner McQueeney. Unanimously Approved

- D. Approval to purchase rescue engine from Pierce total of \$1,089,900.00

Motion:

lengthy discussion on stock, program and custom truck, purchase of truck and truck checklist .

Motion moved by Chairman Wallace and motion seconded by Commissioner Hegermiller. Commissioner Meyer opposed - Commissioner McQueeney aye - Motion passed - Approved

- E. Approval for chairman to send letter to dept inc to have antique fire apparatus removed in 2 weeks from 4/28/26

Motion:

district secretary to write letter and have chairman sign/review

Motion moved by Commissioner Meyer and motion seconded by Commissioner Hegermiller. Unanimously approved

- F. Approval for chairman to send letter to dept inc to have someone attend next meeting for discussion about insurance & property usage

Motion:

district secretary to write letter and have chairman sign/review

Motion moved by Commissioner Hegermiller and motion seconded by Commissioner Meyer. Unanimously approved

- G. Approval to use East Wind depending on availability to host events/meetings through September 1st for outside events

to use hall not to feed

Motion:

Motion moved by Commissioner Meyer and motion seconded by Commissioner Hegermiller.

- XI. Adjournment 20:10