



BOFC Regular Meeting - 4 Minutes

Wading River Fire District

4/13/2026 6:00 PM EDT

@ 1503 N. Country Rd. Wading River, NY 11792

Attendance

Present:

Members: Tim Cangelieri, Commissioner Deveny, Commissioner Hegermiller, Commissioner Meyer, Greg Michalakopoulos, Amanda Telepan, Chairman Wallace

Guests: Lieutenant Buhrmeister, Lieutenant Como, Paramedic DeSoiza, Paramedic Millings, Attorney Ring, Chief Ryan, Lieutenant Smith, Chief Whelan

Absent:

Members: Commissioner McQueeney

Guests: Chief Gluck

I. Procedural

The meeting of the Board of Fire Commissioners work session was called to order by Commissioner Deveny at 18:00 hours with the Pledge of Allegiance and a moment of silence for all those that have made the supreme sacrifice, our military, police, firefighters, ems.

II. Consent Agenda

Motion:

Motion moved by Commissioner Meyer and motion seconded by Commissioner Deveny. Unanimously approved

A. Adoption of Minutes

 [BOFC Regular Meeting - 3 Minutes \(1\).pdf](#)

 [BOFC Work Session - 2 Minutes \(2\).pdf](#)

B. LOSAP Conflict Form

 [Wallace.pdf](#)

 [Deveny.pdf](#)

 [McQueeney.pdf](#)

C. Swear In New Member

Bobby Thapa Johnson

I, **(state your name)** do solemnly swear that I will support the Constitution of the United States, the constitution and laws of the State of New York, the rules and regulations of the Wading River Fire District, the constitution and by-laws of the Wading River Fire Department and that I will perform the duties of a fireperson to the best of my abilities and that I will do nothing to bring discredit to same. So help me God.

III. Public Comment

None.

IV. Attorney's Report

 [Truxton Fire Audit.pdf](#)

 [East Nowrich Auduit.pdf](#)

 [Cincinnati Fire Audit.pdf](#)

BID Opening and audit discussion.

V. EMS Report

 [emsreport.docx](#)

Discussed how some of the longer periods of time where volunteers were longer to respond with the ambulance could be potentially a pager issue.

A. EMS/Ambulance Response Breakdown

- Total Alarms – 72
- Transports – 69
- RMA's/ Cancelled/ No Patient – 1rma 1cancel
- North Shore EMS transports- 0
- 24s Mutual Aid Given – uto
- 24s Mutual Aid Received – 1 rocky point

B. Alarms handled by crews

- District Tech– 63
- Volunteer Tech- 9
- District only crew- 8
- Volunteer only crew-9
- ALS- 58
- BLS- 14

C. Average Response Times (Responding ambulance from activation until signal 2)

- 0 min-2
- 1 min-3
- 2 min-10
- 3 min-9
- 4 min-13
- 5 min-10
- 6 min-9
- 7 min-2
- 8 min-3
- 9 min-4
- 10 min-4

- 11 min-3
- 12 min-2
- 13 min- 0
- 14 min-0
- 15 min and up-4

Highest documented was 26 min

D. Supply

Supplies being ordered for new ambulance.

Reached out to the chief's office in regards to supplies and inventory for fire apparatus first aide bags. Purchasing bags to ensure standardization as well as for security and inventory management. This will include the UTV as well.

E. Vehicle Mileage as of 4/10/2026

6-3-80 5239

6-3-16 92398

6-3-17 82384

VI. Secretary's Report

- Gear Grid Name Tags done 3/30
- Received link with the 2026 Installation Pictures will download and send to bofc / department
- AFDSNY Oct 8-10 Saratoga would like to hold rooms
- Attended CAFDA conference with District Manager Michalakopoulos - great classes/training:
 1. Best Practices of Social Media & Public Information Officers
 2. The Legalities of Purchasing and the Procurement Audit
 3. Understanding Prevailing Wage
 4. Policies, Procedures, Guidelines and the Law
 5. Understanding and Navigating VFBL
 6. Leasing vs. Bonding
 7. The 6th Commissioner Good or Bad
 8. Dealing with Disciplinary Issues; Mock GML 209L Hearing

Correspondence: Dept requesting uniforms for the Chaplains.

 [Uniform Request.pdf](#)

VII. Treasurer Report

 [Meeting 4.13.26.pdf](#)

ACH and Check Fraud discussion - Positive pay prevents check fraud DT will upload report that generates check information and the bank system will automatically uploaded. if something is a little off we will get an alert where we can go in and approve and or deny. ACH ID pseg, national grid and payroll. programs are all through M&T Bank working on a work order so all of this will be in play.

were insured with FDIC for \$250,000.00 we are collateralized further and we have our crime policy which includes forgery.

VIII. District Managers Report

 [DM Report BOFC Meeting 4-13-26.pdf](#)

 [Wading River FD - Project Schedule \(4.10.2026\).pdf](#)

 [Wading River Fire District Amendment to Add One BIO Vehicle Compact Safes.pdf](#)

 [Wading River Fire District Amendment to Add One BIO Vehicle Standard Safe.pdf](#)

 [Fuel Log Report - Mar 2026.pdf](#)

A. Deposits

- Motorola Solutions - Check # 50173110 in the amount of \$300.00 Rcpt. # 532643
- ADP - Check # 7435030 in the amount of \$491.15 Rcpt. # 532644

All Checks turned over to district treasurer for deposit.

B. MATERIAL/TRAINING REQUESTS

26-07 – FF Equip - Sterling F4 Escape System (12) in the amount of \$6,270.00

26-08 – EMS Equip - Rescue Helmet (12) in the amount of \$3,079.08

26-09 – Shop Equip – Car Brushes in the amount of \$65.97

26-10 – FF Equip - Elevator keys in the amount of \$500.00

C. Repair/Maintenance of Buildings

HQ Double Check Valve Replacement

- Vendor onsite and replaced double check valve on April 1st. Annual backflow testing being scheduled and will be submitted to Riverhead Water once completed.

Station 2 Men's Room Door

- New lock installed on men's bathroom and issue has been temporarily repaired but due to original installation a new door is needed to properly complete repair, obtaining quote.

Station 2 Spring Cleanup

- Scheduled for April 18th as per BOFC approval on 3/30.

Station 2 Apparatus Ramp Drainage

- Upon inspection after winter session, it was discovered that repairs are needed to the apparatus ramp drainage grate and surrounding concrete. Quote obtained in the amount of \$3,500 from Walter McKay Stone & Tile LLC. Vendor scheduled to perform repairs

Boat Launch Site / Floating Dock

- Vendor onsite on 4/10 to PM boat lift and address electrical issues, waiting on proposal. Upon inspection of site in preparation for boat, it was discovered that the pilings for the floating dock were pulled out. Vendor was contacted to arrange reinstall of pilings.

D. Repair/Maintenance of Equipment

6-3-3

- Competed, vehicle was completed and put into service by chief staff. Any items that come up that need addressing will be addressed once reported.

6-3-4

- Air leak and compressor not working. Truck was parked for 3 hours and had lost about 100 PSI. Causing low air alarm when started.
- Little to no air in secondary air tank.

District mechanic notified

6-3-5

- Completed, vehicle had new tires and alignment performed.

6-3-9

- No power to pump Pannal /motor doesn't start
 - District mechanic was notified and after review determined batteries weren't charging properly and resolved issue.
- Slow air leak in rear, officer's side tire - furthest tire back.
 - All rear tires replaced

6-3-16

- Oil Change/PM Service performed by district mechanic, open work orders addressed during service.

6-3-17

- PM, Oil Change, and open work orders tentatively the week of 4/17

6-3-18B

- Hydric lines & Radar issues have been addressed and PM service performed. Delivery has been tentatively scheduled for Wednesday 4/15

6-3-32 (Old)

- Work Order Submitted, Oil Change, district mechanic contacted to schedule service

E. Permissive Referendum Projects

HQ Foundation Repair

- In progress, as previously reported some delays due to weather, updates being submitted regularly, HVAC set to begin the week of 4/17 now that weather is warming up. Submitting revised proposal clarifying previously submitted proposal with the cost breakdown of the anticipated work being performed. The scope of work involves the concrete pours, masonry repairs and asphalt parking lot work. Proposal is based on the drawings and project manual provided by BBS. The estimate is a 'not to exceed' cost and the invoice will reflect the time and materials required to complete the work.

HQ 2nd Floor Hallway & EMS/Chiefs Relocation Renovations

- On Hold - Phase II 2nd floor hallway renovation put on hold till phase I of the ems/chief office relocation has been completed.
- As per board layout approval, permissive referendum has been published and renovations begun. Once funds are available materials will be purchased to be broken up into two phases as previously reported. Phase I 2nd floor with an approximate timeline of 3 months and the responder area as phase II will an additional timeline of 3 months for completion.

New Rescue Pumper

- In progress, vehicle is expected to be completed and delivered prior to the FDIC conference at the end of April. Training on SAM pump system had been scheduled sometime after FDIC as a refresher prior to chief staff putting into service. Chief Ryan working on training schedule dates with vendor.

AFG Replacement Engine (6-3-11)

- In progress – Notice for permissive referendum submitted and has been published by district secretary. Once required 30-day notice timeframe has expired, district can proceed with purchase approval process.

New 3rd Ambulance

- In Progress, Inspection trip completed on March 19th, minor punch list generated and items were resolved. Vehicle arrived at local dealer and has been lettered in accordance with NYS DOH requirements. Radio equipment, Opticom, other equipment dropped off to vendor for installation. Radio installation began on 4/11 and remaining work from onsite punch list is expected to be completed within 2 weeks. Submitting the following additional equipment needed for DOH compliance for review and approval.
 - LUCAS CPR Assist Device - \$27,892.30
 - Stair Chair Pro - \$7,122.29
 - LP1000 AED - \$2,979.93
 - Narcotic Vehicle Standard Safe - \$3,302.00
 - Assorted Medical Equipment - \$6,574.41

Recommended purchasing from EMS Cost Recovery Funding Source

New Chief Vehicles

- In Progress, issues with key fob reprogramming resolved by dealer and invoice set to upfitter for payment. The 32-vehicle completed and turned over to chief staff, additional portable charger and usb plugs needed in center console, ordered from IWT, waiting for them to arrive then install. 31-vehicle competed, rear radio programming issue, IWT contacted and waiting for onsite tech to resolve. Additional portable charger and usb plugs will also be installed in center console once arrived.

HQ Communications Tower

- In Progress, 2nd amendment approved at the March 30th BOFC meeting submitted to vendor. Litigation, discussed in executive session by general counsel.

F. Personnel Report

Request for paramedic eligibility list request submitted to Suffolk County Civil Service for open full-time vacancy. Once received, canvass letters will be sent and interview schedule created.

****Requesting Executive Session with BOFC and General Counsel for pending employee discipline****

G. Budget Items

None

H. Other

District Asset Tag Project

- On hold, project temporarily on hold while 2nd floor renovation/EMS relocation projects begin.

District Controlled Substance Renewal

- Controlled Substance Renewal Certificate received and posted. Changes to narcotics operating plan, changes to primary & secondary agents approved at the BOFC March 30th meeting completed and submitted to NYSDOH

DEA Controlled Substance Changes

- Due to changes effective March 2026, narcotics safe required in all certified ALS responder vehicle, attached proposal for vehicle compact safe submitted for review and approval in the amount of \$3,174.00. Additionally, all paperwork must be conducted electronically, after review of available software programs, and discussions with primary agent, recommendation to move forward with Schedule2 with an initial startup cost in the amount of \$4,080.00 and an annual reoccurring cost of \$2,580.

Some of the other requirement such as ems agency single DEA registration on hold till clarification is reached between DEA & NYS DOH.

Suffolk County Fire District Managers Association

- Attended meeting with district secretary Telepan, main topic discussed was DOL changes enforcement to vendor prevailing wage rates, upcoming SCBA & protective firefighting gear regulation changes, and EMS staffing & wage challenges.

CAFDA Conference

- Attended CAFDA Conference at Lake George along with District Secretary Telepan 4/8 – 4/11. Attended the following
 - Best Practices of Social Media & Public Information Officers
 - The Legalities of Purchasing and the Procurement Audit
 - Understanding Prevailing Wage
 - Policies, Procedures, Guidelines and the Law
 - Understanding and Navigating VFBL
 - Leasing vs. Bonding
 - The 6th Commissioner Good or Bad
 - Dealing with Disciplinary Issues; Mock GML 209L Hearing
 - Vendor Expo
- Submitting new service contract with Island Elevator, to replace existing contract.

Fuel Log

- Submitting monthly fuel log for the months of March 2026.

IX. Chief's Report

[Chief's Report BOFC Meeting - 04-13-26.docx](#)

A. Past Month Alarm Totals - 98 (March)

Fire – 25

EMS -73

B. Year to Date Alarm Totals - 320 (March)

Fire - 92

EMS - 227

C. Training / Drills

- Dept. Mandated/Refresher – 2026 mandatory trainings completed for 2026
- Hazmat – 2026 mandatory training – 4 members incomplete
- Sexual Harassment/WPV/HazCom – 2 members incomplete; one to Oct. 29, 2026
- Bloodborne Pathogens – 3 members incomplete
- Dept. Drill/Training –
prior Month Actual – 7 held
- Current Month Anticipated – 4
- Additional driver training drills have occurred for operation of 6-3-2
- 03/12 – Company Meetings and Drills – held
- 04/07 – Company 2 meeting - held
- 03/29 - Sunday - Probationary Fire Training
- 04/07 – Mandatory Officers Meeting – held.

- 04/12 – Second Sunday Drill - held
 - 4/23 – Class A SCFA
 - 04/26 – Training Company 1
 - 04/30 – Department Drill
 - 05/07 – Department Drill
 - 05/17 - Bailout refresher
 - 05/31 – Bailout Original
 - Ambulance Driver Training continued with new members during the month.
- Mutual Aid Drill/Training
- 1) Out of district drill/training (non FFI/EMT) – #451 (EMT), Member #369 (Nadler) will be attending upcoming Heavy Rescue classes, April 29 – May 20th. #457 (Willis) is on waiting list for same class.
 - 2) #423 (S. Como) is approved for FDIC in April.
 - o Specialized training (Medic, HazMat, Confined Space, Heavy Rescue, FFI, Etc.)
 - A) BLS level 12 Lead and CPAP training yet to will be scheduled
- Other Details (include hours & member participation)
 - Standbys – Standby was held at North Patchogue on Friday, April 10 from 6pm to 2am; in house standby crew was available at HQ during that time.
 - Fire Police – Attended Ridge FD funeral on March 26; attended the Jamesport St Patrick Parade on Saturday, March 28.
 - Work Details – Companies have 2nd Thursday meeting., truck checks & drills
 - Officers Meeting – Held 04/07 and will be mandatory for first Tuesday monthly
 - Company Drills – See Trainings
 - Parades – We went to Rocky Point St. Patrick’s Day parade on March 15.
 - Funeral/Flag Details – Ladder Arc for Ridge FD on Thursday, March 26 and on Friday, March 27
 - Flag Arc for Andrew Top Gun 5k race, March 28.
 - St John Church Easter bonfire detail - Saturday, April 4 – 6-3-11
 - Meetings Hosted – NR
 - Meetings Attended –Multiple meetings attended by representatives and reported back to Chiefs.
 - Fire Prevention & Events –NR

Anyone who does not have their mandatories in by the next board meeting will be suspended until the following board meeting.

D. Monthly Crew Nights(Days) Schedule

Duty Crew attendance sheets for each company were distributed and discussed at the 4/07 officers meeting and the Company 2 meeting the same night. Attendance sheets show some improvement over February.

Prior Month Actual –some issues with SCM discussed.

E. Member Status

- Chief Availability/Delegation (out of town, vacation, etc.) – NR
- Change of Qualification/Status (new certification, expired) –
- Five members will come off probation on April 16 - #466, #465, #453, #370, #369
- Members #332, #394, #397 and #373 have been placed on Quarterly Review, from 3/1 – 6/1. Letters have been posted.

- Driver Qualifications – New Qualifications list has been updated and places on the website.
- Change of Address – No Change
- Medical Leave – NR
- Military Leave - None
- Probationary Member Report (New, FF1, EMT, Drills, Trainings, Alarms) –Officers have been instructed to oversee all new members and ensure they start required classes and duty crews.

F. District Issued Personnel Equipment

All required personnel equipment has been issued by the Quartermaster, recorded, catalogued and updated. Pager and charger have been returned from #450.

G. Vehicle & Equipment Maintenance Report

- 30 = 47992
- 31 = 75446
- 32 = 00140

H. Material Request

Yes – various requests. Elevator keys, cleaning brushes, EMS helmets, and bailout systems

I. Miscellaneous

OLD Business:

- Truck check sheet will be created for 6-3-2 by end of month.
- New keys/locks have been ordered for mailboxes for companies
- Three members will be attending the Tom Lateulere EMS seminar April 18
- Follow up on checking EMS bags in ancillary vehicles other than ambulances.
- Rehab cooler has been moved into hallway a St 2 by first responders' door.
- Revisit discussion on CME program vs SCEMS program

NEW Business:

- Meeting was held with the Riverhead Fire Marshall on Wednesday April 8 to discuss Town Hazmat Team and new Firewatch Protection System, and Fire Watch signs provided to Chiefs.
- Chiefs pulled regulators and masks from two paramedics (not Lull) since none available for new members. Discussed with Chiefs as to restrict probationary members or place back on trucks.
- 6-3-3 fire police is in service at St. 2 as of 03/25.
- 6-3-32 car in service, needs two radio chargers in car
- 6-3-8 moved to St. 2 Thursday, 4/9.
- 6-3-18B boat to be in service third week of April.
- 6-3-1 will be back at HQ by the end of third week of April.
- Chiefs' storage room for uniforms and items in current office with move

Zoom meeting with DSS, hotel manager, police, ex chief donnelly, commissioner had meetings regarding the Wading River Motel will be having a zoom conference Wed 4/15 at 11:00. Discussion re being the emergency service

dispatch group for the motel for any emergency. Recommending to get a hold of ex chief donnelly to discuss the motel and call issues currently.
FASNY holding a big recruitment thing on the 19th - are we going to be involved?
census was sent to fres that was taken care of.

X. Commissioner Reports

A. Chairman Wallace

Bluestone up at sta 2 in the back so the trucks can get around vehicle by gas pump
losap report for VFIS - i will be handing them out at next department meeting
permissive up for truck yet? not yet have a few more days. will be for worksession

B. Vice Chairman Hegermiller

Reach out to chief frost as far as DSS for the motel
How are we doing with ADP? - not great, had a call today setting up another call to get everything worked out. hope to have everything resolved by workshop. possibly switching to workforce

C. Commissioner Deveny

Greg - please contact a different electrician for the back light in the parking lot at sta 2 please
I would like to put a hold on the spring clean up at sta 2 i think the money is excessive. would like to contact other vendors, for quotes.

D. Commissioner McQueeney

n/a

E. Commissioner Meyer

JC Broderick is going to be brought up for approval under new business
Brief conversation had at the installation dinner with Father Ralph - would like to set up a meeting with him to see what previous districts have done in the past and see what is best for our district to be done. see if Father Ralph can attend our next work session to further discuss. Would like to setup a meeting with riverhead and rock point fire district to discuss the radios and possibly dispatching for us here. Would like to attend there meetings to discuss in person. Maybe post for a EMS supervisor or have as discussion at the next work session.

XI. Material Request / Training Request

A. Material Request 2026-007

Sterling F4 Escape System (12) in the amount of \$6,270.00

 [District Manager First Review 3 26 2026 11 49 33 PM.pdf](#)

Motion:

Motion moved and motion seconded by Commissioner Hegermiller. Unanimously approved

B. Material Request 2026-008

Rescue Helmet (12) in the amount of \$3,079.08

 [District Manager First Review 3 27 2026 12 14 30 AM.pdf](#)

Motion:

Motion moved by Commissioner Deveny and motion seconded by Commissioner Hegermiller. Unanimously approved

C. Material Request 2026-009

Car Brushes in the amount of \$65.97

 [District Manager First Review 3 29 2026 3 57 34 PM.pdf](#)

Motion:

Motion moved by Commissioner Hegermiller and motion seconded by Commissioner Deveny. Unanimously approved

D. Material Request 2026-010

Elevator keys in the amount of \$500.00

 [District Manager First Review 3 29 2026 4 01 03 PM.pdf](#)

Motion:

Motion moved by Commissioner Hegermiller and motion seconded by Commissioner Meyer. Unanimously approved

E. Material Request - 3rd Ambulance - Total \$47,870.93 out of Cost Recovery Program funds

- LUCAS CPR Assist Device - \$27,892.30
- Stair Chair Pro - \$7,122.29
- LP1000 AED - \$2,979.93
- Narcotic Vehicle Standard Safe - \$3,302.00
- Assorted Medical Equipment - \$6,574.41

Motion:

Motion moved by Commissioner Hegermiller and motion seconded by Commissioner Deveny. Unanimously approved

XII. New Business Items

A. Approval to pay bills total \$526,705.82

Motion:


Motion moved by Commissioner Meyer and motion seconded by Commissioner Deveny. Unanimously approved

B. Approval for GSA reimbursement for G. Michalakopolous, G. Meyer, and S. Como for FDIC Conference

Motion:

Motion moved by Commissioner Hegermiller and motion seconded by Commissioner Deveny. Unanimously approved

- C. Approval of Island Elevator Annual Full Service Maintenance Contract

 [UNSIGNED - FULL - 2026-2031 Wading River FD.pdf](#)

Motion:

Motion moved by Commissioner Meyer and motion seconded by Commissioner Hegermiller. Unanimously approved

- D. Approval to book East Wind for 4/16/27 North Hampton East Wind for Installation Dinner

Motion:

Motion moved by Commissioner Meyer and motion seconded by Commissioner Hegermiller. Unanimously approved

- E. Approval to use JC Broderick for material ground testing (foundation project)

Motion:

Motion moved by Commissioner Meyer and motion seconded by Commissioner Hegermiller. Unanimously approved

- F. 2005 Chevrolet Silverado with Plow BID awarded to Curtis Dunn for \$12,100.00

Motion:

Motion moved by Commissioner Hegermiller and motion seconded by Commissioner Meyer. Unanimously approved

- G. 2018 Expedition BID awarded to Allan for \$3,500.00

Motion:

Motion moved by Commissioner Meyer and motion seconded by Commissioner Hegermiller. Unanimously approved

- H. E350 Van BID awarded to Red Truck Sales for \$6,550.99

Motion:

Motion moved by Commissioner Meyer and motion seconded by Commissioner Hegermiller. Unanimously approved

- I. Approval to purchase Schedule 2 for narcotics log initial setup cost \$4,080 and yearly cost \$2,580 to be purchased from cost recovery funds

Motion:

Motion moved by Commissioner Meyer and motion seconded by Commissioner Hegermiller. Unanimously approved

- J. Approval to purchase uniforms for district chaplains

Motion to table:

Motion moved by Commissioner Meyer and motion seconded by Commissioner Hegermiller. Unanimously approved

- K. Approval to cancel Rosetti spring clean up and obtain other quotes from Emerald and Soundgardens

Motion:

Motion moved by Commissioner Deveny and motion seconded by no second. Denied

- L. Approval to add bluestone to the sta2 parking lot

Motion:

Chief Ryan please assist you know where it should be added

Motion moved by Chairman Wallace and motion seconded by Commissioner Meyer. Unanimously approved

- M. Approval to rectify employee Tim Cangeleri salary for district treasurer retroactive raise of \$7,500 for each year of 2024 2025 to be paid in lump sum \$15,000 & retroactive from January 1 2026 new salary to be \$60,000.00

Motion:

Motion moved by Commissioner Meyer and motion seconded by Commissioner Hegermiller. Unanimously Approved

- N. Approval for health insurance buy back for Full-Time employees of \$4,000 paid in two semi- annual paychecks on the second pay period in July and the second pay period in December.

Motion:

Motion moved by Commissioner Hegermiller and motion seconded by Commissioner Meyer. Unanimously approved

XIII. Executive Session

Motion to adjourn into executive session at 18:30 for the purpose of discussing general counsel for pending employee discipline. Reconvened at 19:49

Motion to adjourn into second executive session at 20:30 for the purpose of discussing matters leading to the employment of a particular person. Reconvened at 20:47

Motion:

First Executive Session

Motion moved by Commissioner Deveny and motion seconded by Commissioner Hegermiller. Unanimously Approved

Motion:

Second Executive Session

Motion moved by Chairman Wallace and motion seconded by Commissioner Deveny. Unanimously Approved

XIV. Adjournment at 21:02

Motion:

Motion moved by Commissioner Meyer and motion seconded by Commissioner Hegermiller. Unanimously Approved