

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

Minutes of April 10, 2023 Meeting

The meeting of the Board of Fire Commissioners was called to order by Commissioner Deveny at 1800 hours with the Pledge of Allegiance and a moment of silence for our First Responders, EMS, Police, Fire and Military who have made the ultimate sacrifice.

Chairman McQueeney, Vice Chairman Moreno, Commissioner Deveny, Commissioner Wallace, Treasurer Cangelieri, District Manager Michalakopoulos, Secretary Manitta, Chief Berg, 2nd Assistant Chief Donnelly, 3rd Assistant Chief Whelan, EMS Supervisor Andracchi and Attorney Ring were present. Commissioner Meyer and President Kuzloski were absent with prior notice.

Commissioner Deveny made a motion, seconded by Commissioner Wallace, unanimously approved to accept the minutes of the March 27, 2023, BOFC meeting.

Executive Session #1 requested by Chairman McQueeney to discuss personnel and litigation matters.

- Chairman McQueeney made a motion to move to executive session, seconded by Commissioner Wallace, unanimously approved.

Adjournment for Executive Session: 1800

Reconvene from Executive Session: 1835

Correspondence: Secretary Manitta

- Room Use request – Member Keith Ryan, (Saturday, 05/06/23)

Secretary Report: Secretary Manitta

- Special Election Update – ballots, election workers, notices/web/sign

Public Comments:

- WRFD Members addressed BOFC for room requests: Keith Ryan (05/06/23); James Meier (05/21/23)
 - Chairman McQueeney made a motion to approve both requests, seconded by Commissioner Wallace, unanimously approved.

Wading River Fire Department: President Kuzloski

- Letter was presented by Chief Berg from President Kuzloski requesting the district build a frame for a training door was reviewed.
 - Commissioner Deveny made a motion to approve, seconded by Commissioner Wallace, unanimously approved.

Material Requests:**District Manager Michalakopoulos**

- 04 – FF Equip – FF Gloves – 37 pairs various sizes (Strategic Safety Dynamics) in the amount of \$4,810.00
 - Commissioner Wallace made a motion to approve, seconded by Commissioner Deveny, unanimously approved.
- 05 – FF Equip – Hi-Viz Safety Jacket -1 Lg (East Coast Emergency Outfitter) in the amount of \$375.00
 - Commissioner Wallace made a motion to approve, seconded by Commissioner Deveny, unanimously approved.

District Manager Report:**District Manager Michalakopoulos**

- Received the following checks: None
- Communication Tower Project – Received Updated Construction Drawings from Elite Towers, in review.
- EMS Recovery Billing Implementation – Weekly onboarding meeting with ems supervisor and QMC in progress, Medicaid application submitted.
- AGF Grant Brush Truck – funding submitted and approval received, waiting for deposit confirmation before closing grant.
- HQ Structural Evaluation - BBS Architects Engineers & J.C. Broderick came onsite and completed the underground probe test. Waiting for report, once received report will be forwarded to board for review.
- Diligent – Working with district secretary on user setup and meeting agenda creation. Training in progress. Next training session scheduled for tomorrow morning.
- Building LED lighting project – in progress, 2nd floor completed, working on first floor. Estimated project completion by midweek.
- HQ Building Renovation Project – In progress.
- Station 2 annual monitoring system certification completed today, waiting for the report, if any issues are reported they will be addressed as per compliance requirements.
- Submitted list of equipment specifically purchased for the 20/21 Ford Interceptor which cannot be used. Commander Fleet is willing to purchase for \$3k.
 - Commissioner Deveny made a motion to approve, seconded by Commissioner Wallace, unanimously approved.
- Request board review and possibly bring back the EMS Post Patient Survey as in years past.
- Headquarters annual monitoring system certification scheduled for tomorrow 4/11 & 4/12. If any issues are reported, they will be addressed as per compliance requirements.
- Johnson Controls Service scheduled for onsite repair visit on Monday 4/17 to address trouble communication issue. Additional service scheduled for headquarters for Tuesday and Wednesday to address open items as well.

Treasurers Report:

District Treasurer Cangeleri

- **Bills total: \$64,015.33**
 - Vice Chairman Moreno made a motion to pay the bills, seconded by Commissioner Wallace, unanimously approved.
- **Deposits received:**
 - Town of Brookhaven \$7,291.65
 - Town of Riverhead \$2,542.92
- **Funding received:** \$133,333.33 from FEMA for the Brush Truck 4/7/23
- **Audit Update**

Attorneys Report:

Attorney Ring

- Letter sent to ex-member for return of equipment with no response. BOFC requested a follow up letter be sent.

Chief's Report:

Chief Berg

- **Item Submissions:**
 1. Voucher for food, following the department work detail for inspection
 2. Invoice from NY State Assoc. of Fire Chiefs for Fire/EMS Expo attendance. All other members were able to attend the show for free, courtesy of Neville Fire Apparatus, however FF James Meier attended and put us one person over the limit. The cost is \$20
- **Scheduled Training:** *All trainings are subject to change by the chief*
 1. April 6th, 2023 – Dept. drill- Airbag and Vehicle Stabilization drill with Paratech product demonstration. All appeared to be quality products.
 2. April 13th, 2023 – Company drill/training, EMS training- Atypical presentation of ACS and case reviews.
 3. April 20th, 2023 - Department Meeting
 4. April 25th, 2023- Officers Meeting
 5. April 27th, 2023 – Dept. Drill – Driver Training
- **Material Requests:**
 1. David Clark wireless headsets for 6-3-8 (on hold for research)
 2. Milwaukee M18 Fuel electric chainsaw, with M18 Fuel HD12.0ah battery and charger (see attached) \$500
 3. 2 Extra Milwaukee M18 fuel 12.0HD batteries \$225 ea.
 4. Milwaukee M18 battery charger w/12VDC charging \$129
 5. Chainsaw tool mounting tray w/tie-down for tailboard center compartment and second mounting tray for under crew seat compartment. Tray is to be designed to keep bar oil from leaking all over compartment and can accommodate an oil mat cut down to size
 6. Pair of aluminum wheel chocks and mounting plate to be mounted under driver's side door compartment/cubby of 6-3-8.

7. 30" Halligan probar model \$325.59
8. Flat head fire axe with yellow handle (DM advised he may have one in stock)
9. Tool mounting bracket for irons \$272.08
10. 60" HD prybar with mounting brackets for 6-3-8 \$69.95 (for bar only)
11. Mounting spring clips and pair of tie-down brackets for a pair of fire rakes
12. Four (4) Indian can base plates to be mounted on top of 6-3-8 water tank. 2 on each side of hose tray to be fastened to the mounting track on top of the tank \$44.95 ea.
13. Booster nozzle holder to be added to side of rear booster reel to secure nozzle \$92.70
14. Pallet of granular oil absorbent (Speedi-Dry)
 - Chairman McQueeney made a motion to approve purchase of a pallet, seconded by Commissioner Deveny, unanimously approved.

➤ **Follow-up items:**

1. Houseman Mike Argenti's status as a driver. I would like him to be able to drive the ambulance and fire apparatus in the event we do not provide a volunteer driver and help out as manpower during the early morning alarms. I feel he was very effective and a great help to the department when he was on the 5am-1pm shift. Is there a possibility of switching him back to that shift to provide coverage? The EMT-B shift does not start until 10am so at least we would have a minimum crew with the District Paramedic to cover an alarm.
2. The Wading River Motel, located at 5890 Middle Country Rd. call volume was down following the meeting with local officials and authorities on the issue but has since come back up during the past week.
3. UTV 6-3-26 trailer has had the Tie-Down D-rings moved on the trailer to properly tie into the trailer frame instead of the trailer deck.
4. Last week I met with Ron and Josh from Neville Fire Apparatus to go over punch list for new Brush Truck 6-3-8. No driver training is to be continued until the truck has been repaired. Neville has ordered and is waiting on parts for the brakes. It appears there is at least one axle seal which is leaking and contaminating the driver rearmost drum brake assembly with gear oil, as well as a brake line fitting has been found to be leaking. Ron said he would be working with Memphis Equipment on replacement parts. Please try to keep vehicle movement to a minimum to prevent further damage. The training schedule has been changed to reflect this.
5. Inquiring about the status of 6-3-18B and the repower with new engines.

➤ **Information:**

1. All chiefs have now completed the Fire Commissioner training as requested by the Board of Commissioners. 6-3-30 completed training April 8th, 2023 at North Massapequa FD.
2. Thank you to the Board of Fire Commissioners for a successful 75th Annual Installation Dinner and Inspection held at Majestic Gardens in Rocky Point.

EMS Supervisor's Report

EMS Supervisor Andracchi

- Ambulance Status Sign at Station 2 to keep responding members aware of the ambulance status/location
- Thank Schultz for help with signage
- Most staff less than 1-year employment - Developing Quick Response Guide for EMS Staff
- Working with 32 to develop a training class for EMS Staff to better help responding units based on call type fire/woodland/water rescue etc.
- Precepting new EMTs
- Scheduling meeting with SC EMS to discuss CME program/BLS 12 Lead
- Uniforms distributed/Jackets on rack – Need T-Shirts/Polo/Summer uniform?
- Employee meeting tentatively scheduled for 4/18

- **Stats:**
 - 3/13-4/10
 - Total Alarms: 69
 - At Patient: 8.28 min
 - Ambulance on scene: 11.94 min
 - Txp by Volunteer Personnel: 11 calls/15.94%
 - Txp by Paid EMT: 23 calls/33.3%
 - Txp by Medic: 35 calls/50.72%
 - AHRC: 7 (YTD 34)
 - Wading River Motel: 8 (YTD 18)

Executive Session #2 requested by Chairman McQueeney to discuss personnel and litigation matters.

- Chairman McQueeney made a motion to move to executive session, seconded by Commissioner Wallace, unanimously approved.

Adjournment for Executive Session: 1938

Reconvene from Executive Session: 2014

Public Information Hearing on Special Election held.

Commissioner Reports:

Chairman McQueeney

- Made several motions:
 - Chairman McQueeney made a motion to hire a new, full-time, paramedic (Friday, Sat, Sunday) 37.5 hours (5:45-6:15), at a rate of \$34/hrs., seconded by Commissioner Deveny, unanimously approved.
 - Chairman McQueeney made a motion to accept other district residents within a two-mile radius, seconded by Commissioner Deveny, unanimously approved.
 - Chairman McQueeney made a motion to change District Secretary from salaried to hourly at a rate of \$33.65/hr., seconded by Commissioner Deveny, unanimously approved.

Vice Chairman Moreno

- Nothing to report.

Commissioner Deveny

- Requested information on STA2 – power cable for ambulance
- Inquired about remote for ambulances
- Requested camera issue update
- Requested regular size for diesel fuel nozzle
- Discussion regarding EMTs fueling the truck

Commissioner Wallace

- Nothing to report.

Commissioner Meyer

- Not present.

Commissioner Wallace made a motion to adjourn, seconded by Commissioner Deveny, unanimously approved.

Meeting adjourned at **2031** hours

Respectfully submitted,

Eileen F. Manitta, District Secretary
Wading River Fire District