

**WADING RIVER FIRE DISTRICT  
1503 North Country Road  
Wading River, NY 11792**

Minutes of March 27, 2023 Meeting

The meeting of the Board of Fire Commissioners was called to order by Commissioner Deveny at 1800 hours with the Pledge of Allegiance and a moment of silence for our First Responders, EMS, Police, Fire and Military who have made the ultimate sacrifice.

Commissioner Deveny, Commissioner Wallace, Commissioner Meyer, District Manager Michalakopoulos, Secretary Manitta and 2<sup>nd</sup> Assistant Chief Donnelly were present. Chairman McQueeney, Vice Chairman Moreno, Treasurer Cangelari, Chief Berg, 3<sup>rd</sup> Assistant Chief Whelan, President Kuzloski and Attorney Ring were absent with prior notice.

Commissioner Wallace made a motion, seconded by Commissioner Meyer, unanimously approved to accept the minutes of the March 13, 2023, BOFC meeting.

**Executive session requested by Chairman McQueeney to discuss personnel and litigation matters.**

- Commissioner Meyer made a motion to move to executive session, seconded by Commissioner Wallace, unanimously approved.

**Adjournment for Executive Session: 1800**

**Reconvene from Executive Session: 1837**

**Old Business:**

- None

**Public Comments:**

- No Comments

**Correspondence:**

**Secretary Manitta**

- Invitations
- Letter from Chris Ring
- Room Use request – Member Theresa Meier. After discussion, the BOFC requested that Theresa Meier come to a BOFC meeting. Commissioner Meyer made a motion to send a letter to Theresa Meier asking if she secured parking at the church for duration of the event and secured parking lot attendants.
  - Commissioner Meyer made a motion to send letter to member Meier requesting more information, seconded by Commissioner Wallace, unanimously approved.
- Minutes of Riverhead Town Fire District’s Council - January 25, 2023

**Secretary Report: Secretary Manitta**

- Special Election Update

**Wading River Fire Department: President Kuzloski**

- Not present

**Material Requests: District Manager Michalakopoulos**

- None

**District Manager Report: District Manager Michalakopoulos**

- No checks received.
- Request from Hometown for supplemental insurance for the underground tanks (\$763.60). After discussion, BOFC made a motion to approve.
  - Commissioner Meyer made a motion to purchase additional insurance (\$763.60), seconded by Commissioner Wallace, unanimously approved.
- Discussion regarding VFIS request to move Workers Comp VFBL to Home Town Insurance brokers. After discussion, BOFC made motion to approve.
  - Commissioner Meyer change broker for workers Comp to Hometown Insurance, seconded by Commissioner Wallace, unanimously approved.
- Facilities Study Update – recommendation to perform a saturation in the amount of \$4,820
  - Commissioner Meyer made the motion to perform saturation test at a cost of \$4820, seconded by Commissioner Wallace, unanimously approved.
- Key Pad for front door was recently secured and will be installed
- Walk in refrigerator is out of service waiting on replacement parts

**Treasurers Report: District Treasurer Cangeleri**

- **Bills total: \$52,973.20**
  - Commissioner Wallace made a motion to pay the bills, seconded by Commissioner Deveny, unanimously approved.

**Attorneys Report: Attorney Ring**

- Not present.

**Chief's Report:**

**2<sup>nd</sup> Assistant Chief Donnelly**

➤ **Item Submissions:**

- ✓ Meeting at Wading River Motel
  - Chief Donnelly and Chief Whelan attended a video call about Wading River Motel with Suffolk County Department of Social Service, Riverhead Councilman Rothwell, Riverhead Town Police Chief Hegermiller and multiple other county employees and vendors representing DSS. A lengthy discussion was held and multiple examples were given of the issues we are facing at the motel.
  - Motel has a capacity of 70 beds in 34 rooms. Occupants will be singles or families with a max of 3 people per room. TOR inspected and issued violations and they are due for reinspection by 3/22. Building inspector plans to be out there on 22 or 23<sup>rd</sup>. DSS has been working with the landlord to resolve the issues and make sure he is meeting his obligations as a contractor. They have scheduled transportation and tokens for busses.
  - We will be having a meeting next month (Approx. 30 days). As a note...call volume has dropped after the 1<sup>st</sup> meeting and I believe we have only had 1 request for service at the facility, which was a legitimate medical emergency.
- ✓ Chief Donnelly along with District Manager Michalakopoulos and Commissioner Meyer attended the NYS PESH seminar. We learned that we, as a group, are doing a lot of things correctly but did come away with a few areas and good ideas of ways that we could improve in and to make it easier in the event we have an inspection.
- ✓ Station 2 – Request for supervision – Chief Berg appointed Greg Curiel as Caption of Company #1 @ station2.
- ✓ Chief Donnelly has 2 events scheduled personally at the FD for use of the meeting room, this (Wednesday 3/29 and Monday 4/10) I have secured parking with St John's Church and parking lot attendants for both events.

➤ **Material Requests:** None

➤ **Follow Up Items:**

- ✓ Reminder – Cars being delivered before Thursday, if we could please keep that area clear of district vehicles, it would be appreciated.
- ✓ Installation Dinner – THANK YOU for a wonderful event. My guests and I had a great time and believe everyone else did. Again, Thank You.

➤ **Information:**

- ✓ Jim Meier resigned as Captain of Company #2
- ✓ Cameron Rothwell submitted a letter requesting Military Leave. Submitting the letter and his orders. Can we accommodate the breaks in his orders or does it need to be a block of time? (District Leave Policy 5.0)

## **Commissioner Reports:**

### **Chairman McQueeney**

- Not present

### **Vice Chairman Moreno**

- Not present

### **Commissioner Deveny**

- Nothing to report

### **Commissioner Wallace**

- Annual Installation Dinner – approved two more years at Majestic Gardens at \$130/person price secured for 2025 and 2026. Contract was signed and will be sent to vendor.
- Reported that the insurance company requires new beneficiary forms.

### **Commissioner Meyer**

- Reported on OSHA/PESH workshop attended. Recommended all Commissioners and Chiefs should attend this informative workshop.
- Congratulated the Chiefs' Office and Members for job well done during Inspections on Saturday and during the Installation Dinner.
- Recommended a Spring-cleaning day to identify surplus items.
- Requested a work session for April 17, 2023, at 6 pm for discussion and presentation on training for Commissioners and Chiefs
  - Commissioner Deveny made the motion, seconded by Commissioner Wallace, unanimously approved.
- Discussion regarding purchasing two televisions and one sound bar for the BOFC office.
  - Commissioner Meyer made the motion to purchase (2) TVs and sound bar not to exceed \$3500, seconded by Commissioner Wallace, unanimously approved.

Commissioner Deveny made a motion to adjourn, seconded by Commissioner Wallace, unanimously approved.

Meeting adjourned at 1915 hours

Respectfully submitted,

Eileen F. Manitta, District Secretary  
Wading River Fire District