



BOFC Regular Meeting 1 Minutes

Wading River Fire District

1/12/2026 6:00 PMEST

@ 1503 N Country Rd Wading River, NY 11792

Attendance

Present:

Members: Tim Cangelieri, Commissioner Deveny, Commissioner McQueeney, Commissioner Meyer, Greg Michalakopoulos, Amanda Telepan, Chairman Wallace

Guests: NSA Agency, Chief Gluck, Attorney Ring, Chief Ryan, Paramedic Schultz, Chief Whelan

Absent:

Members: Commissioner Hegermiller

I. Procedural

The meeting of the Board of Fire Commissioners Regular meeting was called to order by Commissioner Deveny at 18:00 hours with the Pledge of Allegiance and a moment of silence for all those that have made the supreme sacrifice, our military, police, firefighters, ems.

II. Consent Agenda

Motion:

Motion moved by Commissioner Meyer and motion seconded by Commissioner McQueeney. Unanimously approved

A. Adoption of Minutes

 [Organizational 2026 Minutes.pdf](#)

 [BOFC Regular Meeting Minutes 12/29.pdf](#)

B. Membership

Joseph Pozgay

I, (state your name) do solemnly swear that I will support the Constitution of the United States, the constitution and laws of the State of New York, the rules and regulations of the Wading River Fire District, the constitution and by-laws of the Wading River Fire Department and that I will perform the duties of a fireperson to the best of my abilities and that I will do nothing to bring discredit to same. So help me God.

III. Neefus Stype Agency

IV. Public Comment

None

V. EMS Report

A. EMS/Ambulance Response Breakdown

- B. Alarms Handled by Crews
- C. Average Response Times (Responding ambulance from activation until signal 2)
- D. QAQI
- E. Other / Misc.

As requested here are the stats regarding paramedics as lead provider on alarms. This does not distinguish between ALS or BLS, it is combined ALS, BLS and RMAs and just shows the numbers for PCR's where each person was the provider in charge for the 2025 calendar year.

District ALS Providers:

Manzella-Health EMS 107 & ESO 34 = 141
 Schultz- 73+29=102
 Desoiza- 118+42=160
 Flood- 71+23= 94
 Lull- 65+22=87
 Rotavera- 5+4=9
 Rowe- 3+0=3
 Zager- 7+0=7
 Gallo-6+0=6
 Pokorny- 0+1=1

Volunteer:

Rothwell- 87+29=116
 D. Gluck- 1+0=1
 J. Gluck- 5+4= 9
 Brayer- 0

 [BP-C545WD 20260111 170537.pdf](#)

- F. Mileage as of

VI. Attorney's Report

FASNY letter re VOLI package. for Recruiting & Retention
 West Henrietta Fire Dept
 Genesee Valley Fire Dept

 [VOLI Press Release Final.pdf](#)

 [genesee-valley-fire-department-inc-2025-122.pdf](#)

 [West Henrietta article.pdf](#)

VII. Secretary's Report

- **Blood Drive** - 1/20/26 - 12:30 - 6:30
- **FDIC** - 4/20-4/25 need an exact count/names attending by 1/26/26 meeting. 4 rooms sun-sat 4 rooms wed-sat.
- **SCFDOA Annual Installation Brunch** - need final count. Sun. 3/8/26 at East Wind 11:00 - 2:00 \$250 per ticket (2 person per ticket)
- **East Moriches FD** - Valentines Pancake Day
- Challenge coin/patch request from 16 year old collector in Washington state.

- **AFDSNY Mini Summit** - March 27 -28 Sonesta White Plains. please let me know by Jan 26th meeting who will be attending
- **Correspondence** - Riverhead Town Fire District Council Meeting Minutes are attached. Next meeting will be on 1/27/26 7:00pm at Riverhead FD.

 [East Moriches.pdf](#)

 [SCFDOA Brunch.pdf](#)

 [Riverhead Town Fire District Council Minutes October 28, 2025.pdf](#)

VIII. Treasurer's Report

 [Meeting 1.12.26.pdf](#)

IX. Chief's Report

 [Chief's Report BOFC Meeting - 01-12-26.docx](#)

Mandatory classes must be done by March 2026.

Discussed Chief's plans with company officers and what he expects for the year.

Would like to drop the officers requirements from 7 nights a week to 4 nights a week for duty crew.

A. Past Month Alarm Totals - 130 (DEC)

- Fire - 35
- EMS - 95

B. Year to Date Alarm Totals - 1504 (EOY)

- Fire - 395
- EMS - 1109
- **47 Alarms short of all time high – 1551 in 2022***

C. Training/Drills

Dept. Mandated/Refresher – 2026 mandatory trainings scheduled for 1/22/26,2/26/26

Hazmat – 2026 mandatory training has been scheduled for 2/05/26

Dept. Drill/Training –

- Prior Month Actual – 3 held
- Current Month Anticipated – 6
- 1/04 – Emergency Food Distribution Drill – Stuff a Bus
- 1/06 – Mandatory Officers Meeting
- 1/08 – Company Meetings and Drills
- 1/11 - Sunday = Ambulance Operations
- 1/18 – Sunday = Driver Training
- 1/22 - Bloodborne
- 1/29 – Emergency Vehicle Operation

Mutual Aid Drill/Training

- Out of district drill/training (non FF/EMT) – Approved member # 227 and #451 (EMT) and #433 attending class currently. New members will be scheduled for upcoming EMT class and future Heavy Rescue class in April.
- Specialized training (Medic, HazMat, Confined Space, Heavy Rescue, FFII, Etc.)
- BLS level 12 Lead and CPAP training was started on 10/2024. However, additional classes must be held for FF/EMT's. Coordination with District paramedics is requested.
- # 431, #433 & #435 Completed Emergency Vehicle Operations,
- # 445 and #447 Completed EMS Officer and Leadership Training
- # 431, #387, #377, #435, and #344 completed Engine Company Operations
- #466, #453, #465, #463 and #468 completed Firefighter 1
- #466, #453, #465, #463 and #468 completed Basic Exterior Firefighter Ops. W/HMFRO

Other Details (include hours & member participation)

- Standbys -NR
- Fire Police – NR
- Work Details – Companies have 2nd Thursday meeting., truck checks & drills
- Officers Meeting – Held 01/06 and will be mandatory for first Tuesday monthly
- Company Drills – See Trainings
- Parades – NR.
- Funeral/Flag Details – 1/08 – Calverton Flag Arch for Ridge life member
- Meetings Hosted – NR
- Meetings Attended –Multiple meetings attended by representatives and reported back to Chiefs.
- Fire Prevention & Events –NR

D. Monthly Crew Night/Day Schedule

- Duty Crew SOG Was discussed at the 1/6 officers meeting. With more officers, the required crew night will be dropped from 7 to 4 and the SOG in effect as of 10/1/24, will be changed.
- Prior Month Actual – there was a drop off in officers signing up for duty crews, which was addressed at Officers meeting.

E. Member Status

- Chief Availability/Delegation (out of town, vacation, etc.) – T Whelan will be out of town from 1/24 – 1/29
- Change of Qualification/Status (new certification, expired) – New Ambulance drivers - #453, #468 and #455
- Driver Qualifications – Forms have been updated and used to qualify members.
- Change of Address – No Change
- Medical Leave – NR
- Military Leave - None
- Probationary Member Report (New, FF1, EMT, Drills, Trainings, Alarms) – Officers have been instructed to oversee all new members and ensure that have started required classes. Meeting with all probationary members to be held in the future.

F. District Issued Personnel Equipment

All required personnel equipment has been issued by the Quartermaster, recorded, catalogued and updated.

G. Vehicle & Equipment Maintenance Report

30 = 454982
31 = 79258
32 = 74067
33 = 102130

H. Miscellaneous

1. OLD Business

Truck check sheets have been completed on existing trucks.

2. NEW Business

- 1) Member # 454 submitted a resignation letter
- 2) Member # 437 submitted his pager and charger, 1/9, told to hand in other uniform equipment.
- 3) Member #467 has returned pager/charger, boots on 1/9
- 4) Members #467, # 459, 462, and #464 mailed termination letters; companies told them to follow up to get pagers and chargers.
- 5) Submitting training requests:
 - A) Member # 457 – Heavy rescue SCFA (No Cost).
- 6) Submitting Trucks, and Rules and regulations, Policies, and Standard Operating Procedures duties - 31
- 7) Submitting 2026 Exposure Control Officer and EMS Chief – 32
- 8) Submitting Quartermaster and Trainings duties – 32
- 9) Submitting Safety Officers duties – 30, 32, #227 and #012
- 10) Officers would like access to finger readers
- 11) New keys needed for mailboxes for companies
- 12) Chiefs need access to physicals to see mask sizes, etc
- 13) Chiefs need access to Laserfiche records to see updated qualifications
- 14) Strongly considering a Juniors Program for the new year
- 15) Chiefs need admin access to the VFIS/Vector Solutions to assign classes and track completion for members missing the in-person mandatories and taking them online.
- 16) Consider transferring the CME Program back to Suffolk County EMS.
- 17) Consider allowing access for all EMS Providers to EMS Supply room. Members will not interfere with sealed cabinets or disrupt inventories that have been accounted for. Members will work with the paid staff to make sure everything is stored in proper location and logged into the system.
- 18) Consider relocating all training materials to areas that can be accessed by all (can be placed in EMS Supply Room if providers are given access)
- 19) Provide Chief's Office/EMS Officers with expired supplies that are not exchanged to be put in a cache for training
- 20) Provide Chief's access to When2Work with real-time updates to posted schedule
- 21) Consider discussion about reorganizing QA/QI Program using NYS Health Dept. guidelines
- 22) Explore possibility of hosting an EMT-Original class in the fall of 2026

Keys for mailboxes - yes but see if we can change the cylinder on them first and look into if this can be done.

Junior Program - not explorer program

vector solutions training and access for all 3 chiefs - yes

add CME program back to Suffolk county EMS for 1/26 workshop discussion.

EMS access to supply room - No for now re-evaluating

Training materials will be brought down/put upstairs accessible for chiefs and members

Expired supplies to be used for training purposes

would like the 24 hours medic to send an email out to district and department when they arrived and are on duty.

QAQI discussion for the workshop on 1/26

EMT original class for fall 2026 - yes

X. District Managers Report

 [DM Report BOFC Meeting 1-12-26.pdf](#)

 [Fuel Log Nov 2025.pdf](#)

 [Fuel Log Dec 2025.pdf](#)

 [LOSAP 2025 Acual.pdf](#)

 [2025 LOSAP Final Standings.pdf](#)

look into getting the sinks upstairs snaked or cleaned.

A. Deposits

None

B. Repair/Maintenance of Buildings

Headquarters Generator

- Completed, rebuilt fuel pump was installed on Friday 1/9 and PM also performed. Switch building over to generator for several hours to ensure that generator was working to full capacity. As previously mentioned, due to the age of the generator and limited parts availability it is recommended that we review our capital improvement plan and consider generator replacement sooner when funding is available. Technician also advised that due to changes in laws and requirements the new generator cannot be installed indoors.

Station 2 Generator

- PM Service originally scheduled for 1/9 was rescheduled for 1/19 due to the amount of time needed to get the headquarters generator back online.

2nd Floor Kitchen Island Faucet

- Work Request submitted that faucet is leaking, district staff reviewed and determined water is coming from a cracked fitting and replacement faucet needed. Parts ordered and expected to arrive by 1/12. Once arrived faucet will be replaced.

Station 2 Parking Lights

- Spoke with vendor regarding intermittent issue with parking lot lights. Upon discussion, it was determined that photocell may be failing on fixture itself and standalone photocell either on the polls or on the building would be needed. Also discussed possibility of using a timeclock rather than replacing the photocells. Vendor will stop by on 1/13 to review all options and select the appropriate solution to solve the problem long term.

C. Repair/Maintenance of Equipment

6-3-4

- Work order submitted - 3 Inch driver's side 500 slide out tray inoperable does not slide out all the way. opens a quarter of the way
 - Issue repaired by district staff.

6-3-13

- Work order submitted - Officers side spotlight fell out of the rig. It's sitting on the desk
 - District staff looked at and determined replacement is needed. Spoke with district mechanic and will work on getting replacement unit.
- Work order submitted - Drivers side back step hose reel OOS due to being crushed
 - Originally looked at by district staff and was determined that reel is not repairable and needed replacement. Contact district mechanic and will coordinate replacement of damaged reel.
- Work order submitted - Sensit P400 multi gas meter is constantly dying.
 - District staff replaced batteries & calibrated unit. Will monitor and if issue continues meter will be sent out for bench testing.

6-3-17

- Work order submitted – Command radio on 6-3-17 intermittently will not power on when vehicle is powered on leading to potential missed radio calls.
 - IWT onsite on 1/7 and repaired issue.

PM Service tentatively Scheduled for the end of January

D. Permissive Referendum Project(s)

HQ Foundation Repair

- In progress, received permits from Riverhead Town Building Department and will post once project begins. Onsite meeting tentatively scheduled for Thursday 1/15 onsite to review status of submittals and determine a start date.

HQ Elevator Mod

- In progress – Work completed and elevator certification performed. Minor items need to be addressed; elevator was put into service on 12/31.

HQ 2nd Floor Renovation

- On Hold - Phase II 2nd floor hallway renovation put on hold till final layout is determined from the 1st floor layout to relocate the medics back to HQ.

New Tanker Pumper

- In progress, Dropped off extrication equipment, etc. to vendor on 1/9 with Chief Ryan. Addressed tool mounting issues found once additional equipment was dropped off. Chief Ryan addressed changes needed, vehicle is still on track to be completed and delivered by January 16th, 2026.

New Rescue Pumper

- In progress, Lettering has begun and is on track to be completed in time for scheduled tool mounting as previously reported 1/16.

AFG Replacement Engine (6-3-11)

- In progress - Performance period end date is September 29, 2027.

New Chief Vehicles

- In Progress, both vehicles have been registered and insured. Auto Eject relocated by C Piler from rear bumper apron to avoid issues seen with new 6-3-80. District mechanic will be meeting with chief staff to review command box layout.

Fire Police Portables

- Received updated lead-time on the processed order approx. 4-5 weeks

E. Personnel Report

- Received resignation notification from full-time paramedic # 1098. Employee provided two week's notice in resignation email which was also sent to the board of Fire Commissioners
- Request for Certification of Eligibles List for EMT- Paramedic vacant position submitted to Suffolk County Civil Service. Once list is received, canvass letters will be sent out to call eligible candidates.

F. Budget Items

None

G. Other

Radio Infrastructure & Data Upgrades (ResponseMesh)

- In progress – Onsite testing performed on 1/6 with IWT and chief Ryan. Detailed report and findings will be reported by IWT at the 1/26 workshop.

District Asset Tag Project

- In progress, district staff have tagged and entered 684 items into SCM Inventory Maintenance Module

District EMS Operating Certificate & Controlled Substance Renewal

- Working on renewal applications for operating certificate & controlled substance with the assistance of agent.
- NYSDOH Limited-Service Laboratory registration renewal already submitted

Gear Washing

- Spoke with vendor and confirmed Redline needs a minimum of 18 sets of gear to come onsite. However, they are willing to work with district, and we can drop off at one of the locations they are at and they will accommodate
- Contacted gear vendor and was put in touch with the trainer to set up either an in person or remote training on gear washing.
- Working on gear washing policy as requested by board on 12/26

LOSAP 2025

- Submitting 2025 LOSAP report to be posted for 30 days as required

Fuel Log

- Submitting monthly fuel log for the months of December 2025 and November 2025 which failed to attach to the 12/29 meeting agenda.

XI. Commissioner & Committee Reports

A. Chairman Wallace

Policy for EMS officer lieut. can be any house 2 and a captain not a qualified candidate from either house than 2 -3 officers can hold the position from the same. adopt policy at 1/26 worksession

B. Commissioner Deveny

nothing at this time.

C. Commissioner McQueeney

chief - give us a good list of actual EMTs we have
GPS in Vehicles - contacted company pending them to come down
Floor at sta 2 - Zamboni machine needs batteries - in process of getting them contacted vendor already.
money for the heating project? is that a dead end? - commissioner deveny turned in back in october will be speaking with senator palumbo to make the grant money happen.
training request form - follow up with laserfiche re distribution
documentation for travel for last inspection trip
CDL waiting for the dates from the company

D. Commissioner Meyer

Would like to get together with chief gluck to discuss uniforms. would like to discuss bars vs pins on uniforms
Went to barboy with President Hammer and Board Member Schmitt - there's a handful of nicer meals done, department dinners, put together some ideas for place settings and ideas for kitchen etc.
Work shop at town hall they're proposal to go from 5 to 2 years for tax break.

XII. Executive Session

Motion to adjourn into Executive Session at: 18:01 for the purpose of discussing current and potential litigation. Reconvened at 18:49.

Motion to adjourn into second Executive Session at 18:56 for the purpose of discussing personnel. Reconvened at 19:34

Motion to adjourn into third Executive Session at 20:40 for the purpose of discussing personnel. Reconvened at

Motion:

Third Session

Motion moved by Commissioner McQueeney and motion seconded by Commissioner Deveny. Unanimously approved

Motion:

Second Executive Session

Motion moved by Commissioner Meyer and motion seconded by Commissioner Deveny.
Unanimously Approved

Motion:

First Executive Session

Motion moved by Commissioner Deveny and motion seconded by Commissioner Meyer.
Unanimously approved

XIII. New Business & Action Items

- A. Approval to pay bills total \$214,838.16

Motion:

Motion moved by Commissioner Meyer and motion seconded by Commissioner McQueeney. Unanimously approved

- B. Approval for the following salary Increase

District Manager Gregory Michalakopoulos - \$
District Secretary Amanda Telepan - \$
District Treasurer Timothy Cangelari - \$
Sr. Houseman James Pirnak - \$
Maintenance Mechanic Joseph Meyer - \$
Maintenance Mechanic Michael Teague - \$
Per Diem Paramedics - \$
Full Time Paramedics - \$
Shift Paramedics - \$
Per Diem EMT/Driver - \$

Motion:

january 1st will be in effect -

Motion moved by Commissioner Meyer and motion seconded by Commissioner McQueeney. Unanimously approved

- C. Approval to host blood drive 1/20/26 12:30-6:30

Motion:

Motion moved by Commissioner McQueeney and motion seconded by Commissioner Meyer. Unanimously approved

- D. Approval to purchase tickets for SCFDOA Brunch

Motion:

tabled until 1/26

Motion moved by Chairman Wallace and motion seconded by Commissioner Meyer. Unanimously approved

- E. Approval to move \$675,000 to our reserve account per the 2026 budget

Motion:

Motion moved by Commissioner Meyer and motion seconded by Chairman Wallace.

- F. Approval to
- G. Approval to
- H. Approval to
- I. Approval to

XIV. Adjournment