

WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792

Minutes of November 28, 2022 Meeting

The meeting of the Board of Fire Commissioners was called to order by Commissioner Deveny at 1830 hours with the Pledge of Allegiance and a moment of silence for our First Responders, EMS, Police, Fire and Military who have made the ultimate sacrifice and for an end to the war in Ukraine.

Chairman McQueeney, Vice Chairman Moreno, Commissioner Deveny, Commissioner Wallace, Treasurer Cangelari, District Manager Michalakopoulos, Secretary Manitta, 1st Assistant Chief Berg, 2nd Assistant Chief Donnelly, and 3rd Assistant Chief Whelan were present. Attorney Ring, Chief Gluck and President Kuzloski were absent with prior notice.

Vice Chairman Moreno made a motion, seconded by Commissioner Deveny, unanimously approved, to accept the minutes of the November 14, 2022, BOFC meeting.

Public Comments:

- No comments

Correspondence:

Secretary Manitta

- Fire Chiefs' Council of Suffolk County – Annual Installation Brunch Sunday, Dec. 4th
- Brookhaven Town Fire District Officers Association – 11/14/22 letter – scanned and sent to BOFC

Secretary Report:

Secretary Manitta

- Organization Meeting Date published – 01/09/2022 with regular BOFC meeting to follow
- Election Update:
 - Petitions submitted to, and verified by, District Secretary from R. Hintze and G. Meyer
 - Ballot sent to BOE for approval and printing with two candidates for the 5-year term Commissioner position.
 - 4 Election workers consented to working the election on 12/13/22, 2-9 pm – preparing rolls 12/06/22
 - Tosi, Stephen
 - Stebbins, Rossana S (bilingual)
 - Heinrich III, John
 - Manzello, Vincent

Wading River Fire Department:

President Kuzloski

- Not Present

Material Requests:**District Manager Michalakopoulos**

- 44 – Medical Supplies (Bound Tree Medical) Consumables in the amount of \$789.13
 - Vice Chairman Moreno made a motion to approved, seconded by Commissioner Wallace, unanimously approved.

District Manager Report:**District Manager Michalakopoulos**

- Received the following checks: None
- 6-3-4 – Reported that throttle control delay when increasing/decreasing pump pressure. The vendor contacted to setup service call.
- 6-3-11 – Reported intermittent issues with emergency lighting. District mechanic replaced main emergency lighting solenoid 11/2, will continue to monitor. Also, scene light reported to be out, district staff will replace bulb.
- 6-3-16 – reported body damage to passenger side of patient area on alarm 22-1415. Under chief staff review.
- 6-3-27 – Oil changes/PM completed by district mechanic. Upon evaluation there are some items that need to be addressed which will allow vehicle to remain in service for several years. DM recommendation is to still order a new vehicle in 2023 due to supply change delays.
- 6-3-28 – Oil change/PM completed by district mechanic
- 6-3-80 PM & Oil change tentatively scheduled for next week with district mechanic
- NYS Inspection completed on all heavy apparatus equipment by district mechanic.
- Water Tower Radio Communication Site – Repeater power supply repair, no ETA. Quote for replacement batteries on hold
- HQ Communications Tower – Vendor moving forward, ordered zoning drawings for application. Requested specs for existing generator, working with vendor to provide information.
- Replacement Brush Truck – Vendor requesting a mid-point video conference within the next 2 weeks, once we have a date we will send out. Tentative completion and delivery set for Mid-January 2023
- Commissioner Office ceiling tile replacement – on hold
- EMS Recovery Billing – In Progress, Onboarding Meeting scheduled for Wednesday 11/16/22
- Station 2 Generator Project – Notice published, generator tentatively scheduled to arrive 3/31/23
- Full-time EMT-P positions – Interviews scheduled for Wednesday 11/30. Would like to that district secretary for her assistance setting up the interviews.
- Annual Vehicle Exhaust System PMP Contract executed, PM service and repairs scheduled.
- Annual HVAC Maintenance Contract, working on RFP, will have for next BOFC meeting.
- Requesting Executive Session for personnel

Treasurers Report:

Treasurer Cangeleri

➤ **Bills total: \$35,340.09**

- Vice Chairman Moreno made a motion to pay the bills, seconded by Commissioner Wallace, unanimously approved.

Attorneys Report:

Attorney Ring

- Not present

Chief's Report:

1st Assistant Chief Berg

➤ **Submitting the Following Items:**

- None

➤ **Material Requests Laserfiche:**

- None

➤ **Follow-Up:**

- Request follow-up on Chiefs SOG for Use of UTV (6-3-26) as submitted at September 26, 2022 meeting.
- Request follow-up to Chiefs Recommendations for District Staff Response that was submitted at October 17, 2022 meeting.
- Seeking follow-up on information on the EMS program as requested at the October 17, 2022 meeting.

➤ **Informational:**

- Annual Stuff-A-Bus food drive is underway.
- East Wind Santa Arrival scheduled for Saturday December 3, 2022 with a rain date of Sunday December 4, 2022.
- Mobile Santa scheduled for Sunday December 11, 2022 with a rain date of Sunday December 18, 2022.
- Members will be participating in holiday event at Miller Avenue School on Monday December 12, 2022.

Executive session requested by District Manager Michalakopoulos to discuss personnel and litigation matters.

- Chairman McQueeney made a motion to move to executive session, seconded by Vice Chairman Moreno, unanimously approved.

Adjournment for Executive Session: 1854

Reconvene from Executive Session: 1946

Commissioner Reports:

Chairman McQueeny

- BOFC will surplus both vehicles (2012 Tahoe and 2014 Ford Explorer) with minimum bid of \$1,500.
- EMS J. Andracchi will be promoted to EMS supervisor \$38/hr. (narcotics, etc.) former stipend will be removed.
- BOFC will review the UTV policy and SOG. Will discuss at next meeting when Chief Gluck is present
- Requested that the vent fan for BBQ upstairs be installed
- Requested information regarding status of snow preparation – snow blowers and plows, etc. District Manager reported district is prepared.
- BOFC will hold a District Work Session Sunday, December 4th, at 9 am – WRFD HQ

Vice Chairman Moreno

- No report

Commissioner Deveny

- No report

Commissioner Wallace

- District Manager reported on bid for boat motor replacement/repair. Rose Marina offered the lowest bid.
 - Commissioner Wallace made a motion to go with Rose Marina for 150 HP, seconded by Commissioner Deveny, unanimously approved.

Vice Chairman Moreno made a motion to adjourn, seconded by Commissioner Deveny, unanimously approved.

Meeting adjourned at **1955** hours

Respectfully submitted,

Eileen F. Manitta, District Secretary
Wading River Fire District