

WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792

Minutes of September 26, 2022 Meeting

The meeting of the Board of Fire Commissioners was called to order by Commissioner Deveny at 1830 hours with the Pledge of Allegiance and a moment of silence for our First Responders, EMS, Police, Fire and Military who have made the ultimate sacrifice, 9-11 victims and for a speedy end to the war in Ukraine.

Vice Chairman Moreno, Commissioner Deveny, Commissioner Wallace, District Manager Michalakopoulos, Secretary Manitta, 2nd Assistant Chief Donnelly and 3rd Assistant Chief Whelan were present. Chairman McQueeney, Treasurer Cangelieri, Chief Gluck, 1st Assistant Chief Berg, President Hammer and Attorney Ring were absent with prior notice.

Vice Chairman Moreno made a motion, seconded by Commissioner Wallace, unanimously approved to accept the minutes of the September 12, 2022, BOFC meeting and September 18, 2022, Budget Workshop.

Public Comments:

- No comments

Correspondence:

Secretary Manitta

- Letter Brookhaven Town First District Officers' Association - Host Regular Quarterly Meeting on Thursday, January 26th, 2023. If not convenient, let them know by October 1st. Must confirm in writing.
 - Room not available. BOFC recommended to host in April 2023 – 4th Thursday
- Lamb & Barnosky legal brief, 9/13/22, Return to In-Person Public Meetings
- Brookhaven Town First District Officers' Association Minutes

Secretary Report:

Secretary Manitta

- Need to know final count to register for Brookhaven Town Fire District Officers Association Annual Workshop. Price is \$200 for four members.
 - Commissioner Wallace made a motion to authorize up to 12 members to attend, seconded by Commissioner Deveny unanimously approved.
- Election Resolutions:
 - Adopt Resolution for Dates for Preparation of Registration Rolls

- Annual Hose Testing – Completed today 9/26. Waiting for final report, all hose reported to have passed. One cross lay nozzle on 6-3-11 failed due to physical damage and is not repairable, recommendation is to surplus and replace. Chief staff will provide material request at next meeting.
 - Commissioner Wallace made a motion to purchase a new nozzle and surplus the damaged nozzle, Commissioner Deveny seconded, unanimously approved.
- Attended Suffolk County Fire District Managers Meeting on Wednesday September 14th at Centereach FD with commissioner Deveny. As reported at the budget work session, main discussion was on recent changes to emissions standard which was driving the cost of apparatus higher.
- AFG 2021 Grant Award – Reported at the previous meeting on the award, requesting approval from the board to accept as per guidelines. Will begin researching product and project costs for the purchase and installation of a NFPA compliant gear washer & dryer. Location to be determined. Also attended FEMA Award Webinar today regarding awarded funding guidelines & procedures.
 - After discussion, Commissioner Wallace made a motion to accept the grant award with 5% matching funds, Commissioner Deveny seconded, unanimously approved.
- Station 2 Generator Project
 - As per board instruction, vendor and manufacturer contacted and informed that purchase order has been canceled. Quote & purchase order forwarded to counsel to review terms and conditions of sale and cancellation clause.
- Outdoor Awning soffit & Lighting Project – In progress
 - Vendor (A1 Electric) began electrical work today Monday September 26th and is expected to complete this week. Materials for soffit received and district staff has begun working as well.
- Light Retrofit Proposal
 - Submitted the board for review at last meeting.
- PSTrax – In progress, staff in process of testing & providing feedback. Some login issues but overall moving forward. Requesting approval to purchase low-cost tablets to be also used for the UST weekly and monthly inspections. Amount being requested \$1,500.00
 - Commissioner Wallace made a motion to approve purchase of low-cost tablets not to exceed \$1,500, seconded by Commissioner Deveny, unanimously approved.
- Phone System
 - Have been experiencing issues with phones which require the resetting of the phone switches. Most recent instance was over the weekend Sunday September 25th. I was contacted by Lt. Meier, Adept support contacted, and issue was resolved. Equipment is original which was installed in 2015. The problem effected both inbound and outbound calling and there is no way on determining there is a problem in advance or remotely. These equipment runs 24/7-365 and most likely has or is coming to end of life. As previously reported ShoreTel was acquired by MyTel in 2017. Requesting approval to replace phone switch in the amount of \$8,740.00. Due to supply chain issues its unclear how quickly the hardware will arrive. Before any equipment is ordered I review ongoing issues to determine if this will resolve the issues.

- Commissioner Wallace motion for repair of phone system not to exceed \$8740, seconded by Commissioner Deveny, unanimously approved.
- Requesting Executive Session for personnel & litigation

Treasurers Report:

District Manager Michalakopoulos

- Bills total: \$32,088.46
 - Commissioner Deveny made a motion to pay the bills, seconded by Commissioner Wallace, unanimously approved.
- 2023 Preliminary Budget discussed.
 - Commissioner Wallace made a motion to adopt the Preliminary Budget for 2023 in the amount of \$3,618,000.00, seconded by Commissioner Deveny, unanimously approved.

Attorneys Report:

Attorney Ring

- Not Present

Chief's Report:

Chief Donnelly

➤ **Submitting the Following Items:**

- Vehicle Qualification List
- Chiefs SOG for Use of UTV (6-3-26) for review by BOFC and attorney

➤ **Material Requests Laserfiche:**

- None

➤ **Follow-Up:**

- 22-13 Membership candidate Tristan Visco has successfully completed the membership process and medical clearance. Requesting a start date of October 1, 2022 and issuance of badge #427.
- 22-14 Membership candidate Cameron Rothwell has successfully completed the membership process and medical clearance. Requesting a start date of *December 1, 2022* and issuance of badge #430.
- **22-15** Membership candidate Kenneth Rothwell has successfully completed the membership process and medical clearance. Requesting a start date of October 1, 2022 and issuance of badge #428.
- **22-16** Membership candidate James Suarez has successfully completed the membership process and medical clearance. Requesting a start date of October 1, 2022 and issuance of badge #429.
- Status of PStrax truck check software

- Request update on August 8th meeting regarding district plan for paid staff response to alarms. Requesting duties, qualifications for district staff and roles & responsibilities for new paid EMT
- Request update on status of influenza vaccine request for October 20th, 2022.

➤ **Informational:**

- Bailout training has been rescheduled for Sunday November 6, 2022.
- Reminder that Annual Open House event for fire prevention will be on Sunday October 9, 2022 from 1200-1600.
- Fire Prevention activities to be held at St. John's Preschool on Tuesday October 11 and Wednesday October 12, 2022.
- The following members will be the 'committee' for the new Rescue-Engine proposal:
Chief Donnelly (chair), Ex-Chief Heller, Ex-Captain Deveny, FF Martin, FF Brendan Donnelly.
 - Vice Chairman Moreno requested to be included on this committee.

Executive session requested by District Manager Michalakopoulos to discuss personnel and litigation matters.

Vice Chairman Moreno made a motion for executive session, seconded by Commissioner Deveny, unanimously approved.

Adjournment for Executive Session: 1908

Reconvene from Executive Session: 1933

Commissioner Reports:

Chairman McQueeney

- Not Present

Vice Chairman Moreno

- Vice Chairman requested a motion to approve J. Suarez, K. Rothwell, K. Visco with a start date of Oct. 1, 2022
 - Commissioner Wallace made a motion to approve, Commissioner Deveny seconded, unanimously approved.
- Requested a motion to approve C. Rothwell with a start date of Dec. 1, 2022
 - Commissioner Wallace made a motion to approve, Commissioner Deveny seconded, unanimously approved.

Commissioner Deveny

- Requested information of STA2 bid
- Requested the Chief's Office work with the District Manager to place an ad in newspaper for volunteers, EMT and drivers and also include on the district sign board.
- Thanked district staff on good work completing apron. District Manager also expressed appreciation for those who assisted during the Hose Testing. Housemen M. Argenti and J. Pirnak as well as volunteer B. Donnelly for giving generously of their time
- Discussion Chief regarding vehicle replacement.

Commissioner Wallace

- Met with insurance company to go over some numbers. Will report back to the BOFC on the 17th with more information.
- Requested confirmation of Flu Shot scheduling
- Discussion regarding reusing badge numbers for new members.

Commissioner Deveny made a motion, seconded by Commissioner Wallace and unanimously approved to adjourn.

Meeting adjourned at 1939 hours

Respectfully submitted,

Eileen F. Manitta, District Secretary
Wading River Fire District