

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

Minutes of September 12, 2022, Meeting

The meeting of the Board of Fire Commissioners was called to order by Commissioner Deveny at 1830 hours with the Pledge of Allegiance and a moment of silence for our First Responders, EMS, Police, Fire and Military who have made the ultimate sacrifice.

Chairman McQueeney, Vice Chairman Moreno, Commissioner Deveny, Commissioner Wallace, District Manager Michalakopoulos, Treasurer Cangeleri, Secretary Manitta, Chief Gluck, 2nd Assistant Chief Donnelly, 3rd Assistant Chief Whelan and Attorney Ring were present. President Hammer and 1st Assistant Chief Berg were absent with prior notice.

Vice Chairman Moreno made a motion, seconded by Commissioner Wallace, unanimously approved to accept the minutes of the August 22, 2022, BOFC meeting.

Public Comments:

- No comments

Correspondence: Secretary Manitta

- Suffolk County District Manager's Association Meeting notice of upcoming fund raisers

Secretary Report: Secretary Manitta

- Nothing to report

Wading River Fire Department: President Hammer

- Not present

Material Requests: District Manager Michalakopoulos

- 39 – EMS Medical Supplies – consumables in the amount of \$1,827.08
 - Commissioner Wallace made a motion, seconded by Vice Chairman Moreno, unanimously approved.
- 40 – EMS Medical Supplies – consumables in the amount of \$2,742.21
 - Commissioner Wallace made a motion, seconded by Vice Chairman Moreno, unanimously approved.
- 41 – Uniform Alterations – consumables in the amount of \$173.50
 - Commissioner Wallace made a motion, seconded by Vice Chairman Moreno, unanimously approved.

District Manager Report:

District Manager Michalakopoulos

- Received the following checks:
 - None
- 6-3-1
 - Mileage and engine hours gauge unreadable, parts on order no eta. Truck in service.
- 6-3-4
 - Vehicle scheduled to have open items repaired on Monday September 19th. Truck will be OOS approximately 3-4 days
- 6-3-16
 - PM Service completed on No new reports of check Engine Light/Loss of Power.
 - Requested district mechanic contact AEV to discuss side door dump modifications regarding operational questions from the chief staff
- 6-3-17
 - Check Engine light on, district mechanic diagnosed, and issues is with an exhaust sensor. Vehicle scheduled to go to dealer (Otis Ford) tomorrow 9/13 to have more extensive diagnostics done and repaired. Vehicle is expected to be back and in service prior to the weekend.
- 6-3-31
 - Emergency light intermittent issue while in reverse – parts on order
 - Passenger side rear turn signal bulb loose
 - Ignition override needs replacement
 - District mechanic contacted, work tentatively scheduled for this Thursday
- 6-3-33
 - As reported at the last meeting Breaks & Tires needed at next service prior to winter session. Barnswell contacted and tires ordered, will work out schedule with chief staff
- Water Tower Radio Communication Site – Experiencing alert notifications, contacted electrician to look at problem, nothing found. Contacted Radio vendor and setup service call to check battery backup system, waiting for scheduled date
- Apparatus Doors – Contacted vendor will be here this week to address open concerns
- AC Replacements – Project completed
- Commissioner Office ceiling tile replacement – In progress
- Apparatus Front Apron Repairs - In progress district staff will be addressing the concrete cracks and asphalt. Requesting approval to purchase sealcoat materials cost \$3,205.00. ramp and parking lot. Work will be performed by district staff. Any unused product can be returned for refund. Apron only \$1,575.50
 - After discussion, Commissioner Deveny made a motion to repair the front ramp, seconded by Vice Chairman Moreno, unanimously approved.
- EMS Recovery Billing – In Progress, Quick Med Claims, LLC. contract reviewed by counsel and requested changes made. Requesting contract approval for signature to proceed forward tomorrow.

- Annual Hose Testing – Correction, correct scheduled date is October 26th & 27th
- EMS Paid Program Staffing and Scheduling – In progress
 - EMT-B interviews in progress
- Attending Suffolk County Fire District Managers Meeting on Wednesday September 14th at Centereach FD. Commissioner welcome to attend, leaving at approx. 8:30 am. Commissioner Deveny indicated that he will attend.
- AFG 2021 Grant Award – Wading River Fire District was awarded a grant in the amount of \$25,000.00 for the purchase of an NFPA compliant gear washer & dryer. The district match is 5% (\$1,261.91), minimum project amount requested \$26,261.91. This amount will cover the purchase of the equipment. Requesting permission to accept award funds and guidance on installation location (HQ or STA 2) to get proposal on electrical, etc. to provide board with final project cost. Also recommend the district perform project from the building's capital reserve fund.
- Outdoor Awning soffit and Lighting Project
 - Requested by board to provide material pricing for awning covering & updated lighting.
 - ✓ Material Cost \$5,500.00
 - ✓ Electrical & lighting Cost \$4,500.00
 - Chairman McQueeney made a motion to approve \$10K in materials to install lighting and ventilation on back awning, seconded by Commissioner Wallace, unanimously approved.
- Camera Replacement Project
 - Requested by board to obtain hardware pricing for the replacement of outdated cameras at HQ
 - ✓ Exterior Camera Cost \$14,087.00
 - ✓ Interior Camera Cost \$15,283.00
 - ✓ Also recommend the district perform project from the equipment capital reserve fund. (\$35,000.)
- Submitting for review and consideration. Light Retrofit Proposal to convert current T5 & T8 fixtures to LED, PSEG rebate program ends December 6th 2022. Estimated kWh reduction 58%. Once PSEG confirms fixture counts RIO can be determined.
- Requesting Executive Session for personnel and litigation

Treasurers Report:

Treasurer Cangeleri

- Bills total: \$53,583.94
 - Vice Chairman Moreno made a motion to pay the bills, seconded by Commissioner Wallace, unanimously approved.
- Bank – People's to M&T. Online access to People's will end on 9/2 and we'll have access to M&T's online banking system on 9/6. They are having issues with the merge.
- Budget – Reminder (We'll have to adopt a proposed budget by our 9/26/22 meeting.) Will need to set the public budget hearing during the week of 10/17-10/21.

- Budget Hearing established as: Oct 17th 6:30 with 7:00 regular meeting. Move 10/24/2022 meeting to 10/17/2022 following Budget Hearing.
- If BOFC is considering piercing the cap, we must adopt a resolution to override the tax cap after the public hearing (the following meeting ideally), then adopt the final budget on or before Nov 4th (order matters).

Attorneys Report:

Attorney Ring

- Requested Executive Session
- Reviewed Ambulance Medical Billing Agreement Contract – proposed changes
- Reminder that Proposed Budgets must be adopted by 9/27/22

Executive Session was requested by the District Manager to discuss personnel matters.

- Chairman McQueeney made a motion for executive session, seconded by Commissioner Deveny, unanimously approved.

Adjournment for Executive Session: 1849

Reconvene from Executive Session: 2002

Chief’s Report:

Chief Gluck

➤ **Submitting the Following Items:**

- **22-17** Resignation letter from Probationary Member Matthew Pipchinski dated 8/17/2022. All district issued equipment has been returned.
- **22-18** Resignation letter from EMS Member Crystal Cummings dated 8/31/2022. All district issued equipment has been returned.
- September 2022 Duty Crew schedule previously submitted via e-mail
- 6-3-31 vehicle accident report previously submitted via e-mail
- BOFC requested that full Accident Reports to Commissioners

➤ **Material Requests Laserfiche:**

- Supplies for Fire Prevention at Wading River Elementary School, St. John’s Preschool, & Kiddie Academy

➤ **Follow-Up:**

- Hose bed cover replacements - DM will have prices for next BOFC

➤ **Informational:**

- Request received from SWRHS for ambulance standbys for home football games.

Commissioner Reports:

Chairman McQueeney

- Thanked Chief for providing coverage past couple of Sundays
- Requested 6-3-30 vehicle tires replaced as soon as possible
- Requested follow up information on PS Trax
- Requested List of Driver Qualifications from Chief's Office
- Requested District Boat be winterized and shrink wrapped for storage at STA2
- Requesting recreational room on Oct 21st from 5-8 pm
- Made a motion to close the generator permissive referendum
 - Chairman McQueeney made a motion, seconded by Commissioner Wallace, unanimously approved.

Vice Chairman Moreno (9:15)

- Requested follow up information from District Manager regarding siren installation.
- Requested district staff install a fence around siren at power plant.

Commissioner Deveny

- Asked about motion for STA2 – follow up
- Mower STA2 – Requested the district surplus to the highest bidder for the next BOFC meeting
- Brookhaven Town Fire District Officers Association Next meeting Friday, October 14th, at North Patchogue Fire Department Topic: Firefighter Contamination Reduction and Cancer Prevention. Requested to attend along with members of the Department.
 - Commissioner Wallace made a motion to send Commissioner Deveny and up to 10 people, seconded by Vice Chairman Moreno, unanimously approved.

Commissioner Wallace

- EMT Interviews, after discussion – two shifts each (spellings) 4 days covered
 - Commissioner Wallace made a motion to hire M. McTabdin and Z. Rowe, seconded by Vice Chairman Moreno, unanimously approved.
 - Commissioner Wallace made a motion to hire D. Manzel as per diem paramedic back dated to August 23rd, seconded by Vice Chairman Moreno, unanimously approved.
 - Commissioner Wallace made a motion to pay new paramedics and existing who make less than, \$30/hr., seconded by Vice Chairman Moreno, unanimously approved.
 - Commissioner Wallace made a motion to hire D. Manzel Narcotics Control Officer with a \$3000/yr. stipend, seconded by Vice Chairman Moreno, unanimously approved.
 - Commissioner Wallace made a motion to accept B. Danowski's resignation, seconded by Vice Chairman Moreno, unanimously approved.
- Setup Flu Shots –for third Thursday in October
 - Commissioner Wallace made a motion to setup October meeting for Flu Shots with NDI, seconded by Commissioner Deveny, unanimously approved.

Chairman McQueeney made a motion, seconded by Commissioner Wallace, unanimously approved to adjourn.

Meeting adjourned at 2016 hours

Respectfully submitted,

Eileen F. Manitta
District Secretary
Wading River Fire District