

**WADING RIVER FIRE DISTRICT  
1503 North Country Road  
Wading River, NY 11792**

Minutes of August 22, 2022, Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman McQueeney at 1830 hours with the Pledge of Allegiance and a moment of silence for our First Responders, EMS, Police, Fire and Military who have made the ultimate sacrifice.

Chairman McQueeney, Vice Chairman Moreno, Commissioner Deveny, Commissioner Wallace, District Manager Michalakopoulos, Treasurer Cangeleri, Secretary Manitta, 1<sup>st</sup> Assistant Chief Berg and 2<sup>nd</sup> Assistant Chief Donnelly were present. Chief Gluck, 3<sup>rd</sup> Assistant Chief Whelan, President Hammer and Attorney Ring were absent with prior notice.

Vice Chairman Moreno made a motion, seconded by Commissioner Deveny, unanimously approved to accept the minutes of the August 7, 2022, EMS Program Work Session and August 8, 2022, BOFC meeting.

**Public Comments:**

- No comments

**Correspondence:**

**Secretary Manitta**

- Letter from former Commissioner J. McManus to use the recreation room for his granddaughter's Christening on Sunday, September 18, 2022, from 1:00 – 6:00 pm. BOFC approved
- 8/16/22 LIPA letter to Riverhead Town Supervisor
- FIRE District Affairs

**Secretary Report:**

**Secretary Manitta**

- Attended the Suffolk County Fire District Secretaries and Treasurers meeting on 08/16/2022

**Wading River Fire Department:**

**President Hammer**

- Not present

**Material Requests:**

**District Manager Michalakopoulos**

- None

**District Manager Report:****District Manager Michalakopoulos**

- Received the following checks:
  - Check from US Treasury (Payroll Tax Rerun) in the amount of \$337.60
  - Check from VFIS (Supplemental Payment for repairs 6-3-31) in the amount of \$1,241.75All checks turned over to the Treasurer's office for deposit
- 6-3-1
  - All belts replaced, vehicle in service
  - Mileage and engine hours gauge unreadable, parts on order. Due to age of truck and purchase prior to Oshkosh Corp acquisition parts difficult to find. District mechanic is in the process of acquiring parts, VOD Instruments but cautioned that many older part manufacturers have gone out of business post COVID.
- 6-3-4
  - Dedication plaque was installed
  - Fuel leak from turbo, waterway pressure relief valve, and moisture in drivers midship found. Neville Fire Apparatus contacted and setting up appointment for repair.
- 6-3-16
  - Check Engine Light/Loss of Power, checked by district mechanic and determined vehicle taken to dealer for more extensive testing. Took to Otis Ford, vehicle checked, TSB found and reprogramming completed. Will monitor and issue returns vehicle will be taken back to dealer for possible turbo replacement.
- 6-3-27
  - Repaired, vehicle back in service. Recommendation is replaced in Q4 due to lead-time
  - Oil change completed
- 6-3-17
  - PM service completed; breaks needed at next service
  - Backup alarm speaker replaced
  - Suspension controller installation in driver's cab installed
- 6-3-16
  - PM Service needed, tentatively scheduled for Thursday, 8/25/22, might need to be rescheduled to the following week
- 6-3-31
  - Received supplemental check from insurance company, waiting to schedule with vendor. Funds turned over to District Treasurer
  - Emergency light intermittent issue while in reverse – parts on order
- 6-3-33
  - Oil change performed
  - Remote start installed
  - MDT Docking Station & wiring checked, and grounding issue resolved
  - Breaks & Tires needed at next service prior to winter session
- MDTs
  - 6-3-31 and 6-3-80 MDTs experiencing connectivity issues due to age & outdated hardware components. As reported in the past Verizon 1X has been removed from

- all towers, 3G in the process of being removed. Equipment not upgradable due to vendor/manufacturer out of business.
  - 6-3-31 and 6-3-33 MDT hardware is approaching end of live due to part availability
  - 6-3-30 – No MDT purchased
  - Recommendation replacement in Q4 if budget allows or replacement consideration in 2023 budget year.
- AC Replacements – In progress
  - Equipment covering completed, some roofing delays due to weather, electrical completed to panel, and new drain line installed. Final step is the roof penetration and patch repairs by authorized roofing vendor.
  - 2x2 ceiling tiles for commissioner office ordered and received on 8/22/22.
- Apparatus Floor Project – Waiting for board review to select style to place order and move project forward.
- Director Office Door – In progress
  - Door on order waiting for delivery
- EMS Recovery Billing – In Progress, requesting status from board of fire commissioner for approval to proceed with Quick Med Claims, LLC.
  - After discussion, Chairman McQueeney made a motion to approve the vendor QMC for the purposes of medical billing, seconded by Commissioner Wallace, unanimously approved.
- Annual Hose Testing scheduled for August 29<sup>th</sup> and 30<sup>th</sup>, waiting on final confirmation from vendor
- EMS Paid Program Staffing & Scheduling – In progress
  - EMS coordinator duties submitted by B. Danowski under board review
  - Paramedic schedule submitted by B. Danowski under Board of Fire Commissioner review
  - EMT-B resumes & questions submitted by B. Danowski to Board of Fire Commissioner review.
- Requesting executive session for personnel and litigation

**Treasurers Report:**

**District Manager Michalakopoulos**

- Bills total: \$44,160.88
  - Commissioner Deveny made a motion to pay the bills, seconded by Commissioner Wallace, unanimously approved.
- Received the following deposits \$19.44 from Town of Brookhaven; \$1,241.75 from VFIS for an insurance claim (6-3-31), \$337.60 from Dept of Treasury (refund on 2nd Quarter) payroll tax filing.
- People’s Bank has merged with M&T Bank. Online access to People’s will end on 09/02/2022 and we’ll have access to M&T’s online banking system on 09/06/2022.
- 2023 Budget – budget adoption by 9/26/22 BOFC meeting will send BOFC a rough draft
- Budget Workshop scheduled for Sunday, September 18, 2022

**Attorneys Report:**

**Attorney Ring**

- Not present

**Chief's Report:**

**1<sup>st</sup> Assistant Chief Berg**

➤ **Submitting the Following Items:**

- 22-13 Medical Approval for Membership Candidate Tristen Visco (Fire & EMS).
- 22-14 Medical Approval for Membership Candidate Cameron Rothwell (Fire & EMS).
- 22-15 Medical Approval for Membership Candidate Kenneth Rothwell (EMS Only). 22-22-16 Medical Approval for Membership Candidate James Suarez (EMS Only).
- Vice Chairman Moreno made a motion to approved physicals, seconded by Commissioner Deveny, unanimously approved.

➤ **Material Requests Laserfiche:** None

➤ **Follow-Up:** None

➤ **Informational:**

- Bailout training scheduled for Sunday August 21, 2022 was cancelled by the instructor. Awaiting dates for rescheduling.
- Firefighter Julio Prendergast is attending Rescue Technician Basic-Confined Space Technician class at SCFA starting August 27, 2022.

**Executive Session was requested by District Manager to discuss personnel matters and pending litigation.**

- Chairman McQueeney made a motion for executive session, seconded by Commissioner Deveny, unanimously approved.

**Adjournment for Executive Session: 1850**

**Reconvene from Executive Session: 1906**

**Commissioner Reports:**

**Chairman McQueeney**

- Paramedics will carry district phone. Directed District Manager to notify staff immediately.
- Policy changes made by the Chiefs' Office need to be reviewed by the BOFC as well as our attorney.
- Requested a single point of contact from the Chief's Office be established for the purposes of communication regarding the Brush Truck. Chief Berg will be that point of contact and notify BOFC of progress and/or any issues for timely intervention.

- Requested information regarding PS Trax. Online demo completed. System is 90% done. Will start checking it out for Chiefs/EMS Director to demo (for two weeks).
- Discussion - ventilation system needed for back where BBQ is located. Lighting is poor and needs a mushroom for proper ventilation. District Manager will follow up on this.
- Camera system – a lot of cameras out. Camera system is over 10 years old. District Manager will check into correcting the faulty cameras and/or cost for replacement.
- Reported Ticonderoga Fire Department sent pics utilizing Fire Prevention trailer WRFD donated.
- Directed Chiefs' Office to email BOFC the Chief's night duty crew schedule at least two weeks in advance.
- Generator Permissive Referendum – should we close? The current generator is now up and running after repair. BOFC will make a final determination after a load test.

**Vice Chairman Moreno**

- Nothing to report

**Commissioner Deveny**

- Requested that the BOFC move forward with STA2 Storage Building. District Manager will put bid package together.

**Commissioner Wallace**

- Made a motion to make Commissioner McQueeney Chairman, seconded by Commissioner Deveny, approved by Vice Chairman Moreno, Commissioner Deveny and Commissioner Wallace. Commissioner McQueeney abstained.
- Made a motion to make Commissioner Moreno Vice Chairman, seconded by Commissioner Deveny, approved by Chairman McQueeney, Commissioner Deveny and Commissioner Wallace. Commissioner Moreno abstained.
- Reported on Zoom meeting on Brush Truck progress.
- EMT interviews set up for next week.

Chairman McQueeney made a motion, seconded by Commissioner Wallace, unanimously approved to adjourn.

Meeting adjourned at **1922** hours

Respectfully submitted,

Eileen F. Manitta  
 District Secretary  
 Wading River Fire District