

WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792

Minutes of August 8, 2022, Meeting

The meeting of the Board of Fire Commissioners was called to order by Commissioner Deveny at 1830 hours with the Pledge of Allegiance and a moment of silence for our First Responders, EMS, Police, Fire and Military who have made the ultimate sacrifice and an end to the war in Ukraine.

Vice Chairman Moreno, Commissioner Deveny, Commissioner Wallace, District Manager Michalakopoulos, Treasurer Cangelieri, District Secretary Manitta, Chief Gluck, 1st Assistant Chief Berg, 2nd Assistant Chief Donnelly and Secretary Meier were present. Chairman McQueeney, 3rd Assistant Chief Whelan, President Hammer and Attorney Ring were absent with prior notice.

Commissioner Deveny made a motion, seconded by Commissioner Wallace, unanimously approved to accept the minutes of the July 25, 2022.

Public Comments:

- Teresa Meier requested use of the recreation room for October 29th for purposes of her daughter's baby shower.
 - Commissioner Wallace made a motion to approve, Commissioner Deveny seconded, unanimously approved.

Correspondence:

Secretary Manitta

- Brookhaven Town Fire District Officers Association Annual Workshop 10/14/2022 at North Patchogue Fire Department
- Email request from Carolyn Zimmer for BOFC to approve Riverhead Town Fire District Council Meeting at WRFD on Wednesday, 10/26/2022 at 1900 hrs.
 - Commissioner Wallace made a motion to approve, Commissioner Deveny seconded, unanimously approved.
- Suffolk County Fire Districts meeting, Thursday, August 18, 2022, at Cutchogue FD. 7pm food, 8 pm meeting starts

Secretary Report:

Secretary Manitta

- Notice of Corrective Action published on 8/4/2022
- Suffolk County Fire Districts Secretaries and Treasurers Meeting 08/16/2022, at Copiague FD
- Preparing Election resolution and notices for 09/26/2022 meeting
- Policies Review – BOFC will look over current policies.

Wading River Fire Department: Secretary Meier

- Theresa Meier, Wading River Fire Department Association Secretary, requested the BOFC consider updating the recreation room (replace ceiling tiles, paint/repair walls, replace rugs, etc.) BOFC would like the Department to come up with a requisition request plan with associated costs to present to the BOFC for approval. Commissioner Wallace said he would go to Director's meeting on Thursday, 08/11/2022, to get information about what they would like to do. The Association will pay for the furnishings.

Material Requests: District Manager Michalakopoulos

- 37 – Shop Equip - Gas Meter Tags (10) in the amount of \$159.50
 - Commissioner Wallace made a motion to approve, Commissioner Deveny seconded, unanimously approved.
- 38 – FF Equip - HiVis Responder Parka & Ex-Chief Tags in the amount of \$780.00
 - Commissioner Wallace made a motion to approve, Commissioner Deveny seconded, unanimously approved.

District Manager Report: District Manager Michalakopoulos

- 6-3-1 In progress - Vehicle put out of service for fan belt issue, upon review by district determined that A/C belt needs to be replaced, part on order and expected to be resolved by Tuesday, 8/9/2022. Recommendation by mechanic, vehicle can be put back in service however the A/C will not work till belt is replaced. Chief staff noticed. Mileage and engine hours gauge unreadable, district mechanic working to resolve.
- 6-3-4 Dedication plaque, scheduled to be installed by district mechanic on Tuesday, 8/9/2022, on passenger side pump housing area.
- 6-3-27 In progress, vehicle towed to Wading River Auto to address open items as reported at previous meeting.
- 6-3-5 – Side steps repaired
- 6-3-17 – PM service tentatively scheduled for Thursday, 8/11/2022. Following items will also be address
 - Backup alarm
 - Suspension controller installation in driver's cab
- 6-3-30 – Oil Change performed
- 6-3-32 – Oil Change performed
- 6-3-31 Open work order items repaired except for body damage. Supplemental claim filed, waiting for insurance company to approve and parts to be ordered. Following items address:
 - Tires & wheel alignment - Completed
 - Front wheel bearing/hub assembly Repaired
 - Clunking noise in front end - Unfounded, but will monitor
 - Intermittent hesitation or stumble – Repaired

- Radio identifiers need updating and UHF radio UTAC programming checked – Completed, UTAC is a separate issue being addressed
- Radio transmit/receive - Repaired
- Emergency light intermittent issue while in reverse – parts on order
- MDT no longer logging in automatically - Repaired
- Various body damage repairs previously reported – In progress
- Remote Start installed
- 6-3-33 MDT – working with vendor to come onsite and address any wiring issues to ensure proper operation
- AC Replacements – In progress, blowers installed in Commissioners’ Office and boardroom. Supplies for covering on roof in progress, roofing vendor contracted and will complete any roof work after work is completed. Requesting replacement 2x2 tiles for commissioner office approx. cost for supplies \$1,873.40.
 - Commissioner Wallace made a motion to approve, Commissioner Deveny seconded, unanimously approved.
- Apparatus Floor Project – Waiting for board review to select style to place order and move project forward.
- Director Office Door – In progress, upon placing order, staff was informed that due to change in recruitments by manufacture, mortis opening need to be done by manufacture to maintain the 90-minute fire rating. Requesting the additional \$250.00 to place the order
 - Commissioner Wallace made a motion to amend approval amount to \$900 (from \$650), Commissioner Deveny seconded, unanimously approved.
- HQ Fuel Dispenser – In progress, parts ordered.
- EMS Recovery Billing – In Progress, requesting status from BOFCer for approval to proceed with Quick Med Claims, LLC.
- Annual Ladder Testing – Completed on 8/3/2022, report submitted to Chiefs and BOFC via email.
- EMS Program paid staff schedule – As per board request, EMS coordinator submitted several schedules for board review as requested.
- Requesting Executive Session for personnel

Treasurers Report:

District Manager Michalakopoulos

- Bills total: \$47,772.67
 - Commissioner Wallace made a motion to pay the bills, Commissioner Deveny seconded, unanimously approved.
- Budget adjustments/transfers
 - Vice Chairman Moreno made a motion to transfer the funds, seconded by Commissioner Deveny, unanimously approved.

- Requested BOFC close the following Permanent Referendums:
 - B4 07/14/2014 Communications Upgrade
 - B3 03/03/2016 Station 2 Communication Tower
 - B6 03/22/2021 (Sta2) Underground Electrical System Replacement
 - B7 09/13/2021 Garage Door Replacement
 - E1 12/14/2020 District Utility Vehicle
 - E4 05/20/2021 Utility Terrain Vehicle
 - E5 09/13/2021 Cardiac Monitors
- Vice Chairman Moreno made a motion to close the Permissive Referendums listed above, seconded by Commissioner Deveny, unanimously approved.

Attorneys Report: Attorney Ring

- Not present

Chief's Report: Chief Gluck

- Former member Kiernan McCabe has returned all equipment to the Department.
- Bail Out Training scheduled for Sunday, August 21st
- Department will attend training Southampton Muster on September 10, 2022
- Department will be providing a Flag Arch for the Run for Briggs Event on Saturday, August 13, 2022 at Veterans Memorial Park, Calverton
- 6-3-26, UTV will be placed in service Friday, August 12, 2022

Executive Session was requested by Vice Chairman Moreno to discuss personnel matters and pending litigation.

- Vice Chairman Moreno made a motion for executive session, seconded by Commissioner Deveny, unanimously approved.

Adjournment for Executive Session: **1854**

Reconvene from Executive Session: **1904**

Commissioner Reports:

Chairman McQueeney

- Not Present

Vice Chairman Moreno

- Nothing to report

Commissioner Deveny

- Discussion regarding surplus of lawnmower at STA2
- Requested information about the new Explorer purchase

Commissioner Wallace

- Made a motion to hire per diem EMT-B for 11 am-7 pm at a rate \$25/hr.
 - Commissioner Wallace made a motion, seconded by Commissioner Deveny, unanimously approved to hire per diem EMT-B.

Commissioner Deveny made a motion, seconded by Commissioner Wallace, unanimously approved to adjourn.

Meeting adjourned at

Respectfully submitted,

**Eileen F. Manitta
District Secretary
Wading River Fire District**