

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

Minutes of July 25, 2022, Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman McQueeney at 1830 hours with the Pledge of Allegiance and a moment of silence for our First Responders, EMS, Police, Fire and Military who have made the ultimate sacrifice.

Chairman McQueeney, Vice Chairman Moreno, Commissioner Deveny, District Manager Michalakopoulos, Treasurer Cangelieri, EMS Director Danowski, Secretary Manitta, Chief Gluck, and 2nd Assistant Chief Donnelly were present. Commissioner Wallace, 1st Assistant Chief Berg, 3rd Assistant Chief Whelan, President Hammer and Attorney Ring were absent with prior notice.

Vice Chairman Moreno made a motion, seconded by Commissioner Deveny, unanimously approved to accept the minutes of the July 11, 2022, meeting.

Public Comments:

- Assemblywoman, Jodi Giglio, presented a Proclamation to Chief Gluck to commemorate the 75th Anniversary of the Wading River Fire District.
- Discussion regarding ongoing need for dredging assistance. BOFC will contact Assemblywoman Giglio next week.

Correspondence:

Secretary Manitta

- Fire District Affairs June/July 2022
- SCFDOA
 - NAEMT PRE-HOSPITAL Trauma Life Support Course – August 6th & 7th
 - EMS Cost Recovery Ambulance Billing Informational Webinar July 27th
- Town of Brookhaven Notices
 - Installation of Solar Arrays notification
 - Change in Notification Policy

Secretary Report:

Secretary Manitta

- Nothing to report

Wading River Fire Department:

President Hammer

- Not present

Material Requests:**District Manager Michalakopoulos**

- None

District Manager Report:**District Manager Michalakopoulos**

- 6-3-1 Work Order by district staff after truck check
 - ✓ Mileage and engine hours gauge unreadable, District Mechanic contacted to setup service.
- 6-3-4 Dedication plaque requested, once approved District Mechanic will be contracted to install at designated location provided by BOFC and Chief Staff
- 6-3-18B Overheat Issue – in progress working with Great Bay Marine to schedule onsite bay test. Process taking a little longer due to district/vendor availability and tide schedule
- 6-3-27 Work orders submitted by Chief Berg for the following:
 - ✓ Transmission shift cable needs adjustment or needed replacement
 - ✓ HVAC not working correctly, possible blower motor, blower moto resistor, or blend doors on the heater box
 - ✓ Oil pressure and battery voltage gauge stepper motor burned out. Instrument cluster may need to be setup or replaced
 - ✓ Driver's side floor pan has approx. 6" x 6" rot hole
 - Vehicle scheduled tentatively for Thursday morning 7/28th for Wading River Auto to look at open issues and repair safety items as a starting point. Unclear if vehicle will be out of service for more than one day for safety repairs.
- 6-3-31 Working Order submitted by Chief Berg for the following:
 - ✓ Tires and wheel alignment needed
 - ✓ Front wheel bearing/hub assembly issue
 - ✓ Clunking noise in front end
 - ✓ Intermittent hesitation or stumble
 - ✓ Radio identifiers need updating and UHF radio UTAC programing checked
 - ✓ Radio transmit/receive issues
 - ✓ Emergency light intermittent issue while in reverse
 - ✓ MDT no longer logging in automatically
 - ✓ Various body damage repairs previously reported
 - Working with district mechanic to determine which vendors will need to be contacted to complete repairs
- AC Replacements – In progress, A/C equipment and electrical work has been completed for Quartermasters' building. Working with Commissioner McQueeney to setup startup for unit. District staff preparing to begin installation of second unit. As per installation specification, covering is recommended to protect equipment from extreme heat damage. Materials for overhang are estimated at \$1,500.00, waiting for roofing vendor to provide any cost for roofing work to protect existing warranty. Requesting approval to move forward.
 - Chairman McQueeney made a motion to approve \$1,500 for materials to build overhang, seconded by Commissioner Deveny, unanimously approved.

- HQ Apparatus Bay Door Project – Vendor contacted and bay 1, 2nd panel replaced as requested.
- Apparatus Floor Project – Requesting Board review sample flooring provided and select style(s) for respective hallways and other areas. Materials are part of the open permissive project, installation will be performed by district staff
- Chief’s Hallway Corkboard – As requested by Chief Gluck, corkboard area was renovated by district maintenance staff.
- Director Office Door – Door needs replacement, requesting to replace at a cost of \$625.00 (Door Only, installation completed by District Maintenance staff)
 - Chairman McQueeney made a motion to approve \$625 to replace door, seconded by Vice Chairman Moreno, unanimously approved.
- HQ Fuel Dispenser – New hose retriever required on dispenser to prevent hose from dragging on the ground and damaging the hose. Requesting approval to vendor perform the alterations at a cost of \$5,753.23
 - Chairman McQueeney made a motion to approve \$5,753.23 to perform alterations, seconded by Vice Chairman Moreno, unanimously approved.
- EMS Recovery Billing – In Progress, requesting status from board of fire commissioner for approval to proceed with Quick Med Claims, LLC.
- PSTrax – In progress, conference call setup for Wednesday, August 16, 2022, to review information submitted.
- Annual Hose Testing – Tentatively scheduled for August 29th & 30th
- Annual Pump Testing – Tentatively scheduled for October 20th
- Annual Package, Crime, and Auto insurance policies renewed, and ID cards distributed by district staff
- In person meeting with VFIS and NSA scheduled for August 8th at 5pm. Topics being discussed at meeting LOSAP, current insurance policies and coverages
- Zoom meeting scheduled for Dr. Gardner for next Monday, August 1, 2022. District Manager send out email reminder to BOFC with time.
- Requesting Executive Session for personnel

Treasurers Report:

District Manager Michalakopoulos

- Bills total: \$63,228.71
 - Vice Chairman Moreno made a motion to pay the bills, seconded by Commissioner Deveny, unanimously approved.
- Received the following for deposits from:
 - Town of Riverhead - \$1,402.16
 - ULINE Refund for overpayment - \$114.00
- Corrective Action Plan completed.

Attorneys Report:

Attorney Ring

- Not present

Chief's Report:

Chief Gluck

➤ **Submitting the Following Items:**

- ✓ **22-12** Resignation letter from Probationary Member Kieran McCabe dated 7/21/2022. Awaiting return of district issued equipment.
- ✓ Report for damage to 6-3-30 vehicle while on Alarm #834

➤ **Material Requests Laserfiche:**

- ✓ None

➤ **Follow-Up:**

- ✓ None

➤ **Informational:**

- ✓ Wading River Fire Department will be hosting its annual Open House for Fire Prevention on Sunday October 9, 2022.
- ✓ Wading River Fire Department will be attending the Medford Fire Department 100th Anniversary Parade on August 13, 2022.

Executive Session was requested by District Manager and Chief Gluck to discuss personnel matters and pending litigation.

Chairman McQueeney made a motion for executive session, seconded by Commissioner Deveny, unanimously approved.

Adjournment for Executive Session: **1850**

Reconvene from Executive Session: **1926**

Commissioner Reports:

Chairman McQueeney

- Asked for an update from District Manager on PS Trax
- Discussion regarding boat ramp clean up
- Thanked Chiefs' Office for their coverage
- Discussion regarding Brookhaven Town Solar APP that is available
- Discussion regarding electrical for back stairs, installation of a soffit
- 6-3-27 rot on bottom - discussion on possibly repairing or replacing
- Great Bay Marine – requested they evaluate motor/fuel lines – discussion regarding possibly budgeting for replacement motors
- Requested a BOFC work session be set up to discuss the future of the Paramedic program (scheduling, manpower). Set up convenient date/time and will need to post for the public.
- Requested that if a vehicle goes out of District, the Chiefs' Office give the BOFC a call to notify them.

Vice Chairman Moreno

- Reported to the BOFC that he is working with 1st Assistant Chief Berg to get siren back together

Commissioner Deveny

- Thanked the Department for responding to his emergency
- Riverhead Town Fire District Meeting – Jamesport meeting on Wednesday
- Brookhaven Town Fire District Meeting at Riverhead on Thursday

Commissioner Wallace

Not present

Commissioner Deveny made a motion, seconded by Vice Chairman Moreno, unanimously approved to adjourn.

Meeting adjourned at **1934 hours**

Respectfully submitted,

Eileen F. Manitta
District Secretary
Wading River Fire District