

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

Minutes of July 11, 2022, Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman McQueeney at 1830 hours with the Pledge of Allegiance and a moment of silence for our First Responders, EMS, Police, Fire and Military who have made the ultimate sacrifice.

Chairman McQueeney, Vice Chairman Moreno, Commissioner Wallace, District Manager Michalakopoulos, Secretary Manitta, Chief Gluck and 2nd Assistant Chief Donnelly, EMS Director Danowski, President Hammer and Attorney Ring were present. Commissioner Deveny, 1st Assistant Chief Berg, 3rd Assistant Chief Whelan, and Treasurer Cangelieri were absent with prior notice.

Vice Chairman Moreno made a motion, seconded by Commissioner Wallace, unanimously approved to accept the minutes of the June 27, 2022, meeting.

Public Comments:

- None

Correspondence:

Secretary Manitta

- Monkey Pox Advisory – Suffolk County Department of Health
- Various Fire District/Department Events invitations
 - Suffolk County Fire Chief’s Council 2022 Golf Outing (09/26/22)
 - Farmingville FD Motorized drill and block party (07/23/2022)
 - Smithtown Fire Chief’s Organization Golf Tournament (07/18/22)
- The Counsellor Volume 27 Issue 6-7 (07/01/22)
- Fire District Affairs – electronic newsletter Vol. 71 No. 87, June/July 2022
- Town of Riverhead Industrial Development Agency letter to Town of Riverhead Board of Assessors (06/16/22) PILOT payments

Secretary Report:

Secretary Manitta

- Nothing to report

Wading River Fire Department:

President Hammer

- Notified BOFC of Riverhead Town Chiefs meeting being held at WRFD on Wednesday, July 13, 2022, at 7 pm

Material Requests: District Manager Michalakopoulos

- 33 – FF Equip – Fan (Neville) in the amount of \$4,815.00
 - After discussion, the BOFC decided to put material request #33 on HOLD.
- 34 – FF uniforms & Apparel EMS Boots - (6) (All American Awards) in the amount of \$820.20
 - After discussion, Chairman McQueeney made a motion to approve material request #34, seconded by Commissioner Wallace, unanimously approved.
- 35 – Consumable Medical Supplies (Henry Schein) in the amount of \$657.38
- 36 – Consumable Medical Supplies (BoundTree Medical) in the amount of \$480.62
 - Chairman McQueeney made a motion to approve material requests #35 and #36, seconded by Commissioner Wallace, unanimously approved.

District Manager Report: District Manager Michalakopoulos

- 6-3-18B: In progress. District Manager will ask Great Bay to come inspect regarding overheating issue.
- 6-3-27 Vehicle: NYS Inspection completed; R/F Tire Repaired
- District 1st Responder & District Vehicle –purchase orders submitted to Van Bortal Ford
- AC Replacements – In progress, equipment arrived, and District staff have begun installation in respective locations. Electrical and AC startup vendors will be used if needed.
- HQ Apparatus Bay Door Project – Project completed on schedule; vendor may come back to make door adjustments if needed. Manufacturer defect reported by Commissioner Moreno on Bay 1, 2nd panel. Dealer will be contracted and payment will be held till replacement has been completed.
- EMS Recovery Billing – In progress remote meeting and presentation with Quick Med Claims, LLC. In attendance was representation from District legal counsel and administrative staff, Chief Staff and Board of Fire Commissioners.
- Requesting Executive Session for personnel

Treasurers Report: District Manager Michalakopoulos

- Bills total: \$117,594.52
 - Vice Chairman Moreno made a motion to pay the bills, seconded by Commissioner Wallace, unanimously approved.
- Received the following for deposits from:
 - Town of Riverhead: \$127,545.97, \$440,613.35, \$134,503.02, \$1,159.51 and \$228.06.
 - Town of Brookhaven: \$37,926.83, \$196,230.14, \$150,882.84 and \$45,244.42
 - Town of Brookhaven IDA (PILOT payment): \$60,814.58
 - Technimount Systems for a refund for hardware: \$590

Attorneys Report: Attorney Ring

- Audit Report completed; will work with District on publishing GML 35 Notice
- Discussed recent Fire District Audit points
- Discussion regarding QMC billing presentation – questions being emailed to company
- Request for Executive Session for discipline issue

Chief's Report: Chief Gluck

- **Submitting the Following Items:**
 - ✓ **22-11** Resignation letter from Fire Police Member Michael Harrigan dated 5/26/2022. All district issued equipment has been returned.
 - ✓ Request for corkboard outside of Chief's Office to be replaced

- **Material Requests Laserfiche:**
 - ✓ Battery operated fan for unit 6-3-4
 - ✓ Replacement EMS boots for (6) members

- **Follow-Up:**
 - ✓ None

- **Informational:**
 - ✓ Probationary member Kieran McCabe is registered to take the Firefighter 1 class at West Sayville Fire Department starting on July 13, 2022.
 - ✓ Wading River Fire Department will be attending the Jamesport Fire Department Annual Parade on July 20, 2022.
 - ✓ Assistant Chief Mark Donnelly has successfully completed the NYS EMT-B course.
 - ✓ Member Brendan Donnelly passed the National FF1 Exam this past weekend.

Executive Session was requested by District Manager and Chief Gluck to discuss personnel matters and pending litigation.

Adjournment for Executive Session: **1842**

Reconvene from Executive Session: **1925**

Commissioner Reports:

Chairman McQueeney

- Requested historical account of billing to analyze costs trends of member physicals.
- Requested plaque for Ex-Commissioner McManus be amended to reflect accurate dates.
- Requested District Manager look into problem with back dirt washing out.
- Discussed status of boat and UTV.
- Requested to get permanent fixtures for rooftop lighting instead of extension cords
- Requested update on vehicle oil changes. Requested Chiefs' Office keep up with it.

Vice Chairman Moreno

- Requested District Manager address dents in newly installed first bay garage door

Commissioner Deveny

- Not Present

Commissioner Wallace

- Discussion regarding cost of member physicals and required bloodwork. Requested meeting set up for August to discuss (tentatively August 8, 2022).

Commissioner Wallace made a motion, seconded by Vice Chairman Moreno, unanimously approved to adjourn.

Meeting adjourned at **1953** hours

Respectfully submitted,

Eileen F. Manitta
District Secretary
Wading River Fire District