

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

Minutes of June 27, 2022, Meeting

The meeting of the Board of Fire Commissioners was called to order by Commissioner Deveny at 1830 hours with the Pledge of Allegiance and a moment of silence for our First Responders, EMS, Police, Fire and Military who have made the ultimate sacrifice.

Vice Chairman McQueeney, Commissioner Moreno, Commissioner Wallace, District Manager Michalakopoulos, Secretary Manitta, and 3rd Assistant Chief Whelan were present. Commissioner Deveny, Chief Gluck, 1st Assistant Chief Berg, 2nd Assistant Chief Donnelly, Treasurer Cangelari, Attorney Ring and President Hammer were absent with prior notice.

Commissioner Moreno made a motion, seconded by Commissioner Wallace, unanimously approved to accept the minutes of the June 21, 2022, meeting.

Public Comments:

- Wading River resident, Jennifer Rocca, requested use of facilities to conduct a fundraising car wash for the Girl Scout Troop 695. Looking for a Sunday date in August. Ms. Rocca will send some dates to the District Manager to identify an available date. BOFC approved the request.

Correspondence:

Secretary Manitta

- Nothing to report

Secretary Report:

Secretary Manitta

- Nothing to report

Wading River Fire Department:

President Hammer

- Not present

Material Requests:**District Manager Michalakopoulos**

- None

District Manager Report:**District Manager Michalakopoulos**

- 6-3-32 Vehicle
 - Service – PM service and oil change performed on vehicle by district mechanic, new tires needed and were replaced at Barnwell.
 - Multi-Gas Meter – OOS LEL sensor, replaced and meter is back in service.
 - After speaking with vendor, requested a new BW meter to testing Current multi-gas meter sensors each have a 2-year life expectancy and replacement cost is approximately \$294.45 per sensor. In addition, two units needed to have the main PC board replaced at a cost of \$339.95. To date, we have spent approximately \$3,000 in repairs. Demo meter only requires a bump test every 180 days just like the current units. Additionally, meter does not require an in-vehicle charger adding additional savings. Cost of disposable multi-gas meter is \$695.40 per unit.
- District First Responder and District Vehicle – OGS Bidding process completed, Van Bortel Ford only dealer submitted pricing for 2022 which are currently waiting to be built on the assembly line. No 2023 pricing is available at this time, nor ETA when production line will begin production. Recommendation is to award both vehicles' OGS bid # 10263 and #10264 to Van Bortel Ford to hold. If current orders are cancelled by manufacturer, we will rebid both vehicles. District has used this vendor in the past to purchase the current 2014 district vehicle.
 - Vice Chairman McQueeney made a motion to award bid to Van Bortel Ford, seconded by Commissioner Wallace, unanimously approved.
- District Cordless Phones for DM Michalakopoulos and House Attendant Pirnak are no longer working and have been discontinued. Requesting approval to purchase new units in the amount of \$3,576.14
- Commissioner Office AC – As reported previously, current ductless unit is not repairable and needs to be replaced. Requesting approval to replace the current unit and additional unit not to exceed \$8,961.77. The commissioner unit is a 5-zone mini split unit which will replace the commissioner office, meeting room, and Treasurer's office which currently does not have any cooling. Installation will be completed by district staff and any outside his scope will be contracted to appropriate vendors IE Electrical. The second unit single zone unit will be installed in the quartermasters building. Note received quotes from current vendor in 2021 for two single zone units in the amount of \$6,800 and \$5,900.
 - Vice Chairman McQueeney mad a motion to purchase two units not to exceed \$8,961.77, seconded by Commissioner Wallace, unanimously approved.
- EMS Coordinator Office – AC unit required replacement of primary pump, vendor contacted, and unit was repaired.
- HQ Fueling Pump – Replacement hoses installed on HQ dispenser, new hoses are longer, and vendor is going to address issue.

- HQ Apparatus Bay Door Project – Project in progress, Bays 1,2,5,6 have been completed. Vendor completed one door per day unless issues arise. Project completion is expected to be by Friday July 1st.
- Station 2 Fueling Pump – District staff reported that dispenser at Station 2 is not working correctly, vendor contacted scheduling in progress.
- Station 2 Building Generator – In Progress, received new generator deliver date of May 2023. Reached out to manufacturer to see if we can be moved up on the list due to age of current generator. Sent over the requested information and waiting on update. Reached out to Generac and Kohler to check in lead-times, all appear to have the same manufacturing delays. Due to the unreliability of the current unit, Riverhead Radiator Service was contacted to address the radiator leak to extend the life of the unit. Upon examination, radiator was found to be 100% clogged and could not be repaired. New unit was ordered, installed, and tested. Full load test will be completed tomorrow Tuesday, 6/28/22, to confirm everything is running correctly. If after the test is completed and reliability is confirmed, manufacturer delays will no longer be a factor. Vendor feels that this should resolve the issues with the generator shutting down. Only other item discovered, is leak coming from crank seal. Working on obtaining repair cost information.
- Station 2 Storage Building – In progress, received budgetary numbers for a pre-Engineered Building in the amount of \$876,000 and Block building in the amount of \$1,051,200, forwarded architect contact information on local vendor for steel building to compare budget pricing.
- PSTrax – Received update from vendor, build team is currently working on modules based on information provided by district. Still working on Radio, PPE, and SCBA inventory assets list to submit to vendor.
- EMS Recovery Billing – Conducted remote conference presentations from the following EMS Billing vendors:
 - Quick Med Claims, LLC
 - ProClaim, Inc
 - PAB, LLC

The following staff was in attendance - Chief Gluck, EMS Coordinator Danowski, Treasurer Cangelieri, District Manager Michalakopoulos, and Secretary Manitta. Sample contracts received and turned over to legal counsel for review. Currently the recommendation to the board of fire commissioners is to setup a second conference call with the entire board & chief staff with Quick Med Claims, LLC.
- Requesting Executive Session for personnel & possible litigation

Treasurers Report:

Treasurer Cangelieri

- Not present

Attorneys Report:

- Not present

Attorney Ring

Chief's Report:

- Requesting executive session

3rd Assistant Chief Whelan

Executive Session was requested by District Manager and Chief Gluck to discuss personnel matters and pending litigation.

- Commissioner Wallace made a motion for executive session, seconded by Commissioner Moreno, unanimously approved.

Adjournment for Executive Session: **1847**

Reconvene from Executive Session: **1900**

Commissioner Reports:

Vice Chairman McQueeney

- Firefighter, Badge 407, was suspended. After discussion, BOFC has recommended 407 report back to full duty with time served.
- Asked that Chief Office make sure UTV be washed after each use.

Commissioner Moreno

- Made a motion to purchase a laptop for Vice Chairman McQueeney, seconded Commissioner Wallace, unanimously approved.

Commissioner Deveny

- Not Present

Commissioner Wallace

- Made a motion for Vice Chairman McQueeney to become Chairman, seconded by Commissioner Moreno, unanimously approved.
- Made a motion for Commissioner Moreno to become Vice Chairman, seconded by Vice Chairman McQueeney, unanimously approved.

Commissioner Wallace made a motion, seconded by Vice Chairman Moreno, unanimously approved to adjourn.

Meeting adjourned at **1903** hours

Respectfully submitted,

Eileen F. Manitta
District Secretary
Wading River Fire District