

**WADING RIVER FIRE DISTRICT  
1503 North Country Road  
Wading River, NY 11792**

Minutes of April 11, 2022 Meeting

The meeting of the Board of Fire Commissioners was called to order by Commissioner Deveny at 1830 hours with the Pledge of Allegiance and a moment of silence for our First Responders, EMS, Police, Fire and Military who have made the ultimate sacrifice. Also requested that the people of Ukraine be kept in our hearts and prayers so that that war may end soon.

Vice Chairman McQueeney, Commissioner Moreno, Commissioner Deveny, Commissioner Wallace, District Manager Michalakopoulos, Treasurer Cangelari, Secretary Manitta (arrived late), Chief Gluck, 1<sup>st</sup> Assistant Chief Berg, 2<sup>nd</sup> Assistant Chief Donnelly and 3<sup>rd</sup> Assistant Chief Whelan and Attorney Ring were present. Chairman Harrigan and President Hammer were absent with prior notice.

Commissioner Deveny made a motion, seconded by Commissioner Wallace, unanimously approved to accept the minutes of the March 28, 2022 meeting.

**Public Comments:**

- No comments

**Correspondence:**

**Presented by District Manager Michalakopoulos**

- Nothing to report

**Secretary Report:**

**Presented by District Manager Michalakopoulos**

- EMS Coordinator Report 03/28/2022-04/11/2022
- WRFD 5.5 Physical Examination & Physical Fitness Policy Update
- Travel & Conference reimbursements procedure
- LGS-1 Records Common in Fire Districts (updated 2022)

**Wading River Fire Department:**

**President Hammer**

- Not present

**Material Requests:****District Manager Michalakopoulos**

- 15 – Fire Prevention Supplies (Home Depot) in the amount of \$480.08
- 16 – Fire Prevention Supplies (Colorfully Yours/Viking) in the amount of \$2,109.50
- 17 – Fire Prevention Supplies (Alert-All) in the amount of \$1,130.00
  - After discussion, Commissioner Moreno made a motion to approve all three material requests, seconded by Vice Chairman McQueeney, unanimously approved.

**District Manager Report:****District Manager Michalakopoulos**

- 6-3-4
  - Warranty claim approved for DEF fluid heat unit and part arrived to Neville. Waiting on remaining parts to arrive.
  - Neville is in the process of fabricating a piece of trim to resolve the
  - Ground ladder bracket warranty claim approved and has been ordered. Parts ordered, once arrived vehicle will be scheduled for repairs. Out of Service to complete all items will be 2 days.
- 6-3-9
  - Reported Oil leak, unsure of exact origin, district mechanic notified and tentatively schedule for onsite visit tomorrow 4/12
- 6-3-11
  - Emergency light rocker switch for side flashers switch is on backorder, tentative eta today 4/11, if part arrives, district mechanic will install while onsite tomorrow 4/12
  - Bumper emergency lights & step lights on both sides of pump panel not working, district mechanic will address while onsite tomorrow 4/12
  - Position 4 portable radio vehicle charger not charging, district mechanic will address while onsite tomorrow 4/12. If needed IWT will be contract to address
- 6-3-16
  - Intercom feedback speaker issues resolved
- 6-3-17
  - Reported dump issue over the weekend, district mechanic came onsite, was not able to replicate the problem, but recalibrated the system. We will monitor system to see if there is an issue with ECM, if so manufacture will be contacted
- 6-3-18B
  - In progress, engine service and bay test completion tentatively scheduled for the end of next week 4/22.
- 6-3-28
  - In progress – All mounting completed, amplifier speaker mistakenly not ordered, sourced from local vendor and will pick-up tomorrow 4/12. Vehicle on target for completion this week and confirmation of vehicle striping on 4/28.

- 6-3-26 (UTV) - In Progress – Medlite Bed mounted & secured. tentative equipment shipping the week of 4/22. Remaining items on order will local dealer, have shipped and are scheduled to arrive shortly, no specific ETA, however all parts on stock with manufacturer. Ordered additional ignition key, however blanks are incorrect and cut key doesn't work. Dealer will be contracted tomorrow to attempt to resolve.
- 6-3-32
  - Working with Chief Donnelly to setup replacement tires and several other minor items.
- 6-3-33
  - Working with Chief Whelan to setup Oil Change & NYS Inspection
- MDT (6-3-31 & 6-3-33) – Received notification just prior to board meeting that there are vehicle power issues with units. Manufacturer contacted and will be scheduling their field installer to come look at the installation and rewire if needed to resolve the issue.
- District Chief Vehicle – In Progress, striping completed. Remote start installation scheduled for tomorrow 4/12 and IWT tentatively scheduled for complete radio reprogramming. Command box in production and scheduled for delivery the week of May 2<sup>nd</sup>.
- Brush Truck (6-3-8) – In Progress PreCon competed om 4/7<sup>th</sup> Steele Fire Apparatus is in the process of reviewing pump changes and will have updated specs with any change ordered within two weeks (end of April) Unclear if there will be any price increase due to the new pump is double the size.
- Chief Staff Laptops – New units have been delivered, will work with vendor to configure and distribute tentatively this week.
- Station 2 Building Generator – In Progress, district staff has begun prepping site for concrete work. Prior to concrete being poured, vendor will be contact and visit the site to ensure all is setup correctly for generator installation. No updated ETA on generator delivery.
- Station 2 Fuel Storage Tank Cleaning – Tank & fuel cleaning completed, new samples sent out to lab for testing, waiting on new report. Once received it will be forward to the board for review.
- Station 2 Spring Cleaning Project – Scheduled for completion this week, some delays due to weather and rental machine malfunctions.
- Station 2 Storage Building – In Progress Surveyor onsite today gathering information for new survey.
- Digital Operation Check Software for Fire & EMS – Received sample templets from vendor, will begin working with Chief Gluck and EMS Coordinator Danowski on requesting information.
- Requesting Executive Session for personnel

**Treasurers Report:**

**Treasurer Cangeleri**

- Bills total \$99,569.81
  - Commissioner Moreno made a motion, seconded by Commissioner Deveny, unanimously approved to pay the bills.
- Received deposit from the Town of Riverhead for \$1,739.26 and \$4,058.28; and, from the Town of Brookhaven of \$7,420.47.

**Attorneys Report:**

**Attorney Ring**

- Update on recent legal assistance activities involving a member that has been concluded
- Reported on recent area fire district audits shared results with the BOFC
- Letter from auditor requesting update
- NYS Budget passing – implications for fire districts

**Chief's Report:**

**Chief Gluck**

- **Submitting the Following Items:**
  - **22-13** Resignation letter from Member James Brady dated 4/5/2022. All district issued equipment has been returned.
  - Request unit 6-3-27 be turned over to department for operational use.
- **Material Requests Laserfiche:**
  - Home Depot- Items for Open House June 12, 2022
  - Colorfully Yours- Items for Open House June 12, 2022
  - Alert-All- Items for Open House June 12, 2022
- **Follow-Up:**
  - **22-10** Membership Candidate Jamie Boyd has successfully completed the membership process and medical clearance. Requesting a start date of May 1, 2022 and issuance of badge #426.

➤ **Informational:**

- The Wading River Fire Department will be participating in 30<sup>th</sup> Annual Duck Pond Day on June 12<sup>th</sup>, 2022 and will be having an Open House and 75<sup>th</sup> Anniversary Celebration the same day.
- Probationary member Scott Engelhardt is attending Firefighter 1 class at SCFA starting May 18, 2022. Anticipated completion is August 2022.
- Captain Chris Cummings is attending Intro to Fire Officer class at SCFA in May & June 2022.
- Members Mary Ortega and Cathy Geiger-Ortega are attending Intro to EMS Leadership class at SCFA this month.
- Annual Bailout Training scheduled for May 21, 2022.
- All active members have completed the mandatory trainings for the calendar year 2022.

**Executive Session was requested by the District Manager and Chief's Office to discuss personnel matters.**

- Vice Chairman McQueeney made a motion for executive session, seconded by Commissioner Moreno, unanimously approved.

Adjournment for Executive Session: **1851**

Reconvene from Executive Session: **1908**

**Commissioner Reports:**

**Chairman Harrigan**

- Not present

**Vice Chairman McQueeney**

- Nothing to report

**Commissioner Moreno**

- Requested information regarding vendors utilized for cement slab at STA2 suggested SEARS Ready Mix in Riverhead.

**Commissioner Deveny**

- Requested to hold meeting of Riverhead Town Fire Districts on Thursday, April 28, 2022. Approved.

**Commissioner Wallace**

- Requested change in hotel reservations for AFDSNY conference.

Commissioner Moreno made a motion, seconded by Commissioner Wallace, unanimously approved to adjourn.

Meeting adjourned at **1910** hours

Respectfully submitted,

Eileen F. Manitta  
District Secretary  
Wading River Fire District