

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

Minutes of March 28, 2022 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman Harrigan at 1830 hours with the Pledge of Allegiance and a moment of silence for our First Responders, EMS, Police, Fire and Military who have made the ultimate sacrifice.

Chairman Harrigan, Vice Chairman McQueeney, Commissioner Moreno, Commissioner Deveny, Commissioner Wallace, District Manager Michalakopoulos, Treasurer Cangelieri, Secretary Manitta, Chief Gluck, 2nd Assistant Chief Donnelly and 3rd Assistant Chief Whelan were present. 1st Assistant Chief Berg, President Hammer and Attorney Ring were absent with prior notice.

Commissioner Moreno made a motion, seconded by Commissioner Wallace, unanimously approved to accept the minutes of the March 14, 2022 meeting.

Public Comments:

- No comments

Correspondence:

Secretary Manitta

- Brookhaven Town Fire District Annual Installation Dinner – May 1, 2022
- Notice from Suffolk County Volunteer Firemen’s Association - Annual FASNY Convention of the Firemen’s Association - Tarrytown, NY August 10 – 12, 2022
- AFDSNY – FIRE DISTRICT AFFAIRS FEB/MAR 2022
- Manorville Fire Department – July 9, 2022 Raffle & Cocktail Party (Raffles)

Secretary Report:

Secretary Manitta

- Upstairs Meeting Room requested – Boy Scouts on June 4, 2022 (12-3 pm)
- Majestic Gardens – willing to lock in for Saturday, March 25, 2023 @ \$125/per person. Can lock in for two years at that price.
 - Commissioner Deveny made a motion, seconded by Commissioner Moreno, unanimously approved to secure Majestic Gardens for the Annual Installation Dinners in years 2023 and 2024 at the rate of \$125/per person. March 25, 2023 date was also approved.

Wading River Fire Department:

President Hammer

- Not present

Material Requests:**District Manager Michalakopoulos**

- No Material Requests

District Manager Report:**District Manager Michalakopoulos**

- 6-3-4
 - Vendor working with manufacture for warranty approval of the DEF fluid heat unit. Vendor reports this has been happening to many vehicles but does not affect the operation of the vehicle.
 - Reported issue of speedy dry compartment locking latch being left in the locked position while open causing chipping in the paint. Vendor working on solution to resolve.
 - Ground ladder bracket on aerial device has a spring clip malfunction, vendor notified.
- 6-3-8
 - Chainsaw OOS, parting being ordered and repairs will be completed by district staff.
- 6-3-11
 - Pump transfer valve motor replaced
 - Main drain valve leaking and was replaced
 - Emergency light rocker switch for side flashers switch is on backorder, no ETA from district mechanic
- 6-3-18B
 - Boat with vendor (Great Bay Marine) being serviced, on track with in service target date set by chief staff.
- 6-3-16
 - Intercom installed, experiencing some feedback through speakers when the vehicle is plugged into the shoreline. Vendor scheduled for onsite visit tomorrow to look at problem.
 - Vendor noted Main Power Switch should be in the off position when vehicle is not in operation.
- 6-3-27
 - New Class V hitch with dual plug and adjustable receiver installed
- 6-3-28
 - In progress – district mechanic working on mounting of lights & radios. Vehicle scheduled for striping at Sign Design for April 28st
- 6-3-26 (UTV) - In Progress, vehicle has been registered & insured. Medlite Bed spacer arrived and will be mounted. Lighting is scheduled to ship from manufacturer the week of April 8th.

- District Chief Vehicle – In Progress, district mechanic has completed work, striping scheduled with Sign Design for Friday April 8th. Working with IWT to complete radio programming, and command box ordered, no ETA.
- Brush Truck AFG 2020 Award – In Progress PreCon scheduled for Thursday April 7th at 6pm.
- Station 2 Building Generator – In Progress, district staff will be performing the trenching for electric, and district will be concrete pad once rear area is cleared.
- Station 2 Fuel Storage Tank Cleaning – Vendor scheduled for Tuesday April 5th to begin the treatment process. Cleaning will take one day; process starts with a 10-micron filter and works down to 1-micron as the final cleaning.
- Station 2 Spring Cleaning Project – District staff began cleanup process.
- Station 2 Storage Building – In Progress Soil Boring Test completed on 3/28
- Digital Operation Check Software for Fire & EMS – Working with vendor on kickoff meeting to Demo completed prior to BOFC meeting requesting to move forward
- MDTs – Worked with manufacturer to update, installed new batteries in both units and returned to chief staff.
- ID Card printer on network and setup for chief staff. ID Card software vendor unreachable to reinstall software, working with new vendor. Chief staff able to print ID Cards through SCM in the meantime
- Requesting Executive Session for personnel
 - Part-time vs. full-time correction – 29hrs not 39hrs
 - Requesting Mike Argenti be reclassified from part-time Custodial I to Groundskeeper/Custodial and position be changed from part-time to fulltime
 - Requesting Maintenance Mechanic IV (Andrew Figalora) position be changed from part-time to fulltime

Treasurers Report:

Treasurer Cangeleri

- Bills total \$80,080.44
 - Commissioner Deveny made a motion, seconded by Commissioner Wallace, unanimously approved to pay the bills.
- Received deposit from Town of Riverhead for \$5,797.55 and from Brookhaven Town for \$9,069.46.
- Firefly & Hometown – We continue to research option for LOSAP investment options.
- Audit – Waiting on actuarial report for LOSAP assets to finalize audit.

Attorneys Report:

Attorney Ring

- Not Present

Chief's Report:

Chief Gluck

➤ **Submitting the Following Items:**

- **22-10** Medical Approval for Membership Candidate Jamie Boyd (EMS Only)
- **22-11** Request for (3) Lenovo ThinkPad tablets to be issued to the Assistant Chiefs to be able to work remotely
- **22-12** Revised Chiefs Operating Guide regarding membership categories to be effective April 1, 2022.
- Request addition of departed member Robert Klement to the memorial stone in front of HQ.

➤ **Material Requests Laserfiche:**

- None

➤ **Follow-Up:**

- **21-24** Membership Candidate Timothy Deveny has successfully completed the membership process and medical clearance. Requesting a start date of April 1, 2022 and issuance of badge #278.
- **22-05** Request update for desktop chargers to accompany the 3 radios that were provided to the Chiefs Office.
- **22-07** Membership Candidate Matthew Pipchinski has successfully completed the membership process and medical clearance. Requesting a start date of April 1, 2022 and issuance of badge #388.

➤ **Informational:**

- The Wading River Fire Department will be providing an ambulance standby for the Splish Splash Polar Plunge on Saturday April 9th, 2022 from approximately 0900 to 1300.
- Chief's Office would like to thank the Board and the district staff for providing the venue and assistance with the Annual Installation Dinner.

Executive Session was requested by the District Manager and Chief's Office to discuss personnel matters.

- Chairman Harrigan made a motion for executive session, seconded by Commissioner Moreno, unanimously approved.

Adjournment for Executive Session: **1852**

Reconvene from Executive Session: **1946**

Commissioner Reports:

Chairman Harrigan

- Made a motion to approve full time status for Michael Argenti and Andrew Figalora effective May 1st. Requested that the District Manager provide schedules and duties for each position prior to the effective date for BOFC review. Any project-based work, shall be submitted to BOFC in advance for review prior to approving for budgeting purposes. Expectation for ambulance driving and maintenance of a commercial driver's license (CDL) will be required. Employees will be afforded a probationary period to obtain a CDL.
 - Motion made by Chairman Harrigan, seconded by Commissioner Moreno, unanimously approved.

Vice Chairman McQueeney

- Idling of 6-3-80 – requested that EMS Supervisor direct staff not to keep the vehicle idling when not in use.
- Requested Headquarters ramp by doors be checked for tripping hazards and corrected.
- Requested fuel tank behind STA 2 be paved.
- Requested information regarding the status of the 6-3-4 plaque.
- Motion for Matthew Pipchinski to start April 1, 2022
 - Motion made by Commissioner McQueeney, seconded by Commissioner Moreno, unanimously approved.
- Motion for Jamie Boyd to get a physical
 - Motion made by Commissioner McQueeney, seconded by Commissioner Moreno, unanimously approved.
- Motion for WRFD Policy language change for WRFD 5.5 Physical Examination & Physical Fitness Policy -
 - **Old Language** - "All new candidates for active membership within the Wading River Fire Department shall complete and pass a physical examination for class A (with drug testing) / Interior firefighter, given by the fire district physician, regardless of the class of membership they seek."
 - **New Language** – "All new and active members of the Wading River Fire Department shall complete and pass a physical examination annually, given by the fire district physician, in the respective class of membership they hold."

- Motion made by Commissioner McQueeney, seconded by Commissioner Wallace, Commissioner Deveny abstained, unanimously approved.
 - Upon approval of this policy change, Chief Gluck submitted a revised to the Chief's Standard Operating Guide Member Classification to reflect change that opens membership up to Class A and Class B.
 - Submitted Tim Deveny who successfully passed the physical exam in November, as a Class B Firefighter, with a April 1st start date
 - Motion made by Commissioner Wallace to approve, seconded by Commissioner Moreno, unanimously approved.
- Requested information on insignia on HQ Bay flooring and molding.

Commissioner Moreno

- Requested District Staff inventory purchased tools and equipment.
- Requested hose for gas pump be checked for possible leaks.

Commissioner Deveny

- Congratulated Chief Gluck and the Assistant Chiefs on their Installation and their professional performance during the WRFD 74th Annual Installation Dinner.
- Requested follow up with Supervisor Ed Romaine about the dredging request.

Commissioner Wallace

- Made a motion to attend the Brookhaven Town Fire District Annual Installation Brunch.
 - Commissioner Wallace made a motion to purchase a ticket to attend the Brookhaven Town Fire District Annual Installation Brunch on May 1st, 2022, seconded by Chairman Harrigan, unanimously approved.

Commissioner Moreno made a motion, seconded by Commissioner Wallace, unanimously approved to adjourn.

Meeting adjourned at **1959** hours

Respectfully submitted,

Eileen F. Manitta
 District Secretary
 Wading River Fire District

