

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

Minutes of March 14, 2022 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman Harrigan at 1830 hours with the Pledge of Allegiance and a moment of silence for our First Responders, EMS, Police, Fire and Military who have made the ultimate sacrifice.

Chairman Harrigan, Vice Chairman McQueeney, Commissioner Moreno, Commissioner Wallace, District Manager Michalakopoulos, Treasurer Cangeleri, Secretary Manitta, 1st Assistant Chief Berg, 2nd Assistant Chief Donnelly, 3rd Assistant Chief Whelan and Attorney Ring were present. Commissioner Deveny, Chief Gluck and President Hammer were absent with prior notice.

Commissioner Moreno made a motion, seconded by Chairman Harrigan, unanimously approved to accept the minutes of the February 15, 2022 meeting.

Public Comments:

- Presentation to the BOFC by Mike Guido Architect (Tom Zarcone and Mike Guido) – discussion of plans for proposed building expansion at Station 2. Motion made to approve Sub Surface Inspection (\$1,675), Soil Boring Testing (\$7,925) and Updated Survey (\$995) – Total \$10,595.
 - Vice Chairman McQueeney made a motion to move forward with inspection, testing and survey (\$10,595), seconded by Chairman Harrigan unanimously approved.

Correspondence:

Secretary Manitta

- Nothing to report

Secretary Report:

Secretary Manitta

- Update Annual Installation Dinner
- Publication of Amended Perm Referendum

Wading River Fire Department:

President Hammer

- Not present

Material Requests:

District Manager Michalakopoulos

- No Material Requests

District Manager Report:

District Manager Michalakopoulos

- Received the following checks:
 - Town of Riverhead (Equipment & Training Funds) \$25,000.00
- 6-3-4
 - Backup Camera intermittent issue reported, continuing to be monitored
 - Check engine light with audible alarm activated reported, continuing to be monitored
- 6-3-11
 - Emergency light rocker switch for side flashers reported no working
 - Check engine & ABS lights on with audible sound
 - Pump transfer valve is stuck in volume
 - District mechanic scheduled tomorrow 3/15/22
- 6-3-27
 - Windshield replacement completed
- 6-3-90
 - Windshield replacement completed
 - Note: Windshield repairs also completed on units 6-3-80, 6-3-81, and 6-3-96
- District First Responder Vehicle – In Progress, command box ordered, radios and lighting are almost completed. Vehicle will be sent out for striping in the meantime.
- UTV – Vehicle – In Progress, equipment on order tentative shipping date is April 4th
- Brush Truck AFG 2020 Award – In Progress following available date for PreCon March 29th, 30th, 31st April 5th, 6th, 7th. Need to pick a date and time.
 - BOFC and Chief's Office decided to meet at 6 pm on April 7, 2022
- Station 2 Building Generator – In Progress, equipment ordered by Cummins, in contact with project manager & project coordinator. ETA on equipment delivery is 43 weeks. Also working on additional electrical proposals original proposal over budgeted scope of work.
- Fuel Storage Tank Sampling – Reports distributed to BOFC via email. Repair scheduling in progress, estimated repair cost is \$4,855.
- Request approval to relocate EMS storage from main hallway to sink area off truck room. Estimated cost \$5,000.00 - HOLD
- Pager Inventory – In Progress, Counsel began receiving correspondence back from former members. Received pager equipment from P. Foss on 3/10/22
- Presentation Monitor for Board Room – Completed
- Digital Operation Check Software for Fire & EMS – Demo completed prior to BOFC meeting requesting to move forward. Total Cost \$12,050 (reoccurring \$6525, one-time fee \$5525)
 - Chairman Harrigan made a motion to move forward with Operational Check Software proposal (\$12,050), seconded by Commissioner Wallace, unanimously approved.

Treasurers Report:**Treasurer Cangeleri**

- Bills total \$481,670.42
 - Chairman Harrigan made a motion, seconded by Commissioner Moreno, unanimously approved to pay the bills.
- Received the follow tax deposits from FEMA of \$66,666.67, this was the grant for the cardiac monitors. We've received \$60,814.58 as our first PILOT payment from Town of Brookhaven IDA. We received \$25,000 from the Town of Riverhead for (for the solar fields, as reimbursement for equip & training). We've received the following tax deposits, from the Town of Riverhead \$9,276.07 and \$1,159.51. From the Town of Brookhaven, we received a tax deposit of \$11,542.95.
- Discussion of auditors recommended final budget adjustments.
 - Increase Federal Grant Revenue \$244,571
 - Decrease Radio Equipment Expense \$244,571
 - Increase Operating Transfers Out \$236,000
 - Decrease LOSAP Service Awards \$236,000
 - Chairman Harrigan made motion to make the recommended adjustments, seconded by Vice Chairman McQueeney, unanimously approved.
- Discussion regarding Bills.com and other electronic billing options

Attorneys Report:**Attorney Ring**

- Sent member letters to return equipment.
- Letter to Supervisor regarding the grant.
- Deposition set for 29th
- Discussion regarding articles on Marijuana including draft policy. Do not test for Cannabis as part of yearly physical.

Chief's Report:**Chief Berg**

- **Submitting the Following Items:**
 - ✓ **22-09** Request PM service for Boat 6-3-18B at Great Bay Marine in Flanders. Would like to have boat ready for service by May 1st. 1st Assistant Chief Berg will assist with arranging.

➤ **Material Requests Laserfiche:**

- ✓ None

➤ **Follow-Up:**

- ✓ **22-05** Request update for desktop chargers to accompany the 3 radios that were provided to the Chiefs Office. (On order but delivery delayed)
- ✓ Requesting an update on the Quartermaster storage area in the shed and estimated date of completion. (Currently in progress)
- ✓ Requesting installation of intercom on unit 6-3-16 (unit on 6-3-17 works well for communication). (Working out with vendor)
- ✓ Request to repair MDT in Chief's (now 6-3-31) vehicle. Unit will not hold charge and shuts down after one minute regardless of activity. (DM will return to Chief's Office)
- ✓ Requesting an update on phone system appropriately forwarding calls to Chiefs Office and the ability to forward voicemail to email. (Issue has been resolved)
- ✓ Requesting an update on repair to desk phone for 1st Assistant Chief. (Repair involves lines repaired that the BOFC declined or two new lines installed without repairing existing lines. BOFC asked two new lines be installed)
- ✓ Requesting an update on ID card printer connection to the Chief's training laptop. (District Manager will follow up)
- ✓ Requesting an update on the status of the repair of the transfer valve on 6-3-11. (District Manager reported that the mechanic will be addressing tomorrow)

➤ **Informational:**

- ✓ Reminder that the Wading River Fire Department will be hosting the Suffolk County Volunteer Fireman's Association meeting on Tuesday, March 22, 2022 at 1900.
- ✓ Chief's Office continues to work with the district and vendors in preparation for the Annual Installation Dinner on March 26, 2022.
- ✓ Chief's Office received pager and charger returned from Peder Foss, which was turned over to James Pirnak.

Executive Session was not requested.

Commissioner Reports:

Chairman Harrigan

- Requested ground staff start working on STA 2 for Spring clean-up.
- Requested dumpster to assist in the clean up.

Vice Chairman McQueeney

- Requested Station 2 awards be rehung and put on shelves.
- Discussion regarding trenching for generator at STA2.
- Requested Chief Donnelly make sure photos are updated on website.
- Inquired about maximum hours that part-time employees can work.
- Discussion hose at Station 2 as surplus for another fire house.
- Requested use of the meeting room for a party Saturday, April 9th. BOFC approved.

Commissioner Moreno

- Nothing to report.

Commissioner Deveny

- Not present.

Commissioner Wallace

- Nothing to report.

Commissioner Moreno made a motion, seconded by Chairman Harrigan, unanimously approved to adjourn.

Meeting adjourned at **2027** hours

Respectfully submitted,

Eileen F. Manitta
District Secretary
Wading River Fire District