

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

Minutes of February 28, 2022 Meeting

The meeting of the Board of Fire Commissioners was called to order by Commissioner Deveny at 1830 hours with the Pledge of Allegiance and a moment of silence for our First Responders, EMS, Police, Fire and Military who have made the ultimate sacrifice.

Commissioner Deveny, Commissioner Wallace, District Manager Michalakopoulos, Treasurer Cangelieri, Secretary Manitta, 2nd Assistant Chief Donnelly and 3rd Assistant Chief Whelan were present. Chairman Harrigan participated remotely via Zoom. Vice Chairman McQueeney, Commissioner Moreno, Attorney Ring, Chief Gluck and 1st Assistant Chief Berg and President Hammer were absent with prior notice.

Chairman Harrigan made a motion, seconded by Commissioner Wallace, unanimously approved to accept the minutes of the February 15, 2022 meeting.

Public Comments:

- No public comments

Correspondence: Secretary Manitta

- ELIAFAA post card regarding meeting dates and election of officers
- Yaphank Fire Department Wall Display – request for helmet shields

Secretary Report: Secretary Manitta

- Update Annual Installation Dinner
- BOFC clock request on back order

Wading River Fire Department: President Hammer

- Not present

Material Requests:**District Manager Michalakopoulos**

- No Material Requests

District Manager Report:**District Manager Michalakopoulos**

- Received the following checks:
 - Town of Brookhaven (PILOT Funds) \$60,814.58
- 6-3-4
 - Backup Camera intermittent issue reported, Neville Fire came onsite but was not able to replicate the problem will need to monitor to see if issue returns.
 - Check engine light with audible alarm activated reported, Neville Fire located the issue. Problem found and request submitted for warranty repair to Ferrara for approval.
- 6-3-11
 - Emergency light rocker switch for side flashers reported no working, district mechanic contacted for report
- 6-3-27
 - Trailer hitch replacement in progress, working with chief staff and vendor to schedule once vehicle & parts are available work will be performed.
 - Windshield replacement in progress, claim filed and scheduling in progress.
- 6-3-32
 - Minor items submitted for repair, working with chief and district mechanic to schedule. Note vehicle will need new tires as well.
- District First Responder Vehicle – In Progress, vehicle with district mechanic being worked on and rear command box ordered. No ETA at this time.
- UTV – Vehicle – In Progress, equipment on order no ETA at this time.
- Brush Truck AFG 2020 Award – In Progress Contract executed by all parties, working with vendor on PreCon date.
- 2021 LOSAP – In Progress, required waiting period has expired, no members have appealed. Working with Chairman Harrigan to submit the Pre-Valuation Census to VFIS.
- Station 2 Building Generator – Repaired, PO issued for new generator on order, no ETA at this time.
- Fuel Storage Tank Sampling – Reports came back, Fuel samples from the UST at HQ are all in compliance, however the sample of fuel from the above tank at station 2 came back non-compliant. Waiting for quote from vendor to address the issue. Note this was fuel that was transferred from HQ during the tank removal project. Copy of reports and quote once received will be emailed to the BOFC for review.
- Request approval to relocate EMS storage from main hallway to sink area off truck room. Estimated cost \$5,000.00 - HOLD

- Pager Inventory – In Progress, working with counsel to send out letters to former members requesting equipment be returned.
- Presentation Monitor for Board Room – As per the request of the BOFC submitting quote and request to purchase a 75” touchscreen display for the district board room. After discussion: Commissioner Wallace made motion, seconded by Chairman Harrigan, unanimously approved to purchase a presentation monitor for the board room not to exceed \$4,200.00
- Digital Operation Check Software for Fire & EMS - As per the request of the BOFC submitting quote and request to purchase services in the amount specified on the quote. After discussion: BOFC requested demo be setup prior to the next board meeting to review.
- Requesting Executive Session for personnel

Treasurers Report:

Treasurer Cangeleri

- Bills total \$34,984.70
 - Chairman Harrigan made a motion, seconded by Commissioner Wallace, unanimously approved to pay the bills.
- Received the follow tax deposits from
 - Town of Riverhead \$23,190.18, \$9,855.82, \$5,797.54 and \$4,638.04
 - Town of Brookhaven \$114,605, 57,714.75, 30,506.37, and 18,963.42.
- Audit is in progress. Waiting on Actuarial report for the LOSAP investments to pass along to the auditors to wrap it up.
- Eliminating voucher sheet.
- Treasurer and District Manager will be researching options for diversifying our portfolio of LOSAP assets. Findings will be reported to the BOFC.
- Chairman Harrigan raised issue regarding growing strain on WRFD resources for calls to non-taxable areas. Requested research into some type of relief for the district.

Attorneys Report:

Attorney Ring

- Not Present
- Governor has extended remote meetings until March 16, 2022.

Chief's Report:

Chief Donnelly

➤ **Submitting the Following Items:**

- ✓ **22-07** Medical Approval for Membership Candidate Matthew Pipchinski (Fire & EMS)
- ✓ **22-08** Resignation letter from EMS Member Karyn Borner dated 2/25/2022. All district issues equipment has been returned.

➤ **Material Requests Laserfiche:**

- ✓ BLS Instructor Class for Lieutenant Marisa Cox & EMT Crystal Cummings

➤ **Follow-Up:**

- ✓ **22-05** Request for 3 portable radios and desktop chargers to be issued to the Chiefs Office for distribution to the Riverhead Town Fire Coordinator and the duty crew officers.
- ✓ Requesting the District provide the name of the approved vendor for uniform dry cleaning.
- ✓ Requesting key to mailbox for Third Assistant Chief.
- ✓ Requesting an update on the Quartermaster storage area in the shed and estimated date of completion.
- ✓ Requesting installation of intercom on unit 6-3-16 (unit on 6-3-17 works well for communication).
- ✓ Request to repair MDT in Chief's (6-3-30) vehicle. Unit will not hold charge and shuts down after one minute regardless of activity.
- ✓ ID card for training laptop
- ✓ Adobe licensing

➤ **Informational:**

- ✓ Senator Palumbo's office will be recognizing the Department for the water rescue on July 18th, 2021. Members from the crew are attending a ceremony at the 7th Precinct on March 3, 2022 at 1000.
- ✓ List of qualified members for local tax incentives was given to District Secretary to submit to the respective towns. District Manager reviewed list with District Secretary.

Executive Session was requested by the District Manager and Chief's Office to discuss personnel matters.

- Commissioner Deveny made a motion for executive session, seconded by Commissioner Wallace, unanimously approved.

Adjournment for Executive Session: **1924**

Reconvene from Executive Session: **2003**

Commissioner Reports:

Chairman Harrigan

- Discussion regarding the new generator purchase.

Vice Chairman McQueeney

- Not present

Commissioner Moreno

- Not present

Commissioner Deveny

- Reported he will be meeting with Majestic Gardens to discuss menu for Annual Installation Dinner.
- Inquired update on assistance for the dredging project
- Reinstatement for former member – M. Pipchinski
 - Commissioner Deveny made a motion to approve a physical, seconded by Commissioner Wallace unanimously approved.

Commissioner Wallace

- Discussion regarding the District Vehicle Permissive Referendum. The original permissive referendum was for one vehicle. Commissioner Wallace made a recommendation to amend the wording to increase the amount of the permissive referendum to include two vehicles.
 - After discussion, Commissioner Wallace made a recommendation to amend the District Vehicle Permissive Referendum to include two vehicles not to exceed \$110,000, seconded by Chairman Harrigan, unanimously approved.
- Requested meeting for members regarding LOSAP.

Chairman Harrigan made a motion, seconded by Commissioner Wallace, unanimously approved to adjourn.

Meeting adjourned at **2039** hours

Respectfully submitted,

Eileen F. Manitta
District Secretary
Wading River Fire District