

**WADING RIVER FIRE DISTRICT  
1503 North Country Road  
Wading River, NY 11792**

Minutes of February 15, 2022 Meeting

The meeting of the Board of Fire Commissioners was called to order by Commissioner Deveny at 1830 hours with the Pledge of Allegiance and a moment of silence for our First Responders, EMS, Police, Fire and Military who have made the ultimate sacrifice.

Commissioner Deveny, Commissioner Moreno, Commissioner Wallace, District Manager Michalakopoulos, Chief Gluck and 1<sup>st</sup> Assistant Chief Berg were present. Chairman Harrigan, Vice Chairman McQueeney and District Secretary Manitta participated remotely via Zoom. Treasurer Cangeleri, Attorney Ring, 2<sup>nd</sup> Assistant Chief Donnelly, 3<sup>rd</sup> Assistant Chief Whelan and President Hammer were absent with prior notice.

Commissioner Moreno made a motion, seconded by Commissioner Deveny, unanimously approved to accept the minutes of the January 24, 2022 meeting.

**Public Comments:**

- No public comments

**Correspondence:** Secretary Manitta

- Nothing to report

**Secretary Report:** Secretary Manitta

- Nothing to report

**Wading River Fire Department:** President Hammer

- Not present

**Material Requests:****District Manager Michalakopoulos**

- 03 – Wearing Apparel – Badges in the amount of \$4,069.40 - HOLD
- 04 – Wearing Apparel - Shirts, Shoes, and Buckle in the amount of \$1,732.50 – HOLD
  - Commissioner Wallace made a motion to approve both 3 & 4 Wearing Apparel Material requests for \$4,069.40 and \$1,732.50 respectively, Commissioner Moreno seconded, unanimously approved.

**District Manager Report:****District Manager Michalakopoulos**

- Received the following checks:
  - None
- 6-3-4
  - Backup Camera intermittent issue reported, vendor contacted
  - Check engine light with audible alarm activated reported, vender contacted
- 6-3-81
  - Back in Service, items needed to keep vehicle on the road were repaired by dealer.
  - Passenger headlight replaced by Wading River Auto
- 6-3-27
  - Trailer hitch receiver is rotted out. and showing signs of fatigue. Recommend replacement with Class V Receiver. Cost \$650.00 (Riverhead Trailer)
    - ✓ Commissioner Wallace made a motion to get repaired, seconded by Commissioner Moreno, unanimously approved.
  - Windshield needs replacement due to scratches which are ruining wiper blades
  - Oil Change Completed
  - Rear break light repaired
- District First Responder Vehicle – In Progress, vehicle at district mechanic getting emergency lighting, radios, and console installed. Working with chief staff on rear command box design to meeting the needs based on the cargo space available (Note command box build time is 8-10 weeks upon approval). Lettering design submitted to BOFC for review and approval.
- UTV – Vehicle – Emergency lights on order, chief staff working on training.
- Brush Truck AFG 2020 Award – in progress
- UST Base Camp Management – Configuration completed, vender scheduling training in progress
- 2021 LOSAP Memo posted in main directory board off radio room will remain posted till the 2<sup>nd</sup> board meeting in February. No apparels submitted to date
- Power Plant Siren – Completed

- Station 2 Building Generator OOS, Issue with fuel line found and repair is scheduled for Friday 2/18. Permissive Referendum published awaiting 30-day period to expire before issuing PO for new generator (Note lead-time is approx. 6 -8 months).
- Request approval to relocate EMS storage from main hallway to sink area off truck room. Estimated cost \$5,000.00 - HOLD
- 365 Exchange Migration – Completed Recommendation Outlook App be used and Microsoft Authenticator is needed for setup to be completed
- Pager Inventory – In Progress, inventory report submitted for BOFC review
- Requesting Executive Session for personnel
  - Hire Gabriel Sotek as Call-in Medic effective February 15<sup>th</sup>
  - Resignation Cody Ganzer

**Treasurers Report:**

**District Manager Michalakopoulos**

- Bills total \$117,561.35
  - Commissioner Wallace made a motion, seconded by Commissioner Deveny, unanimously approved to pay the bills.
- 2021 final budget adjustments submitted for BOFC approval
  - Commissioner Wallace made a motion, seconded by Commissioner Deveny, unanimously approved final 2021 budget adjustments.
- Auditors have started and will be in WRFD this week.

**Attorneys Report:**

**Attorney Ring**

- Not Present
- Governor has extended remote meetings until March 16, 2022.

**Chief's Report:**

**Chief Gluck**

- **Submitting the Following Items:**
- **22-06** Resignation letter from Probationary Member Joseph McMullan dated February 12, 2022. All district issued equipment has been returned.
- Requesting the district provide the name of the approved vendor for uniform dry cleaning.
- Requesting key to mailbox for Third Assistant Chief.
- Requesting a response to email sent 2/13 regarding training with Suffolk County Sheriff's Department.
- Requesting an update on the Quartermaster storage area in the shed and estimated date of completion.

- Requesting installation of intercom on unit 6-3-16 (unit on 6-3-17 works well for communication).
- Request to repair MDT in Chief's (6-3-30) vehicle. Unit will not hold charge and shuts down after one minute regardless of activity.
  
- **Material Requests Laserfiche:**
  - None
  
- **Follow-Up:**
  - ✓ **22-05** Request for 3 portable radios and desktop chargers to be issued to the Chiefs Office for distribution to the Riverhead Town Fire Coordinator and the duty crew officers.
  
- **Informational:**
  - ✓ 2021 Year-End Reports were completed and emailed to the Board prior to meeting. Hard copy is available in Chiefs Office.
  - ✓ Chief's Office continues to work with district and vendors in preparation for the Annual Installation Dinner on March 26, 2022.
  - ✓ Chief's Office has reviewed the brush truck bid results and is in favor of awarding the bid to Neville Fleet Services.
  - ✓ Reminder that department will be attending Greenport Fire Department Parade this Saturday, February 19<sup>th</sup>.
  - ✓ Thank you for providing new laptop to the Chief's Office.
  
- Discussion regarding training for Sheriff's Office personnel on use of Forceful Entry Door in exchange for UTV training for WFRD members.
  - Commissioner Wallace made a motion to approve Forceful Entry Door for Sheriff's Office personnel, seconded by Commissioner Deveny, unanimously approved.

**Executive Session was requested by the District Manager and Chief's Office to discuss personnel matters.**

- Commissioner Moreno made a motion for executive session, seconded by Commissioner Deveny, unanimously approved.

Adjournment for Executive Session: **1850**

Reconvene from Executive Session: **1934**

## **Commissioner Reports:**

### **Chairman Harrigan**

- Made a motion to Hire Gabriel Sotek as Call-in Medic effective February 15<sup>th</sup>
  - Chairman Harrigan made a motion, seconded by Commissioner Moreno, unanimously approved to hire Gabriel Sotek as call-in medic effective 02/15/2022.
- Chairman Harrigan made a motion to move forward with the Brush Truck bid lowest bidder – Neville. The Chief's Office also recommended to award the bid to Neville.
  - Chairman Harrigan made a motion to award the Brush Truck bid to Neville, seconded by Commissioner Wallace, approved by Chairman Harrigan, Vice Chairman McQueeney and Commissioner Wallace. Commissioners Moreno and Deveny opposed. Motion carries.

### **Vice Chairman McQueeney**

- Inquired about winterizing of the boat (treating the fuel).
- Inquired about truck checks and forms to record checks.
- Discussion regarding training for SCBA filling station for district staff, Chief Donnelly and Chief Berg.

### **Commissioner Moreno**

- Discussion regarding SCM app. District Manager will look into it.

### **Commissioner Deveny**

- Inquired about response from Commissioner Romaine's Office

### **Commissioner Wallace**

- Requested a motion to buy five tickets to the Suffolk County Fire District Officers' Association (SCFDOA) Annual Installation Dinner at Villa Lombardi's on March 6th (\$275 per ticket).
  - Commissioner Wallace made a motion to purchase five tickets for the BOFC to attend the SCFDOA Annual Installation Brunch, seconded by Chairman Harrigan, unanimously approved.

Commissioner Moreno made a motion, seconded by Commissioner Deveny, unanimously approved to adjourn.

Meeting adjourned at **1946** hours

Respectfully submitted,

Eileen F. Manitta  
District Secretary  
Wading River Fire District