

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

**Organizational Meeting of January 10, 2022
FOLLOW UP ITEMS**

Vice Chairman McQueeney called the Organizational Meeting to order at 1830 hours with the Pledge of Allegiance and a moment of silence for departed EMS and fire military personnel departed during 2021.

Vice Chairman McQueeney, Commissioner Deveny, Commissioner Moreno, Commissioner Wallace, District Manager Michalakopoulos, Treasurer Cangeleri, Secretary Manitta, Department elected Chief Gluck, 1st Assistant Chief Berg, 2nd Assistant Chief Donnelly, 3rd Assistant Chief Whelan and Attorney Ring were present. Chairman Harrigan and President Hammer were absent with prior notice.

Motion made by Vice Chairman McQueeney, seconded by Commissioner Wallace, and unanimously approved to accept Denise Gluck as Chief (30), Kevin Berg as 1st Assistant Chief (31), Mark Donnelly as 2nd Assistant Chief (32) and Thomas Whelan as 3rd Assistant Chief (33).

Vice Chairman McQueeney swore in Denise Gluck as Chief (30), Kevin Berg as 1st Assistant Chief (31), Mark Donnelly as 2nd Assistant Chief (32) and Thomas Whelan as 3rd Assistant Chief (33).

“I Denise Gluck do solemnly swear that I will support the Constitution of the State of New York, and that I will faithfully discharge the duties of the office of Fire Chief of the Wading River Fire Department, according to the best of my ability”

“I Kevin Berg do solemnly swear that I will support the Constitution of the State of New York, and that I will faithfully discharge the duties of the office of First Assistant Fire Chief of the Wading River Fire Department, according to the best of my ability”

“I Mark Donnelly do solemnly swear that I will support the Constitution of the State of New York, and that I will faithfully discharge the duties of the office of Second Assistant Fire Chief of the Wading River Fire Department, according to the best of my ability”

“I Thomas Whelan do solemnly swear that I will support the Constitution of the State of New York, and that I will faithfully discharge the duties of the office of Second Assistant Fire Chief of the Wading River Fire Department, according to the best of my ability”

Chairman Harrigan requested from the Chief a list of Officers for 2022.

Wading River Fire Department Line Officers

Company 1	Captain	Gregory Curiel		
	Lieutenant	Vacant		
	Lieutenant	Vacant		
Company 2	Captain	Christopher Cummings		
	Lieutenant	James Meier		
	Lieutenant	Vacant		
	Lieutenant	Vacant		
Company 3	Captain	Kevin Brayer		
	Lieutenant	Marisa Cox		
Company 4	Captain	Michael Hammer		
	Lieutenant	George Besold		
Safety Officers		Ex-Chief	William	Savage
		Ex-Captain	Robert	Quaranta
		Ex-Chief Mark Donnelly		
Exposure Control Officer		1 st Assistant	Chief Denise	Gluck
		Captain Kevin Brayer		

The BOFC congratulated all the new appointees and apologized for the oversight which delayed their swearing in on 01/03/2022.

The BOFC proceeded with the regular meeting.

Respectfully submitted,

Eileen F. Manitta
District Secretary
Wading River Fire District

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Minutes of January 10, 2022 Meeting

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Commissioner Moreno made a motion, seconded by Commissioner Deveny, unanimously approved to accept the minutes of the December 13, 2021, December 27, 2021 and January 03, 2022 meetings.

Public Comments:

- Marissa Cox – WRFD member and resident thanked BOFC for acknowledging the oversight causing delay of Chief appointments and stated that she hoped the BOFC could work with the department moving forward and put all differences aside.
- Inquired about EPCR program. Directed to speak to Chief.

Correspondence:

Secretary Manitta

- Jamesport Fire District Invitation 2/19/2022
- Brookhaven Town Fire District Officers Association

Secretary Report:

Secretary Manitta

- Annual Installation Dinner 03/26/2022 at Majestic Gardens in Rocky Point
- Regular Meetings posted in newspaper, website and WRFD sign

Wading River Fire Department:

President Hammer

- Not Present

Material Requests:

District Manager Michalakopoulos

- None

District Manager Report:**District Manager Michalakopoulos**

- Received the following checks:
 - None
- 6-3-4
 - Vehicle at Neville Fire Apparatus to address open punch list items.
- UTV – Vehicle – in progress, at local dealer and scheduled for pickup tomorrow
- HQ Apparatus Floor Project – Complete, final review
- Brush Truck AFG 2020 Award – in progress, BOFC review. Vice Chairman McQueeney requested copies be sent to with the Chief's Office
- Mandatory Tri-Annual Tank Testing required, cost \$7,747.50
 - Commissioner Moreno made a motion to move forward with tank testing, Commissioner seconded, unanimously approved.
- Requesting district approve the purchase Base Camp Management Suite at a cost of \$4,200.00
 - Vice Chairman McQueeney made a motion to purchase Base Camp Management Suite, Commissioner Wallace seconded, unanimously approved.
- Submitting 2021 LOSAP Memo, list also provided to chief's office for review
- Requesting district approve purchase/migration from on premise exchange to 365 exchange, cost \$ 4,644.00
 - Commissioner Wallace made a motion to approve, Commissioner Moreno seconded, unanimously approved.

Treasurers Report:**Treasurer Cangeleri**

- Bills total \$70,854.64
 - Commissioner Moreno made a motion, seconded by Commissioner Deveny, unanimously approved to pay the bills.
- Received the following tax deposits:
 - Town of Riverhead - \$29,696.45 and \$140,300.57
 - Town of Brookhaven - \$52,767.77 and \$75,029.17
- Bank is in the process of creating a new signature card for authorized signers. Organizational minutes demonstrating BOFC adoption of new bank signers Commissioner Moreno and Commissioner Matt Wallace will be sent for verification.

Attorneys Report:**Attorney Ring**

- FOIL Request
- Retainer document corrected – maintain 2021
- Reviewed recent outside Fire District Audit findings

Chief's Report:

Chief Gluck

➤ **Submitting the Following Items:**

- ✓ Submitting the current Chiefs Rules, Standard Operating Guidelines, and Best Practices. These items will be reviewed and revised by the incoming Chiefs Staff.

➤ **Material Requests Laserfiche:**

- ✓ None

➤ **Follow-Up:**

- ✓ None

➤ **Informational:**

- ✓ 2022 department annual mandatory training has started. Hazardous Material Refresher was held on January 6th with 33 members in attendance.
- ✓ Probationary members Doreen Tiernan, Kieran McCabe, and Salvatore Como started Firefighter 1 class at Mattituck Fire Department on January 4, 2022. Anticipated completion is April 2022.
- ✓ Chiefs Office has obtained Covid-19 Antigen Rapid Tests that are available for distribution to membership on an as-needed basis.
- ✓ Probationary Member Monthly Progress Report. See attached paperwork.

Executive Session was not requested.

Commissioner Reports:

Chairman Harrigan

- Not present.

Vice Chairman McQueeney

- Requested Chief begin training members for certification on the new UTV through Suffolk County Sheriff's Office.
- Requested updated maintenance module for trucks and copies emailed to BOFC.

Commissioner Moreno

- Inquired about replacement Surface Pro
- Requested updated Directory be sent to BOFC.
- Inquired about getting siren to repair shop.

Commissioner Deveny

- Updated BOFC on efforts to work with the acting FRES Commissioner and Supervisor Romaine to address dredging issue.
- Requested BOFC and Chiefs office consider amending WRFD Policy to be more inclusive of other class statuses other than just Class A. Increasing membership as a more inclusive approach that could possibly incorporate Class B, C and D.

Commissioner Wallace

- Update on STA 2 and preparing to open this satellite station.
- Requested switch installation for the first responder room light so it is not on 24/7.

Vice Chairman McQueeney made a motion, seconded by Commissioner Deveny, unanimously approved to adjourn.

Meeting adjourned at **1851** hours

Respectfully submitted,

Eileen F. Manitta
District Secretary
Wading River Fire District