

**WADING RIVER FIRE DISTRICT  
1503 North Country Road  
Wading River, NY 11792**

Minutes of August 9, 2021 Meeting

The meeting of the Board of Fire Commissioners was called to order by Commissioner McManus at 1829 hours with the Pledge of Allegiance and a moment of silence for our First Responders, EMS, Police, Fire and Military who have made the ultimate sacrifice.

Chairman McManus, Vice Chairman Harrigan, Commissioner McQueeney, Commissioner Moreno, District Manager Michalakopoulos, District Treasurer Cangelieri, District Secretary Manitta and 1<sup>st</sup> Assistant Chief Gluck were present at the meeting. Commissioner Deveny, Chief Heller, 2<sup>nd</sup> Assistant Chief Berg, Attorney Ring and President Hammer were absent with prior notice.

Commissioner Moreno made a motion, seconded by Vice Chairman Harrigan, unanimously approved to accept the minutes of the July 26, 2021 meeting.

**Public Comments:**

- Presentation of Service Award plaque to former Commissioner James Meier.

**Correspondence: Secretary Manitta**

- Room Use Request - HQ large meeting room on 09/11/2021 by member James Meier. BOFC approved.
- Snowflake Regatta – copy of application forwarded to Chiefs’ Office
- Other Installation Annual Dinner invites: Sound Beach 09/04/21
- Suffolk County Volunteer Firemen’s Association Annual Dinner 10/23/2021

**Secretary Report: Secretary Manitta**

- Election Public Hearing – NYS allows flexibility in scheduling
- Election Worker compensation increase

**Wading River Fire Department: President Hammer**

- Not Present

**Material Requests: District Manager Michalakopoulos**

- 48 Equipment – Vehicle Flags in the amount of \$101.70
  - Commissioner Moreno made a motion, seconded by Vice Chairman Harrigan, unanimously approved.
  - Vice Chairman requested that future material requests be limited to regular consumable supply and emergency purchases only as the 2021 budget is winding down to a close.

**District Manager Report:****District Manager Michalakopoulos**

- Received the following checks which were turned over to the Treasurer's Office for deposit:
  - Check from Environment Compliance Associates in the amount of \$14,250.00
- 6-3-1 – A/C repair completed - compressor replaced and system recharged
- 6-3-4 – Punch list submitted parts ordered from manufacturer, waiting for vendor complete
- 6-3-28 – District Pickup has arrived and has been insured. Scheduled to be registered at DMV tomorrow 8/10/2021. Working with district mechanic to install radios, etc.
- UTV – Vehicle – in progress, Medlite Transport received, no other updated on delivery.
- Station 2 Irrigation Repairs – repairs completed. New irrigation controllers installed at both buildings
- HQ Apparatus Floor Project – Flooring has been ordered by vendor, waiting on updated installed start date. Received design layout for review and approval, completion target remains August/September 2021
- Commissioners' Office A/C – on hold received repair quote in the amount of \$1,688.00, however, due to unit age there is no guaranty that other parts will not fail after repair is completed. Received unit replacement quote in the amount of \$5,900.00, researching additional options on replacement units to save money. Recommend BOFC hold off on repair to evaluate all units since they were all installed over 10 years ago and may all start to fail one by one. A/C units have been added to the capital improvement plan for future project work.
- HQ Generator Building – Replacement Stairs & Roof Repairs – on hold.
- HQ Rear Stairs Awning Project – In progress, approx. 70% completed, delays are due to weather.
- Repairs for one of two parking lot drains have been completed, second drain has been delayed due to weather. Large savings due to repair work being completed by district staff, cost analysis will be provided upon completion.
- Permissive Ref Hose order – Received five pallets this afternoon, appears to be all hose but 5" LDH. Waiting on additional tracking information.
- Annual Backflow Prevention Station 2 – In progress still waiting on parts
- Station 2 Electrical Service Project – In progress, project approx. 80% completed, all work completed with the exception of the new service connection & old service disconnection by PSEG. Vendor submitted application tomorrow 8/10 and will coordinating with PSEG.
- 2021 Full-Time Employee Accrual Report submitted to BOFC as requested.
- 2022 Budget – Preliminary for 2022 budget in progress, working with district treasurer to update 5-year capital plan for both buildings & equipment for review by BOFC.
- Requesting the board consider the purchase of a new mower for station 2, waiting on quote from chief equipment. Exploring both riding mowers & Z-Trak mowers. Replacement mower will help reduce operating costs and increase productivity. Mowers range from \$2,500 - \$15,000.

- Requested information on tentative BOFC District work session. Discussion ensued regarding options for STA2 expansion/construction. BOFC will identify a mutually convenient time for all Commissioners to meet and plan.

#### **Treasurers Report:**

#### **Treasurer Cangeleri**

- District Treasurer reported bills total \$78,136.71
  - Commissioner Moreno made a motion, seconded by Vice Chairman Harrigan, unanimously approved to pay the bills.
- Discussion regarding paying utility bills as they come in so as to meet due dates, vouchers to be signed at next BOFC meeting. BOFC agreed to pay utility bills prior to meeting.
  - Chairman McManus made a motion, seconded by Vice Chairman Harrigan, unanimously approved to pay the monthly utility bills prior to BOFC meetings.
- Bill.com – application which allows for bills to be reviewed and signed electronically and integrates with QuickBooks. District Manager and Treasurer are meeting with Lakeland FD Treasurer to find out more.
- Budget development is underway. 2% is the cap for 2022 – equates to approximately \$65,000. Areas in need of BOFC guidance:
  - Salaries
  - LOSAP Plan changes
- Discussed three possible options for LOSAP plan changes according to the budget and cost illustrations provided by VFIS.
- Code of Ethics changes by OSC. Discussion regarding Fire District code vs. General Municipal code. Attorney Ring will be contacted for further clarification.

#### **Attorneys Report:**

#### **Attorney Ring**

- Not present.

#### **Chief's Report:**

- **Submitting the Following Items:**
  - ✓ **21-00** None
- **Material Requests Laserfiche:**
  - ✓ Apparatus Flags
- **Follow-Up:**
  - ✓ **\*\*Added Locations\*\*** FRES 700/800Mhz Radio Reception/Transmission Problem  
Locations: Shoreham Beach and Camp De Wolfe.
- **Informational:**
  - ✓ Probationary Members Monthly Progress Report. See attached paperwork.

**Executive Session was not requested.**

## **Commissioner Reports:**

### **Chairman McManus**

- Nothing to report.

### **Vice Chairman Harrigan**

- Nothing to report.

### **Commissioner Moreno**

- Inquired about the new service at STA2.

### **Commissioner McQueeney**

- Expressed concern regarding completed Tank Project that involved contractual labor issues. Requested that District Manager, Treasurer and/or Secretary be authorized to report possible issues to proper authorities upon recommendation of BOFC.
  - Commissioner McQueeney made a motion to authorize District Manager to report.  
A roll call vote was taken and approved by all present:
    - Chairman McManus - Yes
    - Vice Chairman Harrigan - Yes
    - Commissioner Moreno - Yes
    - Commissioner McQueeney - Yes
    - Commissioner Deveney – not present
- Inquired about Duck Pond Day. Chief's Office reported a couple hundred people stopped by despite the rain.
- Inquired about the UTV ETA.
- Inquired about the Gas Line Permissive Referendum. Asked District Manager and Treasurer to find out completing payment to close out.

### **Commissioner Deveney**

- Not present.

Chairman McManus made a motion, seconded by Vice Chairman Harrigan and unanimously approved to adjourn.

Meeting adjourned at 19:03 hours

Respectfully submitted,

Eileen F. Manitta  
District Clerk/Secretary  
Wading River Fire District