

**WADING RIVER FIRE DISTRICT  
1503 North Country Road  
Wading River, NY 11792**

Minutes of July 12, 2021 Meeting

The meeting of the Board of Fire Commissioners was called to order by Vice Chairman Harrigan at 1830 hours with the Pledge of Allegiance and a moment of silence for our First Responders, EMS, Police, Fire and Military who have made the ultimate sacrifice.

Chairman McManus, Vice Chairman Harrigan, Commissioner Moreno, Commissioner Deveny, District Manager Michalakopoulos, 1<sup>st</sup> Assistant Chief Gluck and Attorney Ring were present at the meeting. Commissioner McQueeney, Chief Heller, 2<sup>nd</sup> Assistant Chief Berg, President Hammer, District Treasurer Cangelari, District Secretary Manitta, were absent with prior notice.

Commissioner Moreno made a motion, seconded by Commissioner Deveny, unanimously approved to accept the minutes of the June 28, 2021 meeting.

**Public Comments:**

- None

**Correspondence:**

**Secretary Manitta**

- Not Present

**Secretary Report:**

**Secretary Manitta**

- Not Present
- District Manager reported Annual installation Dinner invitation have been ordered. District Staff will work with Chief's Staff in guest list to present to BOFC
- District Manager, District Treasurer and District Secretary attended a NYS training on budgeting.

**Wading River Fire Department:**

**President Hammer**

- Not Present

**Material Requests: District Manager Michalakopoulos**

- 37 – EMS Rehab Supplies (DQE) in the amount of \$1,190.00
  - Vice Chairman Harrigan made a motion, seconded by Commissioner Deveny, unanimously approved.
- 38 – FF Equip Supplies (Trucks) in the amount of \$65.97
  - Vice Chairman Harrigan made a motion, seconded by Chairman McManus, unanimously approved.
- 39 – EMS Rehab Equip/Supplies (E-Z-UP) in the amount of \$700.00
  - Vice Chairman Harrigan made a motion, seconded by Commissioner Deveny, unanimously approved.
- 40 – District Small Tool & Equipment Allowance (Station 2) in the amount of \$2,000.00
  - Commissioner Moreno made a motion, seconded by Vice Chairman Harrigan, unanimously approved.
- 41 – District Small Tool & Equipment Allowance (HQ) in the amount of \$4,000.00
  - Commissioner Moreno made a motion, seconded by Vice Chairman Harrigan, unanimously approved.
- 42 – Office Equip - Replacement Cordless Phones (4) in the amount of \$1,426.00
  - Commissioner Deveny made a motion, seconded by Vice Chairman Harrigan, unanimously approved.
- District Manager requested district purchase (6) 8' tables plastic tables for upcoming events \$1,600.00
  - Commissioner Moreno made a motion, seconded by Chairman McManus, unanimously approved.

**District Manager Report: District Manager Michalakopoulos**

- Received the following checks which were turned over to the Treasurer's Office for deposit:
  - Check from Town of Brookhaven (Pilot Funds) in the amount of \$58,817.88
  - Check from Town of Riverhead in the amount of \$399,527.94
  - Check from Town of Riverhead in the amount of \$117,508.22
- 6-3-1 – Repairs performed/in progress - A/C Out of Service, upon review by district mechanic found A/C compressor needs to be replaced, parts on order. Waiting on quotes for repairs to wind shield on the passenger side & glass panel on passenger side above the #6 position gaskets. Front lightbar not working correctly, upon review by district staff, no issue found.
- 6-3-8 – Air Horn not working – district mechanic notified
- 6-3-9 – Waiting on quote
- 6-3-10 – Officer Side Floor Light out – Bulb ordered, A/C not working, repair in progress
- 6-3-11 – ABS pump making noise, issue looked at by district mechanic. No issue found, recommendation by district mechanic is vehicle needs to be driven more.

- 6-3-16 – Dump not working, unable to reproduce issue, vehicle being scheduled to go back to dealer to be looked at. Vehicle remains in service
- 6-3-17 – Driver Side rear tire repaired. Rear climate contact unit leaking, vehicle being scheduled to go to dealer to be looked at.
- 6-3-4 – multipurpose vehicle scheduled to be delivered tomorrow July 13<sup>th</sup> by Neville Fire Apparatus.
- 6-3-18B /Lift – Repairs completed.
- 6-3-18T – Repairs completed.
- UTV – 30-day legal notice completed. After reviewing both Polaris Ranger \$14,688.97 and John Deere Gator \$21,265.05, recommendation is to purchase Polaris Ranger. Medlite Transport MTS-103 \$3,750.00 and Tilt Trailer \$8,500.00 total \$30,700.00
  - Chairman McManus made a motion, seconded by Vice Chairman Harrigan, unanimously approved to purchase.
- Station 2 Tree & Grounds Cleanup – In progress by district staff
  - Station 2 Irrigation Repairs – In progress
  - HQ Irrigation Repairs – Completed
  - HQ Apparatus Floor Project – Worked with Chief Staff on floor color, presenting to BOFC for review and approval to move forward. BOFC approved moving forward with proposed layout.
  - Comm Office A/C – Issue with AC in Commissioner office, blowing warm air. Service call placed.
  - HQ Generator Building – Request permission to replace stair which need replacing. BOFC approved.
  - HQ Rear Stairs Awning Project – Request permission to build, request has been made by fire department and staff. BOFC approved.
  - Annual hose testing completed on July 7<sup>th</sup>, waiting for report
  - Annual Backflow Prevention completed by Mattituck Plumbing, station 2 both locations passed but backflow value needs to be rebuilt. Parts on order and work will be performed by Mattituck Plumbing.
  - Replacement 6-3-80 vehicle – Ordered, no additional information or ETA at this time.
  - Siren – model 2 sirens repair complete, siren will be picked up this week.
  - Station 2 Electrical Service Project – In progress tentative start date July 27<sup>th</sup>.
  - Truck Room Floor Project – Pending
  - Laserfiche Training – In Progress
  - Requesting Executive Session for Personnel & Pending Litigation

**Treasurers Report: Treasurer Cangeleri**

- Not Present
- District Manager reported bills total \$112,134.95
  - Vice Chairman Harrigan made a motion, seconded by Commissioner Moreno, unanimously approved to pay the bills.

**Attorneys Report: Attorney Ring**

- Shared further audit findings in other districts.

**Chief's Report: Chief Heller**

- **21-17** Chiefs Office requesting Funds for advertisement for Membership Recruitment.
  - Commissioner Moreno made a motion, seconded by Commissioner Deveny, unanimously approved not to exceed \$2,000.00
- **Material Requests Laserfiche:**
  - Portable Tent
  - Rehab Supplies (Misting Fan, Chairs, Towels, & Table).
- **Follow-Up:**
  - **21-16** Membership Candidate **Brendan Madden** (EMS Only) has successfully completed the membership process and medical. Requesting an August 1<sup>st</sup> start date.
    - Commissioner Moreno made a motion, seconded by Commissioner Deveny, unanimously approved.
- **Informational:**
  - Firefighter & EMS Member Ricky Chan requesting to change his status to EMS Only. Chiefs Office reviewed and approved request. See attached letter.
  - Wading River Fire Dept. will be attending the Hampton Bays Fire Department Parade on Wednesday July 28th.
  - Probationary Members Monthly Progress Report. See attached paperwork.

**Executive Session was requested by both the District Manager to discuss a personnel matter and pending litigation.**

- Commissioner Deveny made a motion, seconded by Commissioner Moreno, unanimously approved to proceed to executive session.

**Adjournment for Executive Session 18:55**

**Reconvene from Executive Session 18:59**

**Commissioner Reports:**

**Chairman McManus**

- No Report

**Vice Chairman Harrigan**

- No Report

**Commissioner Moreno**

- No Report

**Commissioner McQueeney**

- Not Present

**Commissioner Deveny**

- Requested permission to investigate new launch site / ramp for 6-3-18B (Boat) for with Chief Berg.
- Requested permission to work with the District Manager on storage building at Station 2 for the fire prevention trailer, boat, other District and Department equipment.

Commissioner Deveny made a motion, seconded by Commissioner Moreno and unanimously approved to adjourn.

Meeting adjourned at 19:10 hours

Respectfully submitted,

Eileen F. Manitta  
District Clerk/Secretary  
Wading River Fire District