

**WADING RIVER FIRE DISTRICT  
1503 North Country Road  
Wading River, NY 11792**

Minutes of June 28, 2021 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman McManus at 1830 hours with the Pledge of Allegiance and a moment of silence for our First Responders, EMS, Police, Fire and Military who have made the ultimate sacrifice.

Chairman McManus, Commissioner McQueeney, Commissioner Moreno, Commissioner Deveny, District Treasurer Cangelieri, District Clerk/Secretary Manitta, 1<sup>st</sup> Assistant Chief Gluck, 2<sup>nd</sup> Assistant Chief Berg were present at the meeting. Vice Chairman Harrigan, District Manager Michalakopoulos, Chief Heller, Attorney Ring and President Hammer were absent with prior notice.

Commissioner Moreno made a motion, seconded by Commissioner Deveny, unanimously approved to accept the minutes of the June 14, 2021 meeting.

**Public Comments:**

- None

**Correspondence:**

**Secretary Manitta**

- Fire District Affairs
- Carolyn Zimmer, Secretary/Treasurer, Riverhead Town Fire District Council
  - Dues \$200
  - “At the April 28th meeting, Vice President Larry Brown Jr. requested the meetings be moved to the 4th Tuesday instead of Wednesday going forward for the Jan, April, July and October meetings we have during the year.”
- SAVE the date: Saturday, 10/23/2021, Annual Suffolk County Volunteer Firemen’s Association Installation of Officers and 2019/2020 Firefighter of the Year Dinner. More information to follow.
- RSVP Invitations
  - Manorville Fire District Annual Inspection Dinner (08/14/2021) @ Majestic Gardens, Rocky Point RSVP by 08/01/2021
  - Suffolk County Fire District Officer Association Annual Installation Dinner (08/15/2021) @ Villa Lombardi’s RSVP by 07/30/2021
  - Brookhaven Town Fire District Annual Installation Brunch (07/25/2021) @ Sunset Harbor, Patchogue RSVP by 07/18/2021
  - Cancer Screenings: National Diagnostic Services

**Secretary Report: Secretary Manitta**

- Suffolk County Association of Fire District Secretaries & Treasurers
- Submitted 5-year Expenditure History 6-3-18 B

**Wading River Fire Department: President Hammer**

- Not Present

**Material Requests: District Manager Michalakopoulos**

- 30 - Medical Equip - Cardiac Monitor Batteries (8) \$2,640.00
- 31 - Training - AHA BLS CPR Supplies (District) \$339.50 American Heart Association
- 32 - Medical Supplies (BoundTree Medical) \$427.96
- 33 - Fire Prevention Supplies (Fire Smart Promotions) \$1,385.50
- 34 - Fire Prevention Supplies (Colorfully Yours) MATT 6/24/2021 \$1,489.50 Colorfully Yours
- 35 - Fire Prevention Supplies (Positive Promotions) \$688.96
- 36 - Fire Prevention Supplies (Fire Smart Promotions) \$1,604.00
  - Commissioner McQueeney made a motion to approve Material Requests 30-36, seconded by Commissioner Deveny, unanimously approved.

**District Manager Report: District Manager Michalakopoulos**

- Not Present

**Treasurers Report: Treasurer Cangeleri**

- Bills total \$31,884.82
  - Commissioner Moreno made a motion, seconded by Commissioner McQueeney, unanimously approved to pay the bills.
- Received the following Payments from the Town of Riverhead: \$399,527.94 and \$117,508.22
- Received \$58,817.88 as PILOT Payments
- Received \$26,187.54 from the Town of Brookhaven as ACH Deposit
- Per our budget, moving \$350,000 into Reserves Accounts.
- 2020 Audit is complete. Copies have been sent to NYS and delivered to Brookhaven and Riverhead Towns.
- 2021 Budget development process will start soon.

**Attorneys Report:**

**Attorney Ring**

- **Not Present**

**Chief's Report:**

**Chief Heller**

➤ **Submitting the Following Items:**

- **21-16** Medical Approval for Membership Candidate Brendan Madden (EMS Only)
  - Commissioner Moreno made a motion to approve medical evaluation, Commissioner Deveny seconded, unanimously approved.

➤ **Material Requests Laserfiche:**

- Fire Prevention Supplies

➤ **Follow-Up:**

- Update Date Change\*\* Wading River Fire Department hosting Riverhead Town Chiefs Council Meeting Tuesday July 20<sup>th</sup> 1900hrs.
- FRES 700/800Mhz Radio Reception/Transmission Problem Locations: North Country Rd. from District Line to WRFD Headquarters, Valentine Rd., and Cliff Road East.
  - Commissioner McQueeney requested written notification be sent to District Manager for follow up with radio vendor and Suffolk County in order to rectify the issues.

➤ **Informational:**

- Wading River Fire Dept. will be attending the Westhampton Beach Historical Society Antique Fire Apparatus Exhibit with 6-3-46 on Saturday July 10<sup>th</sup> in Westhampton Beach.
- Wading River Fire Dept. will be attending the Jamesport Fire Department Parade on Wednesday July 21<sup>st</sup>.
- Chiefs Office currently working with the Riverhead Highway Superintendent for improvements to the Wading River Creek Rd. Boat Launch Site and a possible dredge of the inlet.
- Submitted list of WRFD Qualified Operator (06/14/2021) as per BOFC request.

**Executive Session was not requested.**

**Commissioner Reports:**

**Chairman McManus**

- Nothing to report.

**Vice Chairman Harrigan**

- Not Present

**Commissioner Moreno**

- Nothing to report.

**Commissioner McQueeney**

- Requested District Treasurer prepare the following total cost expenditure reports and send to the BOFC:
  - STA2 Renovation
  - Heating Project
  - 6-3-4 Permissive – Multi Purpose Vehicle – (balance \$14,289.56)
  - 3 years of heating bills to identify cost comparison of oil vs. natural gas
- Requested District Treasurer print out monthly Treasurer’s Report and distribute hard copies to BOFC.
- Requested District Secretary send a memorandum to all employees regarding requests for information. All requests for records and/or information regarding Department alarms, locations and response to events must go through the proper channels. Outside inquiries should be directed to the Chief’s Office to be forwarded to the District Manager.
- Requested employee sick and vacation accrual time be provided to the BOFC monthly. This request will be directed to the District Manager’s attention.

**Commissioner Deveny**

- Requested that the BOFC approve his attendance of the Suffolk County Fire District Officer Association Annual Installation Dinner (08/15/2021) @ Villa Lombardi’s - \$250.00.
  - Commissioner Deveny made a motion, seconded by Commissioner Moreno, unanimously approved to pay cost of Installation Dinner in the amount of \$250.00.
  - Commissioner Harrigan will be consulted if he would like to attend with Commissioner Deveny.

Commissioner Moreno made a motion, seconded by Commissioner Deveny and unanimously approved to adjourn.

**Meeting adjourned at 1856 hours**

Respectfully submitted,

Eileen F. Manitta  
District Clerk/Secretary  
Wading River Fire District