

**WADING RIVER FIRE DISTRICT  
1503 North Country Road  
Wading River, NY 11792**

Minutes of May 24, 2021 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman McManus at 1830 hours with the Pledge of Allegiance and a moment of silence for our First Responders, EMS, Police, Fire and Military who have made the ultimate sacrifice.

Chairman McManus, Commissioner Moreno, Commissioner Deveny, District Manager Michalakopoulos, District Treasurer Cangeleri, District Secretary Manitta, Chief Heller, 1<sup>st</sup> Assistant Chief Gluck and EMS Coordinator Danowski and were present at the meeting. Vice Chairman Harrigan, Commissioner McQueeney, 2<sup>nd</sup> Assistant Chief Berg, Attorney Ring and President Hammer and were absent with prior notice.

Commissioner Moreno made a motion, seconded by Commissioner Deveny, unanimously approved to accept the minutes of the May 10, 2021 meeting.

**Public Comments:**

- None

**Correspondence:** **Secretary Manitta**

- Riverhead Police Department requesting permission to park a marked police vehicle with a battery tender at STA 2.
  - Commissioner Deveny made a motion to approve Riverhead PD request to park the vehicle, Commissioner Moreno seconded, unanimously approved.
- Suffolk County Fire District Managers Association Meeting at North Patchogue FD, Wednesday, June 9, 2021 @ 11:00 am. Invitation extended to Commissioners, Secretary and Treasurer and employees.

**Secretary Report:** **Secretary Manitta**

- Legal Notice for UTV was published on 05/20/21 (submitted 05/10/21)
- Laserfiche Certification Training in progress.

**Wading River Fire Department:** **President Hammer**

- Not present

**Material Requests:****District Manager Michalakopoulos**

- 25 – Medical Supplies (BoundTree Medical) Consumables in the amount of \$1,076.00
- 26 – FF Equip - Rubbermaid 75-quart cooler (2) in the amount of \$113.94
- 27 – FF Equip - Captain Jim Fire Hoods (40) in the amount of \$2,167.20
- 28 – Training - EMT Class Registration (2) in the amount of \$250.00
  - Commissioner Deveny made motions to approve material requests 25, 26, 27 and 28, each seconded by Commissioner Moreno, all unanimously approved.

**District Manager Report:****District Manager Michalakopoulos**

- Received the following checks which were turned over to Treasurer's Office for deposit:
  - Check from Philips Healthcare in the amount of \$718.20
  - Check from Town of Riverhead in the amount of \$36,427.55
  - Check from Association of Fire Districts State of NY in the amount of \$1,080.00
  - Check from Town of Riverhead in the amount of \$43,478.04
- 6-3-11 – Repairs performed/in progress - Multiple check lights on the dashboard are on along with the oil gauge being at 20psi at idle and 70psi while driving
- 6-3-1 – Repairs performed/in progress - A/C in both front and rear of cab are not producing cold air, Rear driver side amber light is out, wind shield on the passenger side is leaking water into the cab, glass panel on the passenger side that was recently replaced above the #6 position is leaking into the cab and the seal has mildew around it.
- 6-3-9 – Repairs performed/in progress - OIC side guard in front of front wheel is bent and broken, Crew compartment courtesy light out, Rear warning light not working
- 6-3-80 – Vehicle at dealer for Warranty work, scheduled to be retuned tomorrow 5/25
- 6-3-4 – Vehicle onsite on 5/17, inspected by chief Heller and members of committee. Vehicle as per designed specifications. Verify vehicle fits into apparatus bay and no clearance issue on departure. Vendor spend the day with chief and committee setting up tool mounting. Vehicle too mounting has begun and striping is schedule to begin tomorrow 5/25. Requesting BOFC process paperwork for payment and hold check until vehicle is delivered completed. Reason for request is to continue the paperwork process for registration and insurance in order to stay with training schedule of June 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup>.
- 6-3-18B – In-service/PM – Completed, and boat returned to HQ after being bay tested by chief Berg. Working with vendor to service boat lift and chief staff regarding low tide issues.
- 6-3-46 – Antique bodywork repair – Picked up by dept. representative and work completed as per approved quote.
- UTV - Resolution and legal notice completed by district secretary Manitta.
- Station 2 Tree & Grounds Cleanup – In progress awaiting quotes
- Station 2 Irrigation Repairs – In progress awaiting quotes
- Replacement 6-3-80 vehicle – Ordered, no additional information or ETA at this time.
- Siren Repairs – STA 2 - (2) model 2 sirens – in progress equipment dropped off to DP Electric Motor as reported.
- Outdoor Ice Machine – Installed and in service.
- Indoor Apparatus Bay Ice Machine – Repaired and in service

- AFG Radio Project – In Progress, Install/Programming Integrated Wireless Technologies (IWT), following vehicles completed - (6-3-1, 6-3-10, 6-3-11, 6-3-16, 6-3-17, 6-3-80, 6-3-81, 6-3-30, 6-3-31, and 6-3-32). Units 6-3-3 & 6-3-5 scheduled for tomorrow Tuesday 5/25/21.
- Server Room re-cabling project – Completed, waiting on final documentation this week.
- Station 2 Electrical Service Project – Pending
- Truck Room Floor Project – Pending
- Laserfiche Training – In Progress
- Requesting Executive Session for Personnel

**Treasurers Report:**

**Treasurer Cangeleri**

- Bills total \$1,142,341.02
  - Commissioner Deveny made a motion, seconded by Commissioner Moreno, unanimously approved to pay the bills.
- Received \$21,693.41 and \$29,202.66 from Town of Brookhaven, ACH Deposits.
- Payment check for new truck will be held until all preparation work is complete as per the BOFC.

**Attorneys Report:**

**Attorney Ring**

- Not Present

**Chief's Report:**

**Chief Heller**

- **Submitting the Following Items:**
  - **21-12** Resignation letter from Firefighter Matthew Pipchinski dated May 23, 2021. All district issued equipment was received. See attached letter.
- **Material Requests Laserfiche:**
  - EMT Class for Probationary Members Catherine Geiger-Ortega & Mary Ortega.
  - Firefighter Hoods.
  - Rubbermaid 75-quart coolers.
- **Follow-Up:**
  - **21-07** Membership Candidate **James Pratt** (Firefighter & EMS) has successfully completed the membership process and medical. Requesting a June 1<sup>st</sup> start date.
- **Informational:**
  - Firefighter & EMS Member Chelsea Cox requesting to change to her status to EMS Only. Chiefs Office reviewed and approved request. See attached letter.

Executive Session was requested by both the District Manager and Chief to discuss Personnel.

**Adjournment for Executive Session: 1845**

**Reconvene from Executive Session: 1904**

**Commissioner Reports:**

**Chairman McManus**

- Nothing to report.

**Vice Chairman Harrigan**

- Not present.

**Commissioner Moreno**

- Requested more information regarding supplies left over for STA 2 repair.
- Discussion regarding personal vehicles should not be used for work related activities.

**Commissioner McQueeney**

- Not present.

**Commissioner Deveny**

- Thanked BOFC for sponsoring his attendance of the 2021 AFDSNY Conference and for hosting/providing refreshments for the Riverhead Fired District Meeting earlier this month.

Commissioner Deveny made a motion, seconded by Commissioner Moreno and unanimously approved to adjourn.

Meeting adjourned at 1906 hours

Respectfully submitted,

Eileen F. Manitta  
District Clerk/Secretary  
Wading River Fire District